

Kalkaska County Board of Commissioners  
Regular Meeting Minutes  
May 16, 2018  
(UNAPPROVED)

Meeting called to order by Chair McKinnon at 6:00 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Truman Bicum, David Comai (arrived 6:05 PM), Patty Cox, Craig Crambell, Kohn Fisher, Stuart McKinnon, James Sweet and County Clerk Deborah Hill. Pledge of Allegiance by all. Invocation by Commissioner Cox.

**Call for Conflict:** None

**Approval of Agenda:**

**Motion** by Fisher to approve Agenda as amended; added Proclamation for Police Week under #15 and remove EDC Appointment under #16. Supported by Cox. 6 yeas. 0 nays. 1 absent. **Carried.** (Commissioner Comai arrived.)

**Approval of Minutes:**

**Motion** by Bicum to approve Regular Meeting Minutes of 4-18-2018. Supported by Cox. 7 yeas. 0 nays. **Carried.**

**Motion** by Cox to approve Closed Session Meeting Minutes of 4-18-2018. Supported by Bicum. 7 yeas. 0 nays. **Carried.**

**Motion** by Cox to approve Special Meeting Minutes of 4-19-2018. 7 yeas. 0 nays. **Carried.**

**Motion** by Bicum to approve DPW Committee Special Meeting and Indigent Defense Counsel Peer Group Committee Meeting Minutes of 5-1-2018 with correction of spelling of 'defense' in line #15. Supported by Crambell. 7 yeas. 0 nays. **Carried.**

**Motion** by Cox to approve Finance Committee Special Meeting Minutes of 5-2-2018 with correction on line #7 of '\$975,000.00'. Supported by Fisher. 7 yeas. 0 nays. **Carried.**

**Motion** by Cox to approve Finance Committee Meeting Minutes of 5-8-2018. Supported by Fisher. 7 yeas. 0 nays. **Carried.**

**Motion** by Fisher to approve Committee Meeting Minutes of 5-9-2018 with corrections on page 6, County Affairs; line #7 to read the 'hypercourt' bandwidth and at the 'current' rate; line #15 remove '~~authorize the Chair~~'; add after...into 'the' First....; line #20, BOC 'to' recognize....; line #32, Motion to 'draft' RFP.....using 'contract' proposed language 'to be drafted by counsel'. Supported by Crambell. 7 yeas. 0 nays. **Carried.**

**Motion** by Cox to approve Special Meeting Minutes of 5-9-2018. Supported by Fisher. 7 yeas. 0 nays. **Carried.**

**Motion** by Fisher to approve Closed Session Meeting Minutes of 5-9-2018 with correction of spelling of counsel name. Supported by Cox. 7 yeas. 0 nays. **Carried.**

**Public Input:** None

**Appointments:**

Sheriff Patrick Whiteford: Whiteford addressed Board regarding need for vacant positions to be filled. (Copy of Report #4-2018 filed with Clerk); noted tentative installation of new 911 is 6-11-2018, noted issues with old system; noted PFN upgrade in place with double service for same amount of cost. McKinnon requested Sheriff to provide Sheriff reports to townships.

Julie McDonald, Sobriety Court Administrator: McDonald addressed Board regarding statistics of the Northern Michigan Regional DWI Sobriety Court as discussed at Committee since 2014 (copy filed with the Clerk). (Sobriety Court is made up of 6 counties, Crawford, Kalkaska, Missaukee, Ogemaw, Roscommon and Wexford). McDonald noted Crawford County (due to philosophical differences regarding due process, non-compliance and voluntary process) was the fiduciary county and is declining; noted funding is by grant ending 10-1-2019, with application process to be completed June 2018, requesting Kalkaska to be the fiduciary county. Discussion; Board requested ability of one of the other counties assuming that responsibility; concern with added financial liability; other options including subcontracting discussed. Discussion; consensus to table to Finance Committee for review; Commissioner Cox to communicate with the other counties for input.

Court Administrator Teresa Hill: Hill addressed Board with proposed amended Compliance Plan for the Indigent Defense Counsel. Discussion, addressed review of 4 options for location of Defense Counsel conference space with acceptance of the office off from the Law Library, providing there is appropriate signage and noise buffer; noted the Westlaw expense was not approved. Discussion, noted 3<sup>rd</sup> proposed plan. **Motion** by Bicum to approve the Amended MIDC Costs Analysis Plan dated 5-15-2018 as proposed. Supported by Comai. Roll call vote: Bicum, yes; Comai, yes; Cox, yes; Crambell, yes; Fisher, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried**. Court Admin to report back to Finance status of outcome of amended plan. Chair called for recess at 6:57 PM. Meeting Reconvened at 7:10 PM.

**Committee Appointments:**

Chair noted receipt of resignation letter from John Rogers, Parks and Recreation Committee Chair. Discussion. **Motion** by Comai to accept resignation of John Rogers from Parks and Recreation Committee. Supported by Bicum. 7 yeas. 0 nays. **Carried**. Chair McKinnon noted request for Commissioner Crambell appointment to vacancy. Discussion, review of Parks and Recreation Bylaws. **Motion** by Fisher to amend Parks and Recreation Bylaws, Article 3, Section 2, to add the sentence to the end of: "At no time shall more than 2 Commissioners be members on the Parks and Recreation Committee." Supported by Comai. Roll call vote: Fisher, yes; Comai, yes; Bicum, yes; Cox, yes; Crambell, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried**. **Motion** by Cox to accept Chair's appointment of Commissioner Craig Crambell to Parks and Recreation Committee, term expiring 12-31-2018. Supported by Fisher. Roll call vote: Cox, yes; Fisher, yes; Bicum, yes; Comai, yes; Cox, yes; Crambell, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried**.

**Finance Budget/Bills:**

**Motion** by Cox to approve Budget Amendments 2018-0018 through 2018-0028 with 0019 VOIDED and 0021 as amended. Supported by Fisher. Discussion. Roll call vote: Cox, yes; Fisher, yes; Bicum, yes; Comai, yes; Crambell, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

**Motion** by Cox to approve Post Approved Bills of \$947,090.23; General Fund Bills of \$94,218.37; Payroll #7 of \$165,572.00; Payroll #8 of \$169,195.05; and Commissioners Per-Diem (\$1,950.00) and Salary (\$3,248.00) of \$5,198.00. Supported by Fisher. Discussion. Roll call vote: Cox, yes; Fisher, yes; Bicum, yes; Comai, yes; Crambell, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

#### **Unfinished Business:**

Chair called for review of POLC/COLC contract ratification. Discussion. **Motion** by Cox to ratify the total Tentative Agreement dated 5-10-2018, that was ratified by the Union on 5-15-2018, for the Command Unit at the Sheriff's office and authorize the Board Chair to sign the finalized collective bargaining agreement upon review and approval as to form by civil counsel. Supported by Comai. Roll call vote: Cox, yes; Comai, yes; Bicum, yes; Crambell, yes; Fisher, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.** **Motion** by Cox to ratify the total Tentative Agreement dated 5-10-2018, that was ratified by the Union on 5-18-2018, for the non-supervisory unit at the Sheriff's office and authorize the Board Chair to sign the finalized collective bargaining agreement upon review and approval as to form by civil counsel. Supported by Comai. Roll call vote: Cox, yes; Comai, yes; Bicum, yes; Crambell, yes; Fisher, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

#### **Committee Reports:**

Judiciary & Public Safety: Sweet reported. No action items.

Health & Welfare: Comai reported. No Action items.

DPW: Bicum reported; Recycle parking lot RFP's; complaint from Mr. O'Brien regarding Kaliseum services; consensus Director to prepare a memo for review by Commissioner Bicum to be sent to O'Brien with a copy of Rules and Regulations. **Motion** by Bicum to approve Brittney Morehouse Kaliseum membership reclassification from family to single, with a refund of \$200.00. Supported by Crambell. Roll call vote: Bicum, yes; Crambell, yes; Comai, yes; Cox, yes; Fisher, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.** **Motion** by Bicum to approve the Stone Mountain Carpet bid received 4-10-2018 (sealed bid opened at DPW 5-9-2018) of \$34,340.00 for the DHS/FIA building from account # 101-266-932.200. Supported by Comai. Roll call vote: Bicum, yes; Comai, yes; Cox, yes; Crambell, yes; Fisher, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.** **Motion** by Bicum to approve Stone Mountain Carpet bid received 4-10-2018 for Annex (excluding the Dispatch area) for \$14,400.00 from account #101-268-932.100. Supported by Comai. Roll call vote: Bicum, yes; Comai, yes; Cox, yes; Crambell, yes; Fisher, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

Personnel: Crambell reported. **Motion** by Crambell to approve Resolution 2018-21 to lift the hiring freeze to allow the Sheriff to fill a pending deputy vacancy. Supported by Cox. Roll call vote: Crambell, yes; Cox, yes; Bicum, yes; Comai, yes; Fisher, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

**Motion** by Crambell to approve Resolution 2018-22 to lift the hiring freeze to allow the Sheriff to fill the Special Operations ORV/Marine vacancy. Supported by Cox. Roll call vote: Crambell, yes; Cox, yes; Bicum, yes; Comai, yes; Fisher, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays.

**Carried. Motion** by Crambell to approve Resolution 2018-23 to lift the hiring freeze to allow Janitorial Supervisor to fill the Housekeeping vacancy. Supported by Fisher. Roll call vote: Crambell, yes; Fisher, yes; Bicum, yes; Comai, yes; Cox, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays.

**Carried. Motion** to amendment of Resolution 2018-02 as proposed with corrected wage consistent with the Teamsters contract. Supported by Comai. Roll call vote: Crambell, yes; Comai, yes; Bicum, yes; Cox, yes; Fisher, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays.

**Carried. Motion** by Crambell to approve Resolution 2018-24 to lift the hiring freeze to allow the COA Director to fill the COA Janitor vacancy. Supported by Fisher. Roll call vote: Crambell, yes; Fisher, yes; Bicum, yes; Comai, yes; Cox, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays.

**Carried. Finance:** Cox reported, discussion regarding request for Board to approve 'First Rights of Refusal' form requested by County Treasurer for upcoming foreclosure properties; consensus for counsel to review document, return to Finance for review.

**County Affairs:** Fisher reported. **Motion** by Fisher to not pay the AT&T bill from the 1031 Account bill with May bill due date. Supported by Crambell. Discussion regarding the continued excessive rates being charged in spite of the new agreements. Roll call vote: Fisher, yes; Crambell, yes; Bicum, yes; Comai, yes; Cox, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays.

**Carried. Motion** by Fisher to approve the amended PFN Contract to increase the hypercourt bandwidth from 25 mb to 50 mb at the current rate of \$445.00 per month. Supported by Crambell. Roll call vote: Fisher, yes; Crambell, yes; Bicum, yes; Comai, yes; Cox, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays.

**Carried. Motion** by Fisher to approve First Amendment to Interlocal Agreement for NG 911 Call Handling System Project. Supported by Sweet. Roll call vote: Fisher, yes; Sweet, yes; Bicum, yes; Comai, yes; Cox, yes; Crambell, yes; McKinnon, yes. 7 yeas. 0 nays.

**Carried. Motion** by Fisher for the Board of Commissioners to recognize and support the 2018 National Police Officers Week Proclamation May 13, 2018 through May 19, 2018. Supported by Comai. Roll call vote: Fisher, yes; Comai, yes; Bicum, yes; Cox, yes; Crambell, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays.

**Carried. Motion** by Fisher to draft an RFP to provide animal shelter services for Kalkaska County using contract proposed language amended by counsel. Supported by Cox. 7 yeas. 0 nays.

**Carried. Motion** by Fisher to amend 12.9 Longevity Payments, page 36 of Non-Union Policy to read in second sentence after 2013, "The Start date for the calculation for the eligible employees will be January 1, 2013 or their hire date, whichever is later." Supported by Crambell. Roll call vote: Fisher, yes; Crambell, yes; Bicum, yes; Comai, yes; Cox, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays.

**Carried. Motion** by Fisher to approve Resolution 2018-25 Opposing Amendatory Legislation to Michigan Public Act 93 of 2013 regarding Michigan Indigent Defense Commission Compliance Plan. Supported by Crambell. Roll call vote: Fisher, yes; Crambell, yes; Bicum, yes; Comai, yes; Cox, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays.

**Carried. Motion** by Fisher to forward Resolution 2018-25 to Court Administrator Teresa Hill for review and recommendations back to Finance. Supported by Comai. 7 yeas. 0 nays.

**Motion** by Cox to waive Article 5, Sec M of Board Bylaws of referral to Committee pertaining to the request regarding the Wellness Program extension request. Supported by Fisher. Roll call vote: Fisher, yes; Comai, yes; Bicum, yes; Cox, yes; Crambell, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.** Discussion, Director Oliwa requested review for additional enrollment for Wellness program; also noted upcoming Business event at Kaliseum. **Motion** by Fisher to continue with the Wellness Program with the added open enrollment of a 6 month optional period following original January 1 enrollment only, adding a July 1 enrollment period. Supported by Comai. Roll call vote: Fisher, yes; Comai, yes; Bicum, yes; Cox, yes; Crambell, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

**Sub-Committee Reports:**

Cox reported status of new Commission on Aging building remodel and return of services to the COA location.

**Correspondence, Resolution and Documents:**

Chair Mckinnon noted all items addressed prior in meeting.

**New Business:** None

**Other Business:** None

**Public Input:**

Dawn Moses: Moses addressed Board noting upcoming 2018 Fair and events; Trout Festival Derby; plan for a carnival at Fair; advised Fair Board maintains the 99 year lease is valid, requested Board to address the grounds use and fees soon due to the upcoming Fair; Moses reminded Board documentation has previously been provided for Board when reviewing the user fees and her availability to review at any time.

**Motion** by Cox to adjourn at 8:03 PM. Supported by Crambell. 7 yeas. 0 nays. **Carried.**

Respectfully submitted:

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Deborah Hill, Kalkaska County Clerk and  
Clerk of Board of Commissioners

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Stuart McKinnon, Chair of  
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.