

Kalkaska County Board of Commissioners
Special Meeting Minutes
October 19, 2016
(UNAPPROVED)

Meeting called to order by Commissioner McKinnon at 5:00 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioner Michael Buchanan, Patty Cox, Craig Crambell, Kohn Fisher, Alan Hart, Stuart McKinnon, Kevin Stein and County Clerk Deborah Hill.

Approval of Agenda:

Motion by Cox to approve Agenda as presented. Supported by Hart. 7 yeas. 0 nays. **Carried.**

Public Input: None

Purpose of Meeting:

Equalization Director Contract: Commissioner Cox noted communication with references of the three if listed by applicant. Discussion regarding current services, monetary proposals and experience. **Motion** by Fisher to continue Equalization services with proposed Scope of Work by RFE LLC, 11-1-2016 through 6-30-2018 @ \$91,800 per year, to include appraisal services. Supported by Cox. Discussion regarding meeting with the State representatives (State reported Kalkaska is currently in good standing with RFE services), and differences in proposals offered (noted Cairns highest, Guthrie lowest), along with services provided with each. Discussion regarding concern with lack of communication from the State directly to the Board when issues arise. Reviewed service proposal of Cairns. Continued discussion. Roll call vote: Fisher, yes; Cox, yes; Buchanan, yes; Crambell, no; Hart, no; Stein, no; McKinnon, yes. 4 yeas. 3 nays. **Carried.** (Noted all 3 applicants present.)

Approval of L 4029 2016 Tax Rate Request: Review with Englebrecht and questions regarding information. Consensus for Englebrecht to provide updated form for 11-9-2016 Truth and Taxation Meeting.

SunTel telephone agreement: **Motion** by Hart to approve a 1 year agreement with SunTel as proposed. Supported by Buchanan. Discussion, Sheriff Whiteford noted proposal would be the same as current with no additional cost. Roll call vote: Hart, yes; Buchanan, yes; Cox, yes; Crambell, yes; Fisher, yes; Stein, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.** Whiteford noted a breakdown of the telephone lines/bill has been provided for accounting purposes and reported status of balance of AT&T lines.

Log Lake Contract: Discussion regarding employer/employee contractual services, extended liabilities and seasonal employer application status (noted counsel would need to review contract following seasonal employer application approval). **Motion** by Fisher to reconsider the Motion from the 10-12-2016 Regular Meeting regarding the Log Lake Contract. Supported by Cox. Roll call vote: Fisher, yes; Cox, yes; Buchanan, yes; Crambell, yes; Hart, yes; Stein, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.** **Motion** by Fisher to rescind the Motion by Buchanan to approve the Log Lake Caretaker Agreement with Ramsey from the 120-12-2016 Regular

Meeting. Supported by Stein. Supported by Cox. Roll call vote: Fisher, yes; Cox, yes; Buchanan, yes; Crambell, yes; Hart, yes; Stein, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

Resolution 2016-39: Fisher noted that following review of the COA request for increase in position hours, a resolution is not needed. **Motion** by Fisher to approve Commission on Aging Program Coordinator position to be increased from part-time to full time. Supported by Buchanan. Discussion, concerns noted with additional expense; initial request was noted as temporary full time hours. COA Director noted position warrants full time hours. (Discussion regarding unfunded liabilities of county, variance in benefits of county employees.) Roll call vote: Fisher, yes; Buchanan, yes; Cox, yes; Crambell, yes; Hart, no; Stein, yes; McKinnon, yes. 6 yeas. 1 nay. **Carried.** Willison noted upcoming volunteer dinner at COA.

Non-Union Pay Scale: Discussion regarding proposed non-union pay scales; accountant Hervey noted proposed wages need reviewed (Recycle and Library to be added to group); noted 1.5% for other/union employees, and some proposed changes may exceed that. Consensus to return to Personnel Committee for consideration and back to the Board for the Budget Workshops. Discussion regarding general county non-union policy and consistency with departments.

Public Input: None

Motion by Hart to adjourn at 6:36 PM. Supported by Buchanan. 7 yeas. 0 nays. **Carried.**

Respectfully submitted:

Deborah Hill, Kalkaska County Clerk and
Clerk of Board of Commissioners

Stuart McKinnon, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners Meeting.