

Kalkaska County Board of Commissioners
Special Meeting Minutes
August 29, 2016
(UNAPPROVED)

Meeting called to order by Chair McKinnon at 6:00 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Michael Buchanan, Patty Cox, Kohn Fisher, Stuart McKinnon, Kevin Stein and County Clerk Deborah Hill. Absent Commissioners Craig Crambell and Alan Hart. Pledge of Allegiance by all.

Call for Conflict: None

Approval of Agenda:

Motion by Cox to approve Agenda. Supported by Fisher. 5 yeas. 0 nays 2 absent. **Carried.**

Public Input: None

Purpose of Meeting:

Telephone contracts/billings. Sheriff Whiteford reported status of IT Committee communications with AT&T to obtain new contracts; noted 2 years of communication efforts by the County with out of contract prices; with transfer to multiple AT&T reps; noted recent receipt of first new contracts from AT&T without review of pending bills by AT&T as requested. Discussion regarding continued options, including AT&T along with other providers. (Balances noted of \$70,326 and \$5,912) Whiteford noted review by counsel with recommendations; Whiteford noted possible agreements with AT&T to 2 year contract with review of out of contract charges. Discussion regarding Suntel and Tel Net, call to Suntel rep to review. Discussion. **Motion** by Fisher for County to contract with Suntel Services to provide complete phone service to Kalkaska County, to include the remaining balance of the AT&T lines at the Governmental Center and the Annex, not to exceed \$3,000.00. Supported by Cox. Roll call vote: Fisher, yes; Cox, yes; Buchanan, yes; Crambell, absent; Hart, absent; McKinnon, yes; Stein, yes. 5 yeas. 0 nays. 2 absent. **Carried.** Discussion regarding AT&T billing, consensus to review. **Motion** by Fisher to authorize the Chair to sign the amended Suntel contract after review by counsel. Supported by Cox. 5 yeas. 0 nays. 2 absent. **Carried.** Request Suntel to assist with a draft letter for AT&T and review bills; take to Finance Committee 9-7.

County Web Site Proposals: Whiteford presented proposal from Revise at \$9,850.00; noted only quotes received were LIAA and Revise; review of current LIAA services. Discussion regarding necessity of county website update for public services, including need for connecting with Townships, department heads to be involved. **Motion** by Cox for County to contract with Revise to develop, design, host and include administrative training and tech support for County web site at \$9,850.00, per proposal date 10-22-15, to be paid from account # as determined by accountant. Supported by Buchanan. Roll call vote: Cox, yes; Buchanan, yes; Crambell, absent;

Fisher, yes; Hart, absent; Stein, yes; McKinnon, yes. 5 yeas. 0 nays. 2 absent. **Carried.** Discussion regarding LIAA services/termination; Treasurer will work with Revise. **Motion** by Cox to authorize the Clerk to send termination letter to LIAA when Revise has new web site in place (County Treasurer to notify Clerk) per contract term 30 days. Supported by Buchanan. 5 yeas. 0 nays. 2 absent. **Carried.**

Review of Boiler Repair Voucher at Kaliseum: Clerk Hill noted an advance check voucher was completed and will be addressed at Finance Committee, no action at this time.

Review of Resolution 2016-33 COA Millage: Discussion regarding millage approval from 8-10-2016 meeting. **Motion** by Cox to approve Resolution 2016-33 for Kalkaska County Commission on Aging Millage Renewal Proposal. Supported by Buchanan. Discussion, Fisher noted need for Board to annually review to determine actual need of continued millage and reduce if appropriate. Roll call vote: Cox, yes; Buchanan, yes; Crambell, absent; Fisher, yes; Hart, absent; Stein, yes; McKinnon, yes. 5 yeas. 0 nays. 2 absent. **Carried.**

Public Input: None

Motion to adjourn by Buchanan at 7:29 PM. Supported by Fisher. 5 yeas. 0 nays. 2 absent. **Carried.**

Respectfully submitted:

Deborah Hill, Kalkaska County Clerk and
Board of Commissioners

Stuart McKinnon, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.