

Kalkaska County Board of Commissioners  
Personnel Committee Special Meeting Minutes  
September 21, 2016  
(UNAPPROVED)

Meeting called to order by Committee Chair Cox at 6:00 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Patty Cox, Kohn Fisher, Stuart McKinnon and County Clerk Deborah Hill. Absent Commissioner Craig Crambell.

**Public Input:** None

**Purpose of Meeting:**

Chair Cox called for continued review of non-union personnel policy. Committee continued to review proposed policy example from Benzie County. Discussion regarding necessity of pay scales for all employees,, minimum wage increasing to \$8.90 in 2017; Sheriff Whiteford attended noting review of his department non-union employees. Sheriff to provide a proposed wage scale for non-union employees for Sheriff Department. Clerk to notify department heads to submit proposed wage scales for Board review and/or approval.

**Consensus to Motion to approve 1.5% wage/salary increase (consistent with other employee increases) for non-union employees that did not formerly receive a wage increase in 2016 and Elected Officials that are paid by the County, to be retro-active to 1-1-2016.**

Sheriff Whiteford noted sponsored deputy options for consideration. Discussion.

Consensus pay scales needed for Kaliseum, Library and other non-union staff for review.

Meeting adjourned at 9:36 PM.

Respectfully submitted:

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Deborah Hill, Kalkaska County Clerk and  
Clerk of Board of Commissioners

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Stuart McKinnon, Chair of  
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.