

Kalkaska County Board of Commissioners
Regular Monthly Meeting
March 9, 2010
UNAPPROVED

Meeting called to order by Chairman Alan McCullen at 2:00 PM. Roll call of Commissioners: Present-Alan McCullen, Robert Crambell, Debra Kimball, Lou Nemeth, Carroll Sexton, George Shetler and Craig Wood.

Pledge of Allegiance given by all. Invocation by Pastor Bob Saxton, Wilderness Christian Assembly.

Chair called for conflict. None

Chair called for approval of agenda. **Motion** by Shetler to approve agenda. Supported by Wood. 7 yeas. 0 Nays. **Carried.**

Approval of Minutes:

Motion by Shetler to approve minutes of 02-09-2010 as revised. Supported by Kimball. 7 yeas. 0 nays. **Carried.**

Public Input:

Terry Umlor-Springfield Roofing: Requested permission to use Kaliseum lighting installation for advertising purposes. **Motion** by Kimball to permit Springfield Roofing to use Kaliseum lighting installation for purposes of business promotion. Supported by Nemeth. 7 yeas. 0 nays. **Carried.**

Ross Childs-Grand Traverse Department of Public Works: Requested meeting with Kalkaska County Board of Commissioners to discuss 7 county septage issue. Discussion. Chair advised DPW to meet with Mr. Childs next DPW committee meeting 04-05-2010.

Appointments:

Undersheriff Abe Devol: Reviewed March report (filed with minutes). **Motion** by Sexton to allow Sheriff to re-hire for vacant part-time dispatch position. Supported by Crambell. 7 yeas. 0 nays. **Carried.** **Motion** by Wood to create Community Corrections Program. Supported by Kimball. 7 yeas. 0 nays. **Carried.** Discussion regarding future driver training program and possible rifle range for Kalkaska County. Chair requested review of ORV Ordinance tabled from 2009. Devol advised he would research.

Kaliseum Director Alan James: Reviewed March report (filed with minutes). Requested improvements for Multi-Purpose room. **Motion** by Wood to authorize James to accept bids from Standard Electric and Brown Electric of \$1965.78 for completion of improvements to Multi-Purpose room providing funds are available in fundraiser account. Supported by Nemeth.

Roll call vote: Wood, yes; Nemeth, yes; Crambell, yes; Kimball, yes; Sexton, yes; Shetler, yes; McCullen, yes. 7 yeas. 0 nays. **Carried.**

County Treasurer Gwen Gehrcke: Reported delinquent tax loan paid, Kaliseum refinancing finalized, concern regarding less revenue and reported Kalkaska County rated very well for re-financing score.

Register of Deeds Jo Ann DeGraaf: Advised BOC of research for software and hardware quotes to replace needed upgrades. Discussion regarding availability of technology fund for purchases specific to Register of Deeds office. **Motion** by Nemeth to allow DeGraaf to purchase hardware from Fidar Technologies in the amount of \$17,451.45. Supported by Shetler. Roll call vote: Nemeth, yes; Shetler, yes; Crambell, yes; Kimball, yes; Sexton, yes; Wood, yes; McCullen, yes. 7 yeas. 0 nays. **Carried.** **Motion** by Nemeth to approve purchase of "Schedule A" as provided from Register of Deeds for \$27,600.00 for software from Fidar Technologies. Supported by Shetler. Roll call vote: Nemeth, yes; Shetler, yes; Crambell, yes; Kimball, yes; Sexton, yes; Wood, yes; McCullen, yes. 7 yeas. 0 nays. **Carried.**

Parks and Recreation, Russ LaRowe: Log Lake Caretaker Contract presented for approval. Discussion. **Motion** by Shetler to approve Log Lake Caretaker Contract as presented with the hiring of Dan and Donna Bowen (Present at meeting). Supported by Kimball. Roll call vote: Shetler, yes; Kimball, yes; Crambell, yes; Nemeth, yes; Sexton, yes; Wood, yes; McCullen, yes. 7 yeas. 0 nays. **Carried.**

Chair called for recess at 3:24 PM.

Chair called meeting back into session at 3:34 PM.

Appointments Con't:

Equalization Director Sharon Zakrajsek: Reported on progress of GIS with township maps, with projection of completion by June 2010. Recommendation for meeting to report progress.

Motion by Kimball to allow Zakrajsek to schedule meeting at the end of March at Kaliseum, with wavier of rental fees, to discuss GIS. Supported by Shetler. Discussion to include the public. Roll call vote: Kimball, yes; Shetler, yes; Crambell, yes; Nemeth, yes; Sexton, yes; Wood, yes; McCullen, yes. 7 yeas. 0 nays. **Carried.** Discussion regarding Equalization equipment.

Motion by Nemeth to approve up to \$7,000.00 for Equalization Director to purchase monitor from Blu Skie, used printer, maintenance and software as provided to Board for GIS. Supported by Shetler. Roll call vote: Nemeth, yes; Shetler, yes; Crambell, no; Kimball, yes; Sexton, yes; Wood, yes; McCullen, yes. 6 yeas. 1 nay. **Carried.** Discussion regarding Board of Review reports.

Committee Appointments:

Chair advised county to implement a Damage Assessment Team in the event of disaster. Chair advised his appointment of Bill Hiller of Construction Codes, Cathy Campbell and Sharon Zakrajsek of Equalization for this Team. **Motion** by Kimball to accept Chair's appointment of Hiller, Campbell and Zakrajsek to Kalkaska County Damage Assessment Team. Supported by Sexton. 7 yeas. 0 nays. **Carried.**

Approval of Bills:

Motion by Wood to approve Post Approved bills of \$315,984.61, General Fund bills of \$153,823.86, Kaliseum Fund bills of \$32,809.33, Payroll #3 of \$156,990.43, Payroll #4 of \$169,143.06 and Commissioner Per-Diem (\$875.00) and salary (\$3,200.00) of \$4,075.00. Supported by Sexton. Roll call vote: Wood, yes; Sexton, yes; Crambell, no; Kimball, yes; Shetler, yes; Nemeth, yes; McCullen, yes. 6 yeas. 1 nay. **Carried.**

Committee Reports:

Budget and Finance: **Motion** by Wood to waive rental for Civic Center 03-26-2010 for Village to hold retirement luncheon for Village Police Chief Mark Bonofiglio. Supported by Sexton. Roll call vote: Wood, yes; Sexton, yes; Crambell, yes; Kimball, yes; Nemeth, yes; Shetler, yes; McCullen, yes. 7 yeas. 0 nays. **Carried.** **Motion** by Wood to approve 2009 Budget Account Amendments as presented by Controller (page 29 of BOC meeting packet). Supported by Sexton. Discussion. Roll call vote: Wood, yes; Sexton, yes; Crambell, no; Kimball, yes; Nemeth, yes; Shetler, yes; McCullen, yes. 6 yeas. 1 nay. **Carried.** **Motion** by Wood to approve 2009 Budget Transfer of Appropriation as presented by Controller (page 30 of BOC meeting packet)- Building Improvement Fund, \$16,607.00, Sheriff Computer Fund, \$14,000.00, Housing Fund, \$31,409.00, Sick Time Buyout Fund, \$2,100.00 and Zoning Master Plan Fund, \$2,000.00. Supported by Sexton. Roll call vote: Wood, yes; Sexton, yes; Crambell, no; Kimball, yes; Nemeth, yes; Shetler, yes; McCullen, yes. 6 yeas. 1 nay. **Carried.** Wood advised County Clerk requested purchase of software for Vital Records. Clerk advised discussion with Controller regarding insufficient funds to purchase, potential for revenue from upcoming collections. Chair recommended further review with Computer Committee. Wood advised communication from Jim Harper, MSU Director regarding continued moving/office issues with needed furniture and telephone/internet services. Discussion regarding continued costs of multiple office relocations, minimal financial support from court and other possible funding. **Motion** by Kimball to approve up to \$6220.00 for MSU Extension to purchase equipment (\$4320.00 and \$1900.00). Supported by Wood. Roll call vote: Kimball, yes; Wood, yes; Crambell, yes; Nemeth, yes; Sexton, yes; Shetler, yes; McCullen, yes. 7 yeas. 0 nays. **Carried.** Discussion regarding Swamp Tax reduction for county.

Personnel: Sexton reported Sheriff requests previously addressed during appointments and County Clerk requested review of Level 5 position previously approved. **Motion** by Kimball to approve Level 5 Deputy for County Clerk to be compensated at 3 year wage. Supported by Crambell. Roll call vote: Kimball, yes; Crambell, yes; Nemeth, yes; Sexton, yes; Shetler, yes; Wood, yes; McCullen, yes. 7 yeas. 0 nays. **Carried.**

County Affairs: Shetler reported continued concern of townships regarding Road Commission. Discussion. Report of Broadband meeting 03-10-2010 and recommendation for letter to townships for contributions toward GIS. **Motion** by Shetler to send letter dated 03-09-2010 (as submitted at meeting for minutes) to townships for GIS support. Supported by Kimball. 7 yeas. 0 nays. **Carried.**

Health and Welfare: Kimball reported Library feasibility study progress.

Public Works: No report.

Judiciary and Public Safety: No report.

Recycling/Solid Waste: Nemeth and Wood reported some name changes in Plan. Discussion.

Motion by Sexton for Kalkaska County Board of Commissioners to send letter of support for SWD Specialties, LLC, to operate Type B Transfer Station in Kalkaska County. Supported by Crambell. Discussion. **Crambell withdrew support. Sexton withdrew motion.**

Motion by Sexton for Kalkaska County Board of Commissioners to send letter to DNRE stating that the County supports SWD Specialties, LLC, of 650 M-66 location , to operate a Type B Transfer station in Kalkaska County as supported by opinions of Scott Conradson of DNRE and Patti O'Donnell of NWMCOG. Supported by Nemeth. Discussion. Roll call vote: Sexton, yes; Nemeth, no; Crambell, yes; Kimball, no; Shetler, no; Wood, no; McCullen, no. 2 yeas. 5 nays.

Failed. Discussion. Chair advised Wood to contact county attorney for advice regarding name change issue and communicate with Nemeth, to revisit at 04-13-2010 meeting.

Computer: McCullen reported matters discussed previously under appointments.

Sub-Committees:

Kaliseum: Kimball reported covered under appointments.

Parks and Recreation: Kimball reported covered under appointments.

EDC: Kimball reported appointment of new officers and request for use of legal counsel.

Motion by Kimball to allow EDC to contract with county legal counsel to review bonding of EDC Board officers. Supported by Shetler. 7 yeas. 0 nays. **Carried.** Kimball reviewed letter from EDC of payment to Grand Traverse County. Discussion. Kimball requested approval of plaque for retiring EDC member. **Motion** by Kimball to have Kalkaska County purchase a plaque for Virginia Lee retiring from EDC after 32 years of service, to be presented at 04-13-2010 BOC meeting. Supported by Crambell. Roll call vote: Kimball, yes; Crambell, yes; Nemeth, yes; Sexton, yes; Shetler, yes; Wood, yes; McCullen, yes. 7 yeas. 0 nays. **Carried.**

Conservation District: No report.

Commission on Aging: No report.

Community Mental Health: No report.

Correspondence:

Chair addressed letter from Kalkaska Zoning Administrator dated 2-18-2010, to be reviewed by BOC. Jail Inspection report reviewed. Letter from DNRE regarding Notice of Oil and Gas Lease Auction and Notice reviewed.

New Business:

Chair addressed necessity for compliance with coordinating an Emergency Management Planning Team for county.

Other Business:

Chair advised Community Corrections Board needs to be determined. **Motion** by Shetler for County to advertise in newspaper for public representation for Community Corrections Board. Supported by Sexton. 7 yeas. 0 nays. **Carried.**

Public Input:

Judy James-Leader and Kalkaskian: Introduced herself, new correspondent for newspaper.

Motion to adjourn to call of the Chair by Crambell at 6:42 PM. Supported by Kimball. 7 yeas. 0 nays. **Carried.**

Respectfully submitted:

Deborah Hill
Kalkaska County Clerk and
Clerk of Board of Commissioners

Alan McCullen, Chairman
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next regular Board of Commissioners meeting.