

Kalkaska County Board of Commissioners  
Special Meeting Minutes  
(Budget Workshop)  
September 23, 2016  
(UNAPPROVED)

Meeting called to order at 5:37 PM by Chair McKinnon, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Michael Buchanan, Patty Cox, Craig Crambell, Kohn Fisher, Alan Hart, Stuart McKinnon, Kevin Stein, and County Clerk Deborah Hill.

**Public Input:** None

**Purpose of Meeting:**

Chair called for continued review of 2017 budget preparation. Accountant Hervey provided updated tentative budget figures with changes discussed during the past 3 budget meetings, September 19, 20 and 22. Discussion regarding additions and deletions of department budget reviews, noting approximately \$200,000 shortfall for 2017. Discussion regarding continued budget review of all departments with review of case load for court and prosecutor, to be reviewed. Discussion with Sheriff and Court Administrator regarding case/charge statistics. Consensus to set a Special Meeting 10-3-2016 at 5:00 PM for non-union policy, 2017 budget review, IT/Empiric budget review, Prosecutor budget review and Equalization Director Interviews. Non-union policy to be sent to counsel after reviewed by Board. Sheriff Whiteford noted potential budget increases for proposed wage scales for non-union that was not calculated into budgets. Discussion. Consensus for Clerk to send a copy of proposed non-union policy and a memo to department heads regarding the 2017 shortfall and request budgets reviews for decrease in appropriations. Discussion regarding rental fee revenues. Consensus for Corinna to calculate appropriations for operational costs by department/percentage. Discussion regarding IT budget, request Empiric to attend 10-3 meeting.

**Motion** to by Hart at 6:55 PM. Supported by Stein. 7 yeas. 0 nays. **Carried.**

Respectfully submitted:

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Deborah Hill, Kalkaska County Clerk and  
Clerk of Board of Commissioners

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Stuart McKinnon, Chair of  
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.