

Kalkaska County Board of Commissioners  
Regular Monthly Meeting  
December 14, 2010  
(UNAPPROVED)

Meeting called to order by Chair Alan McCullen at 2:00 PM. Roll call of Commissioners: Present-Alan McCullen, Debra Kimball, Antonio Martini, Lou Nemeth, Carroll Sexton, George Shetler and Craig Wood. Absent-none. Pledge of Allegiance given by all. Invocation by Pastor Dan Johnson, Kalkaska Church of Christ.

Chair called for conflict. None

Chair called for approval of agenda. **Motion** by Wood to approve agenda with removal of Rob Franzo-IT Contract, from 3:00 PM Appointment. Supported by Shetler. 7 yeas. 0 nays. **Carried.**

**Approval of Minutes: Motion** by Kimball to approve minutes of 11-09-2010 with correction of spelling of Anthony Martini to 'Antonio' on first page, first paragraph; under Public Input, second paragraph, year 2010 to read '2011'. Supported by Shetler. Discussion, Shetler addressed clarification of statement on page 5, just before Approval of Bills, noting his statement was to clarify what board changed the County Road positions to appointed from elected. 7 yeas. 0 nays. **Carried.**

**Public Input:**

Michigan Blood-Ryan Carrigan and Gayle Patterson. Advised Board of necessity of blood drives, that their collection stays entirely in community and requested waiver of Kaliseum fees for upcoming fund raiser. **Motion** by Kimball to waive Kaliseum fees for Michigan Blood in conjunction with MMA, to hold fundraiser event, to be coordinated with Kaliseum schedule. Supported by Sexton. 7 yeas. 0 nays. **Carried.**

Mike Dombrowski-requested Board to reconsider closing of Civic Center for winter months.

**Appointments:**

Sheriff-passed.

Kaliseum-Alan James, Director: Reviewed November report. (Copy filed with Clerk)

Sheriff Department-Dave Israel: Reviewed December report. (Copy filed with Clerk) Discussion regarding 2010 awards presented to staff.

Chair called for break at 2:42 PM.

Chair called meeting back into session at 2:50 PM.

**Appointments Con't:**

Soil Conservation, Director Russ Larowe: Presentation of 2010 District Report including statistics of county tree sales and planting, repairs by Parks and Recreation on Fairgrounds, review of Rugg Pond, Log Lake and Manistee River projects. Discussion regarding federal funding, necessity of local District for qualifying programs, involvement with DNR and DEQ,

and involvement with local school programs allowing students to participate in restoration of natural resources.

**Committee Appointments:**

None

**Approval of Bills:**

**Motion** by Wood to approve Post Approved Bills of \$249,853.42; General Fund Bills of \$182,866.45; Kaliseum Fund Bills of \$5,030.14; Payroll #24 of \$159,295.76; Payroll #25 of \$160,774.51; Payroll #26 of \$24,968.87 and Commissioners Per-Diem of \$900.00 and Salary of \$3,200.00 (\$4,100.00). Supported by Sexton. Roll call vote: Wood, yes; Sexton, yes; Kimball, yes; Martini, yes; Nemeth, yes; Shetler, yes; McCullen, yes. 7 yeas. 0 nays. **Carried.**

**Motion** by Wood to allow Controller to process Accounts Payable checks for 2010 invoices at end of December, 2010. Supported by Shetler. Discussion. Roll call vote: Wood, yes; Shetler, yes; Kimball, yes; Martini, yes; Nemeth, yes; Sexton, yes; McCullen, yes. 7 yeas. 0 nays. **Carried.**

**Unfinished Business:**

Commission on Aging Bi-laws: Kimball requested Board to approve proposed COA Bi-Laws as presented, pages 30 thru 36 of packet (copy filed with Clerk). Discussion. Wood stated concerns with multiple changes taking control away from Board of Commissioners. Kimball advised similar Bi-Laws for Library and other county entities. **Motion** by Shetler to approve Commission on Aging Bi-Laws as presented. Supported by Nemeth. Roll call vote: Shetler, yes; Nemeth, yes; Kimball, yes; Martini, no; Sexton, no; Wood, no; McCullen, no. 3 yeas. 4 nays. **Motion failed.**

Medical Examiner Contract: Tabled per Chair request.

Rugg Pond Bi-Laws: Discussion. **Motion** by Wood to table Rugg Pond Bi-Laws (copy filed with Clerk) to clarify change requested in proposal for approval. Supported by Sexton. 7 yeas. 0 nays. **Carried.**

County Road Commission Appointments: Chair advised after reviewing an opinion from Civil counsel (copy filed with Clerk), he recommended the tabling of County Road appointments to Board of Commissioners seated after 1-1-2011. **Motion** by Nemeth to tabled Kalkaska County Road Commission appointments to 2011 Kalkaska County Board of Commissioners. Supported by Sexton. 7 yeas. 0 nays. **Carried.**

**Committee Reports:**

**Budget and Finance:** Wood reported Committee had met several times with Department Heads assisting in how budget cuts would be addressed in each department. Discussion. Continued progress with all Departments meeting required reduced budgets and possible incentives. **Motion** by Kimball to allow employer to offer \$7,500.00 to those employees who meet requirements and are eligible with deadline of 1-31-2011. Supported by Sexton. Roll call vote: Kimball, yes; Sexton, yes; Martini, yes; Nemeth, yes; Shetler, yes; Wood, yes; McCullen, yes. 7 yeas. 0 nays. **Carried.** Discussion to review closing of heated barn and keeping Civic

Center open. Discussion regarding deadline for retirement incentive. **Motion** by Kimball to amend deadline for employee retirement incentive to 01-15-2011. Supported by Sexton. Roll call vote: Kimball, yes; Sexton, yes; Martini, yes; Nemeth, yes; Shetler, yes; Wood, yes; McCullen, yes. 7 yeas. 0 nays. **Carried.**

Nemeth addressed concern for lack of community involvement with broadband, moving forward and planning for future of community.

**Motion** by Wood to adopt fee schedule for copy charges as presented by Equalization director per Attachment B (Copy filed with Clerk) relative to 2010/2011 budget. Supported by Shetler. Roll call vote: Wood, yes; Shetler, yes; Kimball, yes; Martini, yes; Nemeth, yes; Sexton, yes; McCullen, yes. 7 yeas. 0 nays. **Carried.** **Motion** by Wood to approve Kalkaska County Zoning fees per Attachment C (Copy filed with Clerk). Supported by Sexton. Roll call vote: Wood, yes; Sexton, yes; Kimball, yes; Martini, yes; Nemeth, yes; Shetler, yes; McCullen, yes. 7 yeas. 0 nays. **Carried.** **Motion** by Shetler to approve increased ticket fees by \$10.00, Oversight fees by \$10.00 and Pre-Sentence Investigation fees by \$10.00 per Attachment A (Copy filed with Clerk). Supported by Kimball. Roll call vote: Shetler, yes; Kimball, yes; Martini, yes; Nemeth, yes; Sexton, yes; Wood, yes; McCullen, yes. 7 yeas. 0 nays. **Carried.**

**Motion** by Wood to approve Register of Deeds to transfer Chief Deputy to Level 5 pay per contract. Supported by Kimball. Roll call vote: Wood, yes; Kimball, yes; Martini, yes; Nemeth, yes; Sexton, yes; Shetler, yes; McCullen, yes. 7 yeas. 0 nays. **Carried.**

Kimball reported Commission on Aging Administrator requested actuarial to review upgrade of COA retirement plan. Discussion regarding potential for savings if included in other current county levels, cost of actuarial would be less than \$1000.00. **Motion** by Wood to authorize Commission on Aging to request a supplemental report for review of COA retirement plan and cost. Supported by Kimball. 7 yeas. 0 nays. **Carried.**

Wood commented on positive efforts of Department Heads and Elected Officials working with Board regarding projected budget decrease, including layoffs and cut hours.

Chair called for break at 4:55 PM.

Chair called meeting back into session at 5:15 PM.

Wood commented that Finance Committee did their best to meet 2011 Budget and need for entire Board of Commissioners to work together. Shetler complimented the unity of Department Heads working with BOC.

#### **Personnel/Interview:**

Sexton reported nothing further other than one more person interviewed for Road Commission vacancy.

#### **County Affairs:**

No report per Shetler.

**Health and Welfare:**

Kimball reported agencies dealing with end of year, all experiencing budget difficulties.

**Public Works:**

Wood reported.

**Judiciary and Public Safety:**

No report per Nemeth.

**Recycling/Solid Waste:**

Nemeth reported.

**Computer:**

No report per McCullen, tabled for further communication with Franzo.

**Sub-Committee Reports:**

Kaliseum: Reviewed earlier in meeting.

Parks and Recreation: Kimball submitted Year End Report from Kalkaska Horse Project with revenue share check for \$137.50.

EDC: McCullen reported budget issues in all counties.

Soil Conservation: Shetler reported nothing further than presentation prior in meeting.

Commission on Aging: Reviewed earlier in meeting.

North Country Community Mental Health: No report per Kimball.

Discussion regarding Organizational Meeting. Posted for 01-03-2011, 6:00 PM per Clerk. Chair inquired as to oaths and inquiry by Clerk. Clerk requested Board to allow her to perform the duties of her office, reporting she is likely the only County Clerk (following communication with other County Clerk's in Michigan) not performing oaths of office and other duties relative to the County Clerk. Kimball addressed Budget Hearing set for 12-28-2010, requesting social hour prior with snacks.

**Public Input:**

Register of Deeds-JoAnn DeGraff addressed Board regarding the following:

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**Public Input for Regular Board of Commissioner Meeting held December 14, 2010 Jo Ann DeGraaf- Register of Deeds**

1. Property Fraud alert is now available for free to all property owners in Kalkaska County. May sign up to receive notification by email or phone. Visit [www.propertyfraudalert.com](http://www.propertyfraudalert.com)
2. I did not purchase the security cameras as approved at the July 13, 2010 meeting. I was able to utilize used cameras from the Sheriff's department.
3. I did not purchase the security tapes for film as approved at the July 13, 2010 meeting. I am researching new methods to help cut back on staff time and prevent theft from reoccurring.
4. Please note that all film and records are in-house and are accounted for. We had duplicate copies available at all times in underground storage as well as our back vault in-house.

**Motion** by Kimball to adjourn to call of the Chair at 5:40 PM. Supported by Shetler. 7 yeas. 0 nays. **Carried.**

Respectfully submitted:

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Deborah Hill, Kalkaska County Clerk and  
Clerk of Board of Commissioners

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Alan McCullen, Chair of  
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next regular Board of Commissioners meeting.