

Kalkaska County Board of Commissioners
Regular Monthly Meeting
July 13, 2011
(UNAPPROVED)

Meeting called to order by Chair Michael Cox at 4:00 PM, Room #103, Kalkaska County Governmental Center. Roll call of Commissioners: All present-Michael Cox, Debra Kimball, Antonio Martini, Stuart McKinnon, David Ritter, Carroll Sexton and Craig Wood.

Pledge of Allegiance given by all. Invocation by Pastor Dan Johnson, Kalkaska Church of Christ.

Call for Conflict. None.

Approval of Agenda:

Motion by Wood to approve agenda with addition of other new business. Supported by McKinnon. 7 yeas. 0 nays. **Carried.**

Approval of Minutes:

Motion by Wood to approve June 8, 2011 Regular Minutes. Supported by Martini. 7 yeas. 0 nays. **Carried.**

Motion by Wood to approve Closed Session Minutes of June 8, 2011 with correction in paragraph 2 as noted. (Copies provided to Board in sealed envelope for review). Supported by Kimball. 7 yeas. 0 nays. **Carried.**

Motion by Kimball to approve June 23, 2011 (Resumption of June 8, 2011 Regular Board Meeting). Supported by Martini. 6 yeas. 0 nays. 1 abstain. **Carried.**

Motion by Wood to approve Closed Session Minutes of June 23, 2011. (Copies provided to Board in sealed envelope for review). Supported by Kimball. 7 yeas. 0 nays. **Carried.**

Public Input:

Tom Backers-addressed Board regarding Tea Party having planned a candidate visit for Pete Konetchy for community on 7-16-2011, and requested waiver of fees for outside pavilion at Fairgrounds. **Motion** by McKinnon to waive fees for Fairgrounds Pavilion on 7-16-2011 for Tea Party for non-political meeting of candidate, Pete Konetchy. Supported by Martini. 7 yeas. 0 nays. **Carried.**

Joel Wiggins-addressed Board regarding his resignation from Log Lake caretaker, advised he had already filed resignation with DPW Committee and would remain balance of 5 days of contract. Discussion. **Motion** by Martini to accept resignation of Joel Wiggins from Log Lake Caretaker contract. Supported by Mckinnon. 7 yeas. 0 nays. **Carried.**

Robert Dryden-addressed Board regarding cost of court system and ticket fees in Kalkaska County. Advised he had information regarding fee comparisons with other counties and felt should be reviewed.

Appointments:

Sheriff Israel-asked if any questions regarding July report (Copy filed with Clerk). Requested waiver of fees for Civic Center for June 29 and August 2, 2011 for retirement parties. **Motion** by McKinnon to waive Civic Center rental fees for June 29 and August 2, 2011 for retirement parties for Marvin Walter and Diane Heymes. Supported by Martini. 7 yeas. 0 nays. **Carried.** Sheriff advised grant available for reimbursement of purchase of marine boat. Discussion. Motion by McKinnon to allow Sheriff to purchase marine boat, to be reimbursed with grant money. Supported by Kimball. 7 yeas. 0 nays. **Carried.** Sheriff advised computer issue with IT upgrade, need to replace switch. Discussion. McKinnon advised switch was immediate problem, need for replacement as well as further clarification from Empiric and requested they attend August meeting. **Motion** by McKinnon to replace switch in computer room at Sheriff Department of \$3,079 from computer to contingency fund, not to exceed \$3,500.00. Supported by Kimball. 7 yeas. 0 nays. **Carried.** Kimball presented proclamation for retirement of Diane Heymes for Board signatures.

Bob Schlueter, Director Area Agency on Aging-Reviewed 2010 Annual Report (copy filed with Clerk). Reviewed concerns with Board regarding care of elderly and increased elderly population in our area. Discussion regarding Commission on Aging resources, services available and COA millage. Chair requested Area Agency on Aging to meet again with Board for continued discussion.

Chair called for break @ 5:06 PM.

Chair called meeting back into session @ 5:15 PM.

Appointment's Con't:

Karen VanHorn, Zoning Administrator-advised Board sub-committee met, reviewed other community ordinance language and determined language to present for Wind Energy Systems in Kalkaska County. Discussion regarding noise and placement limitations. **Motion** by McKinnon to send Wind Energy language proposal back to Planning Commission for revision, return to Board for approval prior to Public Hearing. Supported by Martini. 6 yeas. 1 nay. **Carried.** VanHorn requested approval of repairs of county car shared with Equalization. Discussion regarding needed repairs including tires. Martini will look at damage and communicate with Equalization, to move funds as necessary in line items. VanHorn also advised of positive customer comments on Sheriff patrol at Torch Lake sand bar during 4th of July.

Committee Appointments:

Chair appointed David Ritter to EDC Board and Area Agency on Aging. **Motion** by Kimball to accept Chair's appointment of David Ritter to EDC Board as a voting member. Supported by Martini. 7 yeas. 0 nays. **Carried.** **Motion** by Kimball to accept Chair's appointment of David Ritter to Area Agency on Aging. Supported by Martini. 7 yeas. 0 nays. **Carried.**

Approval of Bills:

Motion By Wood to approve Post Approved Bills of \$292,874.40, General Fund Bills of \$179,771.21, Kaliseum Fund Bills of \$5,931.23, Payroll #12 of \$155,624.60, Payroll #13 of \$146,121.49, and Commissioners Per-Diem (\$800.00) and Salary (\$3,200.00) of \$4,000.00. Supported by Kimball. Discussion regarding percentage of budget spent. Roll call vote: Wood, yes; Kimball, yes; Martini, yes; McKinnon, yes; Ritter, yes; Sexton; yes; Cox, yes. 7 yeas. 0 nays. **Carried.**

Unfinished Business:

McKinnon advised representative from Housing Department will be in Kalkaska next Thursday to review files.

Committee Reports:

Budget and Finance: Martini reported repairs needed on roof of animal shelter. Work crew may help, referred to DPW Committee to review bids. Motion by Wood to use fund balance of Animal Control to repair roof at shelter. Supported by Martini. 7 yeas. 0 nays. Carried. Martini advised \$2,500.00 grant scholarship for Equalization employee to attend accessor class in Lansing. Request from Equalization Director to reimburse for mileage, classes over a two year period. Discussion including request for more clarification on anticipated expense. Chair will inquire for more information from Equalization. Martini advised change of part-time personnel at Kaliseum. Martini also advised inquires regarding closure dates of Civic Center for fall. Discussion including tentatively open through Winterfest.

Personnel: Sexton reported Sheriff Department matters addressed previously at appointments, personnel needs in Treasurer's office discussed at Committee with absence of Treasurer due to medical issues, and Register of Deeds employee issue will be asking for Closed Session later in meeting.

County Affairs: McKinnon reported Empiric to attend next County Affairs meeting to discuss added expenses, cages at DHS for storage should be completed in one month, resolution for Area Agency on Aging to Chair for review; letter from Housing Department, someone will be here next Thursday for review of files; and counseling services of John Axe, Axe and Ecklund, PC, sent proposal for review. **Motion** by McKinnon to retain services of John Axe as described in contract (copy filed with Clerk), not to exceed \$9,375.00, to be paid from Contingency Fund. Supported by Martini. Discussion. Kimball addressed concern with spending more money in light of budget

cuts. Roll call vote: McKinnon, yes; Martini, yes; Kimball, no; Ritter, yes; Sexton, no; Wood, yes; Cox, yes. 5 yeas. 2 nays. **Carried**. Also discussed was new county seal for County Clerk's office. Discussion, difficulty of entire art work fitting into seal. **Motion** by Wood to remove oil derrick from County Seal. Supported by Kimball. 7 yeas. 0 nays. **Carried**.

Health and Welfare: No report.

Public Works: Martini reported previously in meeting under Budget and Finance.

Judiciary and Public Safety: No report.

Recycling and Solid Waste: McKinnon reported concerns with entrance to Recycling. Wood advised awareness of need for added gravel, to communicate with County Road Commission. Wood also advised Board of recycle clean-up by Valley City Recycle for Kankaska County to prompt recycling, be held 9-24-2011, Kankaska Middle School parking lot at no charge. Wood also advised he took American Waste bill to Recycling Committee who recommended review by legal counsel rather than reduction of billing to actual costs. Consensus of Board to bill American Waste for actual billing.

Sub-Committees:

Kaliseum-report filed with Clerk.

Ritter advised of grant for EDC and purchase of Chamber Building, requesting County to assist with insurance. Discussion. **Motion** by Wood to approve proposal for EDC to purchase Chamber Building. Supported by Sexton. Roll call vote: Wood, yes; Sexton, yes; Kimball, yes; Martini, yes; McKinnon, no; Ritter, yes; Cox, yes. 6 yeas. 0 nays. **Carried**.

Parks and Recreation: Discussion regarding resignation of Joel Wiggins. Martini reported incident, review of police report. **Motion** by McKinnon to advertise for Log Lake Caretaker. Supported by Wood. 7 yeas. 0 nays. **Carried**. Discussion. Consensus of Board for DPW (Major) to take care of Log Lake until new hire, Wood to communicate with Major.

Conservation District: No report.

Commission on Aging: Kimball reported new Board members elected.

North Country Community Mental Health: No report.

Correspondence and Resolutions:

Chair called for review of Resolution 2011-06, Area Agency on Aging. Chair to communicate with Commission on Aging, table resolution to call of the Chair, Chair to review with COA.

New Business:

None.

Other Business:

McKinnon advised of request from MAC for survey sent to each county. **Motion** by McKinnon to require Controller to produce survey to BOC before sending to MAC.

Supported by Sexton. Discussion. 7 yeas. 0 nays. **Carried.** Mckinnon reviewed agreement between Kalkaska Conservation District and Kalkaska County. (Copy filed with Clerk) **Motion** by McKinnon for no cutting or harvesting of County property until approved by Board of Commissioners, to obtain updated contract. Supported by Kimball. Discussion. BOC to send letter to Soil Conservation. 7 yeas. 0 nays. **Carried.**

New Business:

FOIA Policy: **Motion** by McKinnon to review County Policies and Procedures, along with County FOIA Policy with County Affairs. Supported by Ritter. 7 yeas. 0 nays. **Carried.** McKinnon advised Board of MSU report regarding use of Home Health Department Guidelines. Chair recommended presenting in resolution form.

Chair called for break @ 6:35 PM.

Chair called meeting back into session @ 6:40 PM.

Public Input:

Sue Vowels: Requested amount of income from motorcycle show at Kaliseum questioned previously by BOC; and requested size of the Animal Shelter roof, in comparison to projected amount discussed.

Motion by Sexton to enter into Closed Session at 6:42 PM to discuss employee grievance in Register of Deeds office. Supported by McKinnon . Roll Call vote: Sexton, yes; McKinnon, yes; Kimball, yes; Martini, yes; Ritter, yes; Wood, Yes; Cox, yes. **Carried.**

****Board entered into Closed Session at 6:42 PM****

****Board returned to Open Session at 7:10 PM****

Motion by Kimball to return to Open Session at 7:10 PM. Supported by Sexton. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Sexton to adjourn to the call of the Chair at 7:10 PM. Supported by Martini. 6 yeas. 0 nays. 1 absent. **Carried.**

Respectfully submitted:

Deborah Hill, Kalkaska County Clerk and
Clerk of Board of Commissioners

Michael Cox, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next regular Board of Commissioners meeting.