

Kalkaska County Board of Commissioners
Special Meeting Minutes
October 26, 2016
(UNAPPROVED)

Meeting called to order at 5:00 PM by Chair McKinnon, Commissioners Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Michael Buchanan, Patty Cox, Craig Crambell, Kohn Fisher, Alan Hart, Stuart McKinnon, Kevin Stein and County Clerk Deborah Hill. Pledge of Allegiance by all.

Motion by Hart to approve Agenda. Supported by Cox. 7 yeas. 0 nays. **Carried.**

Public Input:

Dewey Insurance, Pat Dewey and Darci Fitch: Dewey addressed Board noting status of BCBS insurance rates for 2017, projected employee reduction due to decrease in claims and increase in caps (increased cost for county); Dewey reviewed dental and vision rates, noted EHIM not included. Discussion regarding communication/education to employees. (Priority/Blue Care Network quotes pending)

MGT, Gordon Stryker: Stryker reviewed Cost Allocation Plan with Board (noted necessary for grant programs from FOC, Court and Prosecutors office). Discussion regarding potential options for revenue reimbursement from departments (ie: Construction Codes, Dispatch...) due to time/costs; noted concern with Child Care costs/state reimbursement.

Sheriff Pat Whiteford: (Whiteford noted Dispatch allocations would need to be evaluated before revenue reimbursement could be considered.) Whiteford requested approval of AT&T Agreement as presented for remaining dispatch lines. Discussion. **Motion** by Hart to approve AT&T Agreement for remaining 5 dispatch lines as presented for 1 year (COMPLETELINK 2.0). Supported by Crambell. Roll call vote: Hart, yes; Crambell, yes; Buchanan, yes; Cox, yes; Fisher, yes; Stein, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.** Whiteford noted Excelsior Township will be entering an agreement with Sheriff Department for 2017 and he will present at Committee.

Purpose of Meeting:

Accountant Corinna Hervey: Hervey addressed Board noting decisions needed to complete proofed 2017 budget include payroll changes for non-union employees and other department requests; advised MERS expense was spread over appropriate budgets, Equalization figures were calculated according to Boards approval, Remon Grant actual figures were provided, Sheriff fleet to remain at \$65,000 and election funds removed for 2017 as there should be sufficient funds for an off election year. Discussion. Hervey noted the Board can adopt a short fall up to the available fund balance and recommended 2 line items for Computer/IT. Discussion regarding Zoning Administrators request. **Motion** by Fisher to increase Zoning Administrators hours for 2017 to 35 hours per week, and change from salaried to hourly based on current salary at 32 hours per week. Supported by Hart. Roll call vote: Fisher, yes; Hart, yes; Buchanan, yes; Cox, yes; Crambell, yes; Stein, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

Hervey noted the EHIM amount and the non-union wages may lead to an amended budget in 2017; reminded need non-union wages, health care figures and revenue for office rental for Soil

Conservation by 11-2-2016. Discussion regarding rental fees per sq foot; (\$53.34 per sq foot, 150 sq ft X \$53.34=\$8001.00).

Discussion regarding review of County Personnel Policy, COA reviewing the non-union pay scale. Discussion regarding the Prosecutor budget and DHS grant; 3rd Prosecutor tabled pending input from Prosecutor and DHS grant.

Public Input: None

Motion to adjourn by Hart at 6:50 PM. Supported by Fisher. 7 yeas. 0 nays. **Carried.**

Respectfully submitted:

Deborah Hill, Kalkaska County Clerk and
Clerk of Board of Commissioners

Stuart McKinnon, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.