

Kalkaska County Board of Commissioners
Special Meeting Minutes
October 25, 2018
(UNAPPROVED)

Meeting called to order by Chair McKinnon at 5:32 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Truman Bicum, Patty Cox, Kohn Fisher, Stuart McKinnon, James Sweet and County Clerk Deborah Hill. Absent Commissioners David Comai and Craig Crambell.

Public Input: None

Purpose of Meeting:

Chair McKinnon called for review of cost and budget options from APEX; noted approximate figure of \$710,000.00; noted this repair may change the Ameresco costs. Discussion.

Motion by Bicum to release the confidential APEX Budget Estimates dated 10-19-2018 to Ameresco. Supported by Fisher. Discussion. Roll call vote: Bicum, yes; Fisher, yes; Comai, absent; Cox, yes; Crambell, absent; Sweet, yes; McKinnon, yes. 5 yeas. 0 nays. 2 absent. **Carried.**

Discussion regarding a Committee to oversee the Kaliseum upgrades. **Motion** by Cox to approve a Kaliseum Construction Committee of 5 members; 2 Board of Commissioners, the Kaliseum Director, the DPW Supervisor and 1 public at large; the term expiring at the completion of the project, or by Board Chair recommendations. Supported by Bicum. Roll call vote: Cox, yes; Bicum, yes; Comai, absent; Crambell, absent; Fisher, yes; Sweet, yes; McKinnon, yes. 5 yeas. 0 nays. 2 Absent. **Carried.** Chair noted the two Board members to be Bicum and McKinnon.

Motion by Sweet to authorize Ameresco to be added to the group call list along with APEX, Financial Advisor and Bond Attorney. Supported by Cox. 5 yeas. 0 nays. 2 absent. **Carried.** Clerk to send email to all and a copy of the study to Ameresco.

McKinnon noted a conference call to the Financial Advisor and Bond Attorney on 10-23-2018 with Commissioners McKinnon and Fisher and Clerk Hill. McKinnon noted 3 options for funding was discussed including a capital improvement bond, major repair bond, or energy both would require a 45 day referendum and Public Hearing. Discussion. **Motion** by Fisher to release the opinion of repair costs from APEX as a public statement. Supported by Cox. 5 yeas. 0 nays. 2 absent. **Carried.**

Discussion regarding the proposed Resolution from the Bond Attorney.
Meeting recessed at 6:20 PM. Meeting reconvened at 6:30 PM

Chair McKinnon noted a proposed Resolution for review for intent to issue a bond. Discussion. **Motion** by Cox to approve Resolution 2018-44 to authorize the publication of the notice of intent to issue bonds for capital improvements for the Kaliseum Recreation Complex. Supported by Fisher. Roll call vote: Cox, yes; Fisher, yes; Bicum, yes; Comai, absent; Crambell, absent; Sweet, yes; McKinnon, yes. 5 yeas. 0 nays. 2 absent. **Carried.**

Chair McKinnon called for review and/or approval of Non-Union wages.

Commissioner Fisher noted: continued review of non-union employee wages, and Elected Official Department Heads; review of 2% increase with some units versus lump sums and late date of non-union wage 2% increase. Fisher noted consensus to provide the lump sum to the non-union less the 2% calculation to the end of the year; noted review of threshold criteria regarding part-time and length of employment; to recommend minimum 6 months employment and/or 1040 hours; discussion regarding COA Advisory Board review of any increases with COA staff. Discussion regarding 2019 consideration of 1% for non-union; review of union employee's increases 2018 and 2019. Accountant noted a current estimated budget short call of \$133,000; noted that is without any further considerations for elected or 2019 for non-union. Consensus to table the matter to allow for clarification of the non-union wage increases.

Chair called for review of Elected Department Heads. Fisher noted a review of the counties used in 2012 comparisons and a calculation of the 6 counties used for the COA Director; noted the average under 6.31% was calculated along with option of a flat percentage increase. Discussion.

Elected Sheriff Whiteford, Register DeGraaf and Clerk Hill noted their concerns with comparisons, variance in responsibilities of comparison counties, increase in COA Director and requested parity in increase in salaries.

Discussion regarding 2018 budget; Accountant Hervey noted 70% of the budget is wages and benefits; noted concern with how the Board allocates the funds for wage increases. Discussion, noted a review of current staffing could be reviewed. Fisher noted optional request for a 7% flat increase for elected officials; noted past minimal increases for elected was 1.5% after the adjustment in 2012 that was 6% under. Discussion regarding the additional functions of Dispatch and Animal Control; options for other funding for wages. Discussion. Consensus to table for further clarification of options for elected wages.

Public Input: None

Motion by Bicum to adjourn at 8:28 PM. Supported by Cox. 5 yeas. 0 nays. 2 absent. **Carried.**

Respectfully submitted:

Deborah Hill, Kalkaska County Clerk and
Clerk of Board of Commissioners

Stuart McKinnon, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.