

Kalkaska County Board of Commissioners
Special Meeting Minutes
December 18, 2018
(UNAPPROVED)

Meeting called to order by Chair McKinnon at 5:30 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Truman Bicum, David Comai, Patty Cox, Craig Crambell (arrived at 5:55 PM), Kohn Fisher, Stuart McKinnon, James Sweet and County Clerk Deborah Hill. Pledge of Allegiance by all.

Motion by Fisher to approve Agenda. Supported by Cox. 6 yeas. 0 nays. 1 absent. **Carried.**

Public Input:

Don Marsh: Reserved time.

Purpose of Meeting:

Chair McKinnon noted purpose of meeting to review options for the potential survey and assistance of preparation for survey for Kaliseum upgrade/repairs; noted public input would again be called after the presentation; noted following the meeting 12-12-2018, the Board proceeded to communicate with a marketing firm to move forward with a survey.

Chair McKinnon called for John Cavanaugh of EPIC-MRA to present his marketing firm information. Mr. Cavanaugh addressed the Board noting their company history including government and school marketing; reviewed survey options (including mail and telephone), local voter statistics; survey and margin of error statistics. Discussion.

Chair called for recess at 6:31 PM. Meeting reconvened at 6:45 PM.

Chair noted the deadline for filing the language proposal for the May 2019 election is 2-12-2019. Discussion regarding election deadlines and review of proposal language. Discussion regarding optional repairs, phases and monetary amounts.

Chair called for recess at 7:30 PM. Meeting reconvened at 7:42 PM.

Chair noted figures will need to be determined for various sections of repairs, review of operational and maintenance, total and separate costs. Discussion regarding time line for election preparation. Discussion noting optional phases for upgrades: Pool repair; Pool enlargement; East side/rink area plus operational; complete repair; including cost removal of structure. Discussion regarding operational and maintenance costs in addition to the repairs. Discussion regarding preparation for survey, contact information, preparation for circulation; review of dates to prepare for May 2019 election; proposed: Special Meeting 12-28-2018 at 5:30 PM to approve survey language; deadline to mail 1-5-2019; telephone interviews by 1-7-2019; response deadline 1-22-2019; results to the BOC 1-31-2019 at a meeting; to Bond Attorney and Financial Advisor at a meeting 2-4-2019; millage language approved at a meeting 2-11-2019 and file language by 2-12-2019. Discussion regarding vendor options. Discussion.

Motion by Fisher to authorize EPIC-MRA to perform live telephone interviews (sampling) not to exceed \$9,450.00. Supported by Sweet. Roll call vote: Fisher, yes; Sweet, yes; Bicum, yes;

Comai, yes; Cox, yes; Crambell, yes; Mckinnon, yes. 7 yeas. 0 nays. **Carried. Motion** by Bicum to authorize EPIC-MRA for the issuance of postcards and online survey not to exceed \$9,825.00, with review of cost savings options to be printed/postage within local vendors, if possible for a cost savings reduction. Supported by Comai. Discussion. Roll call vote: Bicum, yes; Comai, yes; Cox, yes; Crambell, yes; Fisher, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.** Discussion regarding communications, campaign information, is dissemination of information.

Public Input:

Attendees noted interest in educating the public, time element for election process, support for continued support of facility, appreciation for informing the public and providing supporting documentation for the upcoming survey.

Marsha Hanna: Noted individuals are meeting to build a communication system for support of the Kaliseum and the accurate information.

Gaynell Gentelia: Request Board to prepare an article and/or press release to assist in accurate information being disseminated.

Jim Sweet: Presented a letter from Garfield Township Supervisor and Board of Trustees, noting their concerns with continued support of the Kaliseum.

Motion to adjourn at 9:13 PM by Comai. Supported by Bicum. 7 yeas. 0 nays. **Carried.**

Respectfully submitted:

Deborah Hill, Kalkaska County Clerk and
Clerk of Board of Commissioners

Stuart McKinnon, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.