

Kalkaska County Board of Commissioners  
Personnel Committee Special Meeting Minutes  
October 31, 2016  
(UNAPPROVED)

Meeting called to order by Committee Chair Cox at 6:00 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Patty Cox, Craig Crambell, Kohn Fisher and County Clerk Deborah Hill.

**Public Input:**

Library representative Lynette Cervone: Advised Committee the Library would be providing the wage scale following their next meeting; noted they will review the proposed non-union handbook and accommodate it depending on the independent department needs.

COA Director Jodi Willison: Willison advised Committee she continues to research the proposed non-union handbook noting some adjustments will need to be made to accommodate COA functions and services.

**Purpose of Meeting:**

Chair Cox called for continued review of proposed County Non-union Policy Book. Discussion and review of sections 7.2, 10.3, 11.1, 11.4, 12.9, 16.3, and 16.4.

Discussion regarding proposed non-union wage scales and exempt/non-exempt salaried positions.

Consensus for changes to be made in proposed policy book as draft 3; continue review of proposed wage scales, use current proposals for accountant to prepare for 2017 budget noting they are not approved (continued review of wage scales).

Meeting adjourned at 9:08 PM.

Respectfully submitted:

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Deborah Hill, Kalkaska County Clerk and  
Clerk of Board of Commissioners

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Stuart McKinnon, Chair of  
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.

