

Jim Jesse, Chairman
Aaron Bowron, Vice Chair
Linda Wayne, Treasurer
Al Dimon, Secretary

Mike Ascione, Director
Truman Bicum, Director
Lon Husbands, Director
Alan McCullen, Director
Frank Pflum, Director

The Economic Development Corporation of the County of Kalkaska BOARD OF DIRECTORS AGENDA EXPLANATION

DATE: November 1, 2010
TO: Board of Directors
FROM: Jim Jesse, Chairman
SUBJECT: Explanation of Agenda Items for November 10, 2010 Board Meeting

CALL TO ORDER and ROLL CALL

APPROVAL OF AGENDA

PUBLIC INPUT

APPROVAL OF MINUTES

Approval of Minutes dated September 7, 2010 ()
Materials submitted for inclusion with the minutes are on file with the recording secretary and County Clerk. Attachments will be provided upon request.

TREASURER'S REPORT & APPROVAL OF BILLS

- *Treasurer's Report & Approval of Bills* – Linda Wayne

COMMITTEE REPORTS

Brownfield Taskforce – Aaron Bowron
Consortium Committee – Al Brown
Executive Committee – Jim Jesse
Fundraising Committee – Alan McCullen
Loan Committee – Linda Wayne
Personnel Committee – Al Dimon
Public Relations Committee – Aaron Bowron

OLD BUSINESS

NEW BUSINESS

- Nominations for Office - Al Dimon
- Member Term Expirations - Al Dimon
- Contributions to TBEDC - Linda Wayne

ADJOURN

**MINUTES OF THE ECONOMIC DEVELOPMENT CORPORATION
OF THE COUNTY OF KALKASKA – BOARD OF DIRECTORS
TUESDAY, SEPTEMBER 7, 2010– 9:00 A.M.
KALKASKA COUNTY GOVERNMENT CENTER
BOARD OF COMMISSIONERS CHAMBERS**

ATTENDANCE

| <u>Directors Present</u> | <u>Directors Absent</u> | <u>TBEDC Staff Present</u> | <u>BOC County Liaison</u> | <u>Public Present</u> |
|---|-----------------------------|--|---------------------------|-----------------------|
| Linda Wayne Jim Jesse Al Dimon Truman Bicum Frank Pflum | Lon Husbands Al McCullen | Andi Wagenschutz Tino Breithaupt | Deb Kimball | |

CALL TO ORDER and ROLL CALL

Meeting was called to order at 9:03 a.m. by Chair Jim Jesse. Roll was called. All directors were present except Lon Husbands and Al McCullen.

APPROVAL OF AGENDA

Jesse requested Tino Breithaupt be added under Public Input to provide an update on activities of the Traverse Bay Economic Development Corp. Treasurer Linda Wayne asked that the November meeting be added under New Business. Linda Wayne made a motion to approve the agenda as amended, supported by Truman Bicum. All yeas, motion carried.

APPROVAL OF MINUTES

Al Dimon asked that under Treasurer's report in the minutes of July 6, 2010, change the word Village to Township. Al Dimon made the motion to approve the minutes as amended, supported by Linda Wayne. All yeas, motion carried.

PUBLIC INPUT

Tino Breithaupt, Senior Vice President of the Traverse Bay Economic Development Corporation provided the following updates:

- Shared the background of the relationship of TBEDC and KEDC. Breithaupt stated that Kalkaska retention visits are getting lined up and they will inform the board when those dates are set to allow board members an opportunity to attend the meeting.
- The TBEDC will be sending out more information on the Broadband strategy. Breithaupt stated that the Regional Broadband Investment Strategy is available the Traverse City Chamber's website.
- Grand Vision/Council of Governments (COG) - The Kellogg Foundation awarded \$200,000 of which \$120,000 will be awarded to communities in the six-county region. They will be awarding \$20,000 to each community. The Village of Kalkaska submitted an application for "New Economy Master Plan & Form-based Zoning Feasibility".

TREASURERS REPORT AND APPROVAL OF BILLS

Linda Wayne provided the following financial report dated July 1 – August 31.

General Account: \$6,901.26 (expenses \$1,268.50; deposit \$1750.00) Balance \$7,382.76

FDA Savings Account: \$27,539.01 (interest \$7.02) Balance \$27,546.03.

Loan Account: \$27,440.81 (Interest \$9.01, Three (3) loan payments from the Mill \$933.18 Total deposit \$942.19) Balance \$28,383.00

CDs: \$56,045.65 matures 6/19/11 (earning 2.84% interest earned but not paid \$331.29 YTD); \$28,240.88 matures 9/22/2010 (Earning 4.50% \$2,453.68 YTD)

Jesse questioned why the interest from the CDs are going into the USDA Loan Account. Al Dimon made the motion to have interest made on the CD's deposited into the General Account, supported by Frank Pflum. Roll call vote: Al Dimon-yes, Frank Pflum-yes, Truman Bicum-yes, Linda Wayne-yes and Jim Jesse-yes. All yeas, motion carried.

Linda Wayne noted that a check from the Traverse City Area Chamber of Commerce in the amount \$425 for the KEDC portion from the Kalkaska joint Luncheon was received. On motion made by Wayne to approve the Treasurers Report, pay per diem, and make the deposit, with support by Bicum, and roll call vote: Linda Wayne-yes, Truman Bicum-yes, Frank Pflum-yes, Al Dimon-yes and Jim Jesse-yes, motion carried.

COMMITTEE REPORTS

Brownfield Taskforce Report – Aaron Bowron: No Report

Consortium Committee – Al Dimon reported that Jim Peters was the only one that attended the meeting. Dimon stated he would make some changes and try to get a better turn out for these meetings. Dimon further noted that Jim Peters stated bids will go out on the 15th for the school additions and are due back the 28th. It is hoped that digging can begin in October. Kalkaska Township clean up is the 18th of this month from 8:00 a.m. - 2:00 p.m.

Executive Committee – Jim Jesse: No Report

Funding Committee – Mike Ascione: No Report

Loan Committee – Linda Wayne: No Report

Personnel Committee – Al Dimon: No Report

Public Relations Committee – Aaron Bowron: No Report

NEW BUSINESS

TBEDC Account Status - Linda Wayne, Treasurer

Linda Wayne made the motion to pay the second and third quarter of payments for 2010 to the TBEDC in the amount of \$2,000. Supported by Dimon. Roll call vote: Linda Wayne-yes, Al Dimon-yes, Frank Pflum-yes, Truman Bicum-yes and Jim Jesse-yes. All yeas, motion carried.

Outstanding Loan Status - Linda Wayne, Treasurer

Loan payment from the Mill is now current. The Mill still owes \$50 for late fees.

November Meeting - Chair Jesse mentioned that the room is not available on the next regularly-scheduled date of November 2nd. Al Dimon made a motion to change the November meeting to the Wednesday, November 10th, with support by Linda Wayne. All yeas, motion carried.

GIS Report - Chair Jesse gave updates on the GIS mapping meetings and distributed handouts with future meeting dates, and encouraged all to attend.

OTHER

Board of Commissioners Deb Kimball was present and stated that the proposed budget will be available next month. Chairman Jesse asked that Kimball let him know as soon as the budgets become available so that the KEDC can prepare for any changes that need to be made to their own budget.

OLD BUSINESS

No old business

ADJOURNMENT

On a motion made by Al Dimon to adjourn the meeting and supported by Linda Wayne the meeting adjourned at 10:37 am.

Respectfully submitted,
Andi Wagenschutz