

Kalkaska County Board of Commissioners
Regular Monthly Meeting
May 11, 2011
(UNAPPROVED)

Meeting called to order at 4:00 PM by Chair Michael Cox, Room #103, Kalkaska County Governmental Center. Roll call of Commissioners: Present-Michael Cox, Debra Kimball, Stuart McKinnon, David Ritter and Craig Wood. Absent-Antonio Martini and Carroll Sexton.

Pledge of Allegiance given by all. Invocation by Pastor Bill Kuiper, Evergreen Baptist Church.

Call for Conflict: None

Approval of Agenda: Motion by Wood to approve agenda with amending to add approval of 5-9-2011 Meeting minutes (Con't 4-13-2011 meeting). Supported by Kimball. 5 yeas. 0 nays. 2 absent. **Carried.**

Approval of Minutes:

Motion by Kimball to approve 04-13-2011 Minutes with correction of spelling on page 8, end of 1st paragraph, 'Controlled' to 'Controller". Supported by McKinnon. 4 yeas. 0 nays. 1 abstain. 2 absent. **Carried.**

Motion by Kimball to approve 04-26-2011 Minutes (Con't 04-13-2011 Meeting). Supported by Wood. 5 yeas. 0 nays. 2 absent. **Carried.**

Motion by McKinnon to approve 05-09-2011 Minutes (Con't 4-13-2011 Meeting). Supported by Kimball. 5 yeas. 0 nays. **Carried.**

Public Input:

Jerry Neuman and Mark Randolph: Kalkaska Conservation District-Neuman introduced Mark Randolph, replacement of Russ LaRowe, Randolph advised looking forward to working with Soil Conservation and Kalkaska County.

Mike Moran: Treasurer of Kalkaska County Library, addressed Board regarding finances, proposed Library bond and importance to allow voters to decide by ballot.

Edward Ascione, American Waste: Advised Board American Waste is purchasing Wexford County Landfill and request for Reciprocal Agreement between Kalkaska and Wexford Counties. Discussion. Chair requested to continue discussion under appointments to continue with other public input.

Robert Dryden: Addressed concern with Board that American Waste will not pick up trash in Dryden's area of county, recommended Board review prior to approval of agreement. Dryden requested balance of time reserved.

Appointments:

Sheriff Dave Israel: Reviewed May report. (Copy filed with Clerk). Sheriff requested two proclamations, for National Corrections Officer and Police Week. **Motion** by Kimball to approve Proclamation of National Correctional Officers Week May 1-May 7, 2011. Supported by McKinnon. 5 yeas. 0 nays. 2 absent. **Carried.**

**KALKASKA COUNTY BOARD OF COMMISSIONERS
PROCLAMATION
National Correctional Officers Week
May 1st - 7th, 2011**

WHEREAS, the Correctional Officers working in the Kalkaska County Jail provide a vital service for the citizens of Kalkaska County which is the primary responsibility of securing and supervising approximate 60 inmates each day; and

WHEREAS, Correction Officers protect the law-abiding majority of county citizens from its offending members by securely holding inmates in custody and preventing escapes to the absolute best of their ability; and

WHEREAS, Correctional Officers protect inmates from violence and encourage them to develop skills and attitudes that can help them become productive members of society following their release; and

WHEREAS, an ever-present concern for the welfare of others and willingness to assist fellow officers in the face of danger or other needs are essential in the daily performance of Correctional Officers; and

WHEREAS, Correctional Officers realistically understand that the performance of their duties may suddenly and without warning require that they put their own lives in danger; and

WHEREAS, Correctional Officers must continually receive training to maintain their certification and to advance the correctional process for the good of the inmates in their care, their fellow officers, their facility and the public at large; and

WHEREAS, the performance, attitude and morale of Correctional Officers are matters of serious attention and appreciation;

NOW, THEREFORE BE IT RESOLVED, we, the Kalkaska County Board of Commissioners do hereby declare May 1st - 7th, 2011 to be National Correctional Officers Week in Kalkaska County in honor of the men and women whose diligence and professionalism keep our county and citizens safe.

Signed this 11th day of May, 2011

KALKASKA COUNTY BOARD OF COMMISSIONERS

Michael Cox, Chairperson

Stuart McKinnon, Vice-Chairperson

Antonio Martini

David Ritter

Carroll Sexton

Debra Kimball

Craig Wood

Motion by Wood to approve Proclamation of National Police Officers Week the week of May 15th, 2011. Supported by Kimball. 5 yeas. 0 nays. 2 absent. **Carried.**

**KALKASKA COUNTY BOARD OF COMMISSIONERS
PROCLAMATION
NATIONAL POLICE WEEK 2011**

WHEREAS, the United States Congress has designated the week of May 15th to be dedicated as “National Police Week” and May 15th of each year to be “Police Memorial Day”; and

WHEREAS, the Law Enforcement Officers are the guardians of life and property, defenders of the individuals rights, and dedicated to the preservation of life, liberty and the pursuit of happiness; and

WHEREAS, the Kalkaska County Board of Commissioners desire to honor the valor, service and dedication of it’s own police officers, and those other officers who serve the citizens of this great county; and

WHEREAS, nationwide police officers are killed or assaulted at an alarming rate while in the performance of their duties and Kalkaska County joins with other counties, cities, villages and townships in honoring all peace officers everywhere;

NOW, THEREFORE BE IT RESOLVED, the Kalkaska County Board of Commissioners proclaim the week of May 15th, 2011 through May 21st, 2011 to be **National Police Week** and to commemorate those officers killed in the line of duty, direct the flag of the United States to be flown at half staff at all county buildings and property beginning on May 13th, 2011 and continue at half staff until start of business May 23rd, 2011 and call upon our citizens to do the same.

Signed this 11th day of May, 2011

KALKASKA COUNTY BOARD OF COMMISSIONERS

Michael Cox, Chairperson

Stuart McKinnon, Vice-Chairperson

Antonio Martini

David Ritter

Carroll Sexton

Debra Kimball

Craig A. Wood

Motion by McKinnon to approve Sheriff applying for federal grant funding for deputy position. Supported by Wood. Discussion regarding possible funding obligations after 3 year grant period. 5 yeas. 0 nays. 2 absent. **Carried.** **Motion** by Kimball to allow Sheriff to renew policing contracts with townships. Supported by McKinnon. 5 yeas. 0 nays. 2 absent. **Carried.** Discussion, McKinnon requested Sheriff to communicate with all townships regarding policing options.

Karen Vanhorn-Planning and Zoning: Vanhorn requested Board to approve Resolution 2011-12, amending County Zoning Ordinance, needed by 07-01-2011. Chair addressed concerns with current wording in county ordinance and some townships expressed desire to opt out of county zoning. Discussion. **Motion** by Ritter to charge Kalkaska County Planning Commission to communicate with all townships to allow input or request to opt out of County Ordinance without out requiring township zoning and review authority of zoning administrator. Supported by McKinnon. Discussion. Kimball inquired as to previous communication with townships regarding opt out and time involved. Vanhorn advised wait to after 7-1-2011 could affect zoning enforcement. Roll call vote: Ritter, yes; McKinnon, yes; Kimball, yes; Wood, yes; Cox, yes; Absent-Sexton and Martini. 5 yeas. 0 nays. 2 absent. **Carried.**

Library Board-James Hibler: Addressed Board with request of approval of placing bond proposal on ballot for new county library. Presentation by Marilyn Coville-advised Board of library needs including location, space, storage, meeting rooms, parking, energy efficiency, bathroom provisions, handicap needs, genealogy research and community investment. Coville advised minimal monetary obligations for proposal per household of the 3.5 million bond. Library Board requested Board of Commissioners to allow tax payers and voters to decide by election. Discussion regarding operating costs for new facility and future financial obligations. **Motion** by Kimball to schedule vote on Library Bond Proposal for November election at June 8, 2011 BOC meeting agenda. Supported by Wood. 5 yeas. 0 nays. **Carried.** Hibler advised he is available for any questions.

Chair called for break at 5:05 PM.

Chair called meeting back into session at 5:15 PM.

Appointments Con't:

Elaine Wood-NWMCOG: Review Michigan Works Annual Report of 2010. Christine Pettibone reviewed data provided in report (copy filed with Clerk) including education, employment and accountability.

Chair called Ascione-American Waste back to table: Discussion including current solid waste plans in both Kalkaska and Wexford counties, current compliance with programs identified in requested agreement. Discussion and Communication with Patti O'Connell (also present), Chair of Solid Waste Committee for Kalkaska. Chair called for referral to 06-08-2011 meeting agenda for review and/or approval.

Public Input Con't:

Robert Dryden (Reserved time): Inquired of Board as to concern whether recycling can be taken to another county.

Committee Appointments:

Kimball advised NMSAS requested replacement of Rita Kirchofer to committee due to lack of attendance. (Copy of 5-2-2011 letter from NMSAS filed with Clerk) Kimball suggested she send a letter to NMSAS advising them she, Kimball, is the alternate, and that she will attend in Kirchofer's absence.

Approval of Bills:

Motion by Wood to approve Post Approved Bills of \$288,670.66, General Fund Bills of \$144,061.20, Kaliseum Fund Bills of \$4,976.01, Payroll #8 of \$144,129.23, Payroll #9 of \$146,088.44 and Commissioners fees of \$4,300.00 (Per-Diem of \$1,100.00 and Salary of \$3,200.00). Supported by Kimball. Discussion, Kimball questioned approval of Notary for retiring Veterans Affairs Administrator. **Motion** by Kimball to remove expense of notary application expense for Veterans Affairs employee Linda Radtke due to retirement. **Failed due to lack of support.** Roll call vote: Wood, yes; Kimball, yes; Martini, absent; McKinnon, yes; Ritter, yes; Sexton, absent; Cox, yes. 5 yeas. 0 nays. 2 absent. **Carried.**

Unfinished Business:

Wood advised of need for Board to address Green Energy Efficiency and Renewable Act Plan. **Motion** by Wood to adopt Green Energy Efficiency and Renewable Act Plan. Supported by Kimball. Discussion. McKinnon advised as not on agenda, he was not prepared to vote and requested to postpone to June meeting. **Motion and support withdrawn by Wood and Kimball.** Chair advised to move Green Energy Plan to be on agenda for June 8, 2011 meeting.

Committee Reports:

Finance Committee: Wood reported need for transfer of funds per Controller's Report. (Copy filed with Clerk). **Motion** by Wood to amend the General Fund Budget in the amount of

\$313,450.00, amend account Current Taxes #101-000-403.000 and account Contingency #101-746-965.300 for \$313,450.00, and amend the following budgets of Commission on Aging Fund, Current Tax Revenue account #296-672-693.000 of \$28,701.000, County Library Fund Current Tax Revenue account #271-738-403.000 of \$14,350.00, Animal Control Fund Current Tax Revenue account #267-000-403.000 of \$7,649.00, Recycling Fund Current Tax Revenue account #263-000-403.000 of \$6,701.00, and Kaliseum Fund Current Tax Revenue account #585-000-403.000 of \$14,350.00. Supported by McKinnon. 5 yeas. 0 nays. 2 absent. **Carried. Motion** by Wood for budget transfer to 101-444-705.000 in the amount of \$4,964.00, 101-444-719.000 in the amount of \$1,348.00, 101-301-705.000 in the amount of \$28,210.000, 101-301-719.000 in the amount of \$14,183.00 from contingency 101-746-965.300 in the amount of \$48,705.00 (to increase DPW Supervisor hours to 40 hours per week and add additional deputy position). Supported by McKinnon. 5 yeas. 0 nays. 2 absent. **Carried. Motion** by Wood to have a budget transfer of \$1,755 to line item 101-265-703.000, \$1,237.00 to line item 101-265-704.000 and \$793.00 to line item 101-265-719.000, budget transfer of \$81.00 from Janitorial Supplies line item 101-265-783.000 and \$3,704.00 from Carpet Maintenance line item 101-265-933.000 (to increase hours from 32 to 35 per week for Building and Grounds employees, noted that there is no increase in budget, only moving line items within current budget). Supported by McKinnon. Discussion. 5 yeas. 0 nays. 2 absent. **Carried.** Wood recommended other department requests in Controller's report to be reviewed with full Board. Wood advised Antrim County requested decision from Kalkaska County regarding continued Housing Contract. **Motion** by Wood to sign Housing Contract with Antrim County to continue Housing Program in Kalkaska County for 2011. Supported by Kimball. Discussion regarding problems with program including accidental foreclosure and collection/expense or foreclosure process by county. Roll call vote: Wood, yes; Kimball, yes; McKinnon, no; Ritter, no; Cox, no. Absent Martini and Sexton. 2 yeas. 3 nays. 2 absent. **Failed. Motion** by McKinnon to allow Chair to send a letter to Antrim County to advise them that Kalkaska County is not continuing with Housing Contract. Supported by Ritter. Roll call vote: McKinnon, yes; Ritter, yes; Kimball, yes; Wood, yes; Cox, yes. Absent Martini and Sexton. 5 yeas. 0 nays. 2 absent. **Carried. Motion** by Wood to approve purchase of new County Seal by County Clerk for \$1,465.95. Supported by McKinnon. Discussion, Wood advised seal was approved 2 years ago; Clerk advised art work was needed to order and was located, but price of seal has increased. 5 yeas. 0 nays. 2 absent. **Carried.**

Personnel:

Kimball reported review of resumes for Veterans Affairs replacement, will present recommendation at June 8, 2011 meeting, qualifications and experience primary consideration.

County Affairs and Computer:

McKinnon reported progress of contract with Empiric for county IT service, phase two to be presented at County Affairs and Finance in June. McKinnon reported Planning and Zoning request reviewed, addressed earlier in meeting; Library reviewed bond request as presented at this meeting; Kaliseum rental policies and procedures discussed with Commissioner Sexton to make inquires with other facilities to help with recommendations; Sheriff requested proclamations as approved earlier in meeting; and request by Register of Deeds to review

storage and preservation of records, costs, volume, etc., with communication from each department head.

Health and Welfare:

Kimball reported on Library and District Health Department information, follow-up with information on request by Board for required funding. Kimball provided communication from District Health Dept #10, dated May 4, 2011. (Copy filed with Clerk).

Public Works:

McKinnon reported meeting with Mr. Randolph from Soil Conservation, providing clarification of county forester; reviewed Parks and Recreation organizational meetings and Rugg Pond maintenance, advised Board that Major has been charged with both responsibilities, to be the 'go to person', communicating with the DEQ for inspections of Rugg Pond and keeping with Parks and Rec's communications. Discussion, concern to maintain communication and progress within Parks and Rec. McKinnon advised he directed Major to repair recent immediate problem at Rugg Pond with fill stone.

Judiciary and Public Safety:

Ritter reported no meeting.

Recycling/Solid Waste:

Wood advised Board will be reviewing request for full time recycling employee.

Sub-Committees:

Kaliseum-copy of report filed with Clerk.

Parks and Recreation-discussed at Public Works.

EDC-Ritter reported they may be acquiring Chamber of Commerce building. Discussion.

Conservation District-no report.

Commission on Aging: Kimball reported there will soon be COA Board seat vacancies.

New Business:

None

Other Business:

None

Public Input:

Robert Dryden-advised Board of concern of expense for metal detectors and lack of use in court building.

Jo Ann DeGraaf, Register of Deeds-requested replacement of employee position. **Motion** by Kimball to allow Register of Deeds to fill vacancy of current employee who is leaving including advertising. Supported by Wood. 5 yeas. 0 nays. 2 absent. **Carried.**

Motion by Wood to adjourn to call of the Chair at 6:37 PM. Supported by Kimball. 5 yeas. 0 nays. 2 absent. Carried.

Page 8 BOC Meeting Minutes 05-11-2011

Respectfully submitted:

Deborah Hill, Kaskaska County Clerk and
Clerk of Board of Commissioners

Michael Cox, Chairman of
Kaskaska County Board of Commissioners

These minutes are not official until they are approved at the next regular Board of Commissioners meeting.