

Kalkaska County Board of Commissioners
Special Meeting and Budget Workshop Minutes
October 17, 2017
(UNAPPROVED)

Meeting called to order by Chair McKinnon at 6:00 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Michael Buchanan, Patty Cox, Craig Crambell, Kohn Fisher, Stuart McKinnon, James Sweet and County Clerk Deborah Hill. Absent Commissioner David Comai. Pledge of Allegiance by all.

Public Input: None

Approval of Agenda: Motion by Cox to approve Agenda with Cost Allocation Report to be called first. Supported by Buchanan. 6 yeas. 0 nays. 1 Absent. **Carried.**

Purpose of Meeting:

2016 Cost Allocation Report, Gordon Stryker: Stryker addressed Board, reported 2016 Cost Allocation Report (copy filed with Clerk). Stryker noted reflection of percentage changes and allocation differences from 2015 and 2016, addressing the direct relationship to reimbursement for state reimbursement programs. Stryker noted other optional services provided by MGT and upcoming Title IV obligations and security requirements with IT.

Discussion, consensus of Board to forward report and certification to County Affairs and Finance at November Committees 11-8-2017 for review.

(Chair called for recess at 6:40 PM. Meeting reconvened at 6:45 PM.)

2018 Budget Review: Chair noted copy of proposed budget from Accountant for review; consensus to continue with Agenda items relative to continued review of proposed budget.

Clarification of Janitorial Wages: Chair McKinnon called for review of janitorial wage changes, reviewed minute Motion's of August, September and October. Discussion. **Motion** by Buchanan to approve hours of Janitorial Supervisor Daniels to be 40 hours per week; Janitorial staff Wormuth to 40 hours per week; new part-time position to 29 hours per week, classification 2 at \$11.21 per hour; Daniels approved for 10 hours of overtime for one pay period ending 10-28-2017 for Kaliseum work. Supported by Cox. Roll call vote: Buchanan, yes; Cox, yes; Comai, absent; Crambell, yes; Fisher, yes; Sweet, yes; McKinnon, yes. 6 yeas. 0 nays. 1 absent. **Carried.**

Kaliseum Upgrade: Chair called for review of status of Kaliseum infrastructure upgrade. Discussion regarding estimated cost, noted need for RFP; engineering bid needed; options for state funding. Consensus for Clerk to email nominations with the following questions: 1. Did you have an engineering firm RFP for an owner representative to oversee your ESPC (Energy Performance Savings Contract) provider? If so, could I request a copy of your RFP? 2. What was the process you used to select your end contractor to initiate your ESPC project? If so, can you provide a copy of your format used? Board to continue following receipt of engineering and RFP information.

(Chair called for recess at 8:00 PM. Meeting reconvened at 8:06 PM)

Retiree BCBS matter: Review of inquiry regarding retiree employee request to deviate from the Union Contracts regarding retiree health care benefits. Consensus of the Board no action will be taken and the County will follow the union contract language.

Kaliseum Wage Scale Review: Chair called for review of Kaliseum wage scale (proposed wage scale provided); Clerk noted comparison to other current non-union county wage scales. Discussion and review. **Motion** by Cox to amend proposed wage scale to Lifeguard-High School position to \$8.90/\$9.50/\$10.00/\$10.50/\$11.00. Supported by Fisher. Roll call vote: Cox, yes; Fisher, yes; Buchanan, yes; Comai, absent; Crambell, yes; Sweet, yes; McKinnon, yes. 6 yeas. 0 nays.

1 absent. **Carried. Motion** by Cox to approve proposed Kaliseum wage scale as amended. Supported by Fisher. Discussion. Roll call vote: Cox, yes; Fisher, yes; Buchanan, yes; Comai, absent; Crambell, no; Sweet, yes; McKinnon, yes. 5 yeas. 1 nay. 1 absent. **Carried. Motion** by Cox for new Kaliseum wage scale to be effective 10-29-2017, with no retroactive compensation. Supported by Fisher. Roll call vote: Cox, yes; Fisher, yes; Buchanan, yes; Comai, absent; Crambell, no; Sweet, yes; McKinnon, yes. 5 yeas. 1 nay; 1 absent. **Carried.**

2018 Budget Review: Chair called for continued review of proposed 2018 Budget, noted effects of recent actions by the Board. Discussion, review of DPW Supervisor position, current wage and overtime. **Motion** by Buchanan to put the DPW Supervisor to a yearly salaried position at \$47,000.00, with no overtime budget; effective 1-1-2018. Supported by Crambell. Discussion. Roll call vote: Buchanan, yes; Crambell, yes; Comai, absent; Cox, yes; Fisher, yes; Sweet, yes; McKinnon, yes. 6 yeas. 0 nays. 1 absent. **Carried.**

Clerk to forward minutes to accountant for effected changes in 2017 and 2018 Budget.

Public Input: None

Motion by Fisher to adjourn at 9:05 PM. Supported by Sweet. 6 yeas. 0 nays. 1 absent. **Carried.**

Respectfully submitted:

Deborah Hill, Kalkaska County Clerk and
Clerk of Board of Commissioners

Stuart McKinnon, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are reviewed at the next Regular Board of Commissioners meeting.