

Kalkaska County Board of Commissioners  
Special Meeting Minutes  
December 20, 2016  
(UNAPPROVED)

Meeting called to order by Chair McKinnon at 6:01 PM, Commissioner Chambers, Administration Building. 605 N Birch Street, Kalkaska, MI. Pledge of Allegiance by all. Present Commissioners Michael Buchanan, Patty Cox, Kohn Fisher, Alan Hart, Stuart McKinnon and County Clerk Deborah Hill. Absent Commissioner Craig Crambell (Crambell arrived at 6:06 PM).

**Public Input:** None

**Purpose of Meeting:** Chair called for review of:

Empiric IT Agreement. Also present Eric Seeley from Empiric and Sheriff Pat Whiteford. Discussion regarding review at meeting of IT with Empiric preceding this meeting. Whiteford reported discussion included revision of billings to identify projects to assist with billing disbursement to appropriate departments; adjustment from court budget base fee transfer to county base fee given review of services; discussion regarding additional costs in 2016 due to added IT matters; Seeley advised he would provide an adjusted agreement based on the discussion with the IT Committee; consensus to table agreement to County Affairs Committee in January 2017, Empiric will provide an adjusted contract for Board and counsel review in early January, with continued evaluation during first quarter of 2017.

(Commissioner Crambell arrived at 6:06 PM)

COA Vacation Accrual/County Policy: Board reviewed communications and recommendations from counsel. COA Director Jodi Willison provided recommendations. Discussion. **Motion** by Hart to pay the one Commission on Aging employee in question (Korson) 70.38 vacation hours, resolving any other compensation that is not consistent with County Policy; this is an isolated incident by the Board and not to set any precedence, affirming that the Commission on Aging follows County Policies and that County Policies set precedence over Commission on Aging policy. Supported by Buchanan. Discussion. Roll call vote: Hart, yes; Buchanan, yes; Cox, yes; Crambell, yes; Fisher, yes; Stein, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

County Purchasing, Bid and Post Approved Check Policy: Clerk Hill noted accountant Hervey had provided draft documents for review for revising the County Purchasing Policy, bid requirements and post approved check policy, requesting that County Affairs Committee review for approval; consensus to table to January County Affairs meeting for review.

Budget Amendments: Discussion regarding recent budget amendments #0129 through #0146, along with emails from accountant Hervey and her review. Consensus to VOID # 0131 and correct #0130; noted #0134 not presented. **Motion** by Hart to approve Budget Amendments 2016-#0129 through #0146, with exception of #131 VOIDED, #0130 corrected to \$200.00 and #134 not presented. Supported by Buchanan. Roll call vote: Hart, yes; Buchanan, yes; Cox, yes; Crambell, yes; Fisher, yes; Stein, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried**

Proclamation by Board for Judge Allen: **Motion** by Hart to approve Proclamation dated December 20, 2016 for retiring Judge Allen as presented. Supported by Buchanan. 7 yeas. 0 nays. **Carried.**

\*\*\*\*\*

PROCLAMATION  
December 20, 2016

To the Honorable Janet M. Allen:

On behalf of the Board of Commissioners of Kalkaska County we want to thank you for your peerless performance during these past 11 years as we congratulate you on your retirement.

The years you have worked for Kalkaska County have been marked by unsurpassed efficiency and excellence. You have been a great asset to the 46<sup>th</sup> Circuit Court.

A great leader possesses unique vision of fairness and understanding which you have demonstrated numerous times over your tenure as Circuit Court Judge.

We congratulate you and wish you the best as you embark on your next exciting adventure in life. May your future endeavors be equally successful and rewarding.

We wish you well in your retirement and hope you enjoy and find new meanings beyond work. Retirement can be and has been the most meaningful years of life. You deserve all the best and we sincerely hope you have a wonderful retirement.

Congratulations,

Kalkaska County Board of Commissioners

_____ Stuart McKinnon, Chair	_____ Kohn Fisher, Vice-Chair	_____ Michael Buchanan	
_____ Patty Cox	_____ Craig Crambell	_____ Alan Hart	_____ Kevin Stein

\*\*\*\*\*

**Public Input:** None

**Motion** by Hart to adjourn at 6:36 PM. Supported by Buchanan. 7 yeas. 0 nays. **Carried.**

Respectfully submitted:

_____ Deborah Hill, Kalkaska County Clerk and Clerk of Board of Commissioners	_____ Stuart McKinnon, Chair of Kalkaska County Board of Commissioners
---	--

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.