

Kalkaska County Board of Commissioners
Special Meeting Minutes
June 14, 2017
(UNAPPROVED)

Meeting called to order by Chair McKinnon at 2:48 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Michael Buchanan, David Comai, Patty Cox, Craig Crambell, Kohn Fisher, James Sett, Stuart McKinnon and County Clerk Deborah Hill. Pledge of Allegiance by all.

Public Input: None

Purpose of Meeting:

Chair McKinnon called for review and/or approval of Commission on Aging Remodeling Financing. Present DPW Supervisor Mayjor Bole, COA Director Jodi Willison and AAI Representative Bob Sommerville; Board was advised of increase (approximately \$300,000) over the initial construction project cost analysis provided for initial plan review to Commission on Aging for remodeling project, as compared with bids received. (Copy of AAI report filed with Clerk.) Bole noted with the review of project costs and funding, that recommendations going forward are to do the project in 2 phases in order to have funding from two separate year budgets without the need to request additional funding. Sommerville noted revision recommendations and stages of project. Discussion.

Motion by Cox to approve proposed construction costs as presented in 6-9-2017 document from AAI, in the amount of \$1,510,973.00. Supported by Buchanan. Roll call vote: Cox, yes; Buchanan, yes; Comai, yes; Crambell, yes; Fisher, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

Motion by Buchanan to complete the Commission on Aging remodeling project in two phases; Phase one start date of 7-1-2017; Phase one completion date of 3-1-2018. Phase two start date of 3-1-2018; phase two completion date of 8-1-2018. Supported by Cox. Roll call vote: Buchanan, yes; Cox, yes; Crambell, yes; Fisher, yes; Sweet, yes; Comai, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

Motion by Cox to require contracts from all contractual services involved in Commission on Aging remodeling project. Supported by Buchanan. Roll call vote: Cox, yes; Buchanan, yes; Crambell, yes; Fisher, yes; Sweet, yes; Comai, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

Motion by Cox to that the renovations and additions to the Kalkaska County Commission Aging shall meet the requirements of the specification manual dated 5-15-2017 and print dated 6-16-2017 from AAI Inc #0416 be approved. Supported by Buchanan. Roll call vote: Cox, yes; Buchanan, yes; Crambell, yes; Fisher, yes; Sweet, yes; Comai, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

Motion by Fisher to approve contracts contingent upon beginning and completion dates as part of contracts. Supported by Buchanan. Roll call vote: Fisher, yes; Buchanan, yes; Cox, yes; Crambell, yes; Sweet, yes; Comai, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

Motion by Fisher to forward contracts to legal counsel for review prior to signature and for the 6-21-2017 Regular Meeting. Supported by Sweet. Roll call vote: Fisher, yes; Sweet, yes; Cox, yes; Crambell, yes; Buchanan, yes; Comai, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

Motion by Fisher to allow the Chair of the BOC to sign the contracts upon review and approval of legal counsel. Supported by Cox. Roll call vote: Fisher, yes; Cox, yes; Crambell, yes; Sweet, yes; Buchanan, yes; Comai, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

Public Input: None

Motion by Cox to adjourn at 3:26 PM. Supported by Buchanan. 7 yeas. 0 nays. **Carried.**

Respectfully submitted:

Deborah Hill, Kalkaska County Clerk and
Clerk of Board of Commissioners

Stuart McKinnon, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.