

Kalkaska County Board of Commissioners
Reorganizational Meeting
January 3, 2011
(UNAPPROVED)

The 2010 Reorganizational meeting was called to order at 6:00 PM by Kalkaska County Clerk, Deborah Hill.

Roll call of Commissioners: Present-Michael Cox, Debra Kimball, Antonio Martini, Stuart McKinnon, David Ritter, Carroll Sexton and Craig Wood.

Pledge of Allegiance was given by all. Invocation by Pastor Steven Packer, People's Church.

Clerk Hill called for approval of revised agenda (numbered 1 thru 23). **Motion** by McKinnon to approve agenda. Supported by Cox. 7 yeas. 0 nays. **Carried.**

Clerk Hill called for nominations for Chairperson. Nomination for Mike Cox as Chairman by McKinnon. Second call for nominations for chair. None. Third call for nominations for chair. None. **Motion** by McKinnon to close nominations for chair. Supported by Sexton. 7 yeas. 0 nays. **Carried.** Clerk Hill advised meeting turned over to **Chair Michael Cox**, unless Board requested a vote. Consensus no vote necessary.

Chair Cox called for nominations for Vice-Chairperson. Nomination for Debra Kimball for Vice-Chairperson by Sexton. Second call for nominations for Vice-Chairperson. Nomination for Stuart McKinnon for Vice-Chairperson by Martini. Third call for nominations for Vice-Chairperson. None. **Motion** to close nominations by Wood. Supported by Sexton. 7 yeas. 0 nays. **Carried.** Votes cast by secret ballot for Vice-Chairperson. Votes tallied by Clerk Hill. Results 4 votes McKinnon; 3 votes Kimball. **Stuart McKinnon voted Vice-Chairperson 2011.**

Public Input:

Robert Dryden-advised concern with Board having Bi-Laws. Discussion.

Chair called for review/adoption of Bylaws of the Board of Commissioners of Kalkaska County.

Motion by Sexton to approve Bylaws as presented. Supported by Kimball. Discussion regarding prior deletion of Resolution 2008-28 from Bylaws. 7 yeas. 0 nays. **Carried.**

**BYLAWS OF THE BOARD OF COMMISSIONERS
COUNTY OF KALKASKA**

ARTICLE I - RULES

- | | |
|-----------|--|
| Section A | BYLAWS: Bylaws shall be readopted at the first meeting of each new Board. |
| Section B | RULES OF ORDER: Robert's Rules of Order, (2000 Second Edition), shall be the parliamentary authority of this Board of Commissioners. |
| Section C | QUORUM: A majority of members shall constitute a quorum for the ordinary business of the county. All questions which arise at its meetings |

shall be determined by the votes of a majority of the members present, except upon the final passage or adoption of a measure or resolution, or the allowance of a claim against the county, in which case a majority of the members elected and serving shall be necessary

Section D ROLL CALL VOTES AND SECRET BALLOTS: The names and votes of members shall be recorded on actions which the board takes on an ordinance, resolution, appointment or election of an officer. Roll call votes may be called at the request of 1/5 of the members present.

ARTICLE II - THE BOARD OF COMMISSIONERS

Section A of the board BOARD MINUTES: The clerk of the Board must record all the proceedings in a book provided for that purpose.

Section B TERM OF OFFICE: Begins at 12 noon on January first, following the election. Oath of office and signing Constitutional Oath of Office should be done before the January first date.

Section C VACANCIES ON BOARD OF COMMISSIONERS: Shall be filled by appointment within 30 days by the board. If the vacancy occurred in an odd numbered year the appointment shall serve until the vacancy is filled at a special election which the board shall call. If the vacancy occurred in an election year, the appointee serves the remainder of the term. if the board does not fill the vacancy within 30 days, it shall be filled by a special election regardless of the year.

Section D COMMISSION COMPENSATION AND MILEAGE: Commissioners shall receive the compensation and mileage reimbursement fixed by resolution of the County Board of Commissioners. Change in compensation shall become effective only when commissioners commence their term of office after the general election. Mileage is not compensation. It shall not exceed the amount per mile set for the state officers by the state officers compensation commission.

Section E COMMISSIONERS HAVING OTHER COUNTY EMPLOYMENT: Any person while a member of the board, shall not be eligible to be elected to any position that is within the jurisdiction of the County Board of Commissioners. Further, no member of the Board of Commissioners shall be eligible to fill the office of County Road Commissioner.

Section F COMMISSIONERS CONFLICTS OF INTEREST AS TO CONTRACTS: A commissioner shall not be interested directly or indirectly in any contract or other business transaction with the county, or a board, office, or commission thereof, during the time for which (s)he is elected or appointed, nor for one year thereafter unless the contract for the transaction has been approved by 3/4 of the members of the county board of commissioners and so shown on the minutes of the board.

Section G **SEALED BIDS:** Sealed bids shall be requested on any item, equipment or service, unless this requirement is specifically withheld from applying by action of the board.
Specifications will be submitted by the department head or elected official making the request. All requests for bids must contain the statement that: "The Board of Commissioners reserves the right to accept or reject any or all bids submitted, and to accept the bid that is in the best interest of the county." All bids will be opened at the time and place stated in the bid request, and acted on at a meeting of the Board of Commissioners regular or special.

Section H **SIGNING OF COUNTY DOCUMENTS:** The Chairperson of the Board of Commissioners is authorized to sign all county documents that have been approved by the County Board of Commissioners.

Section I No taxpayers moneys will be used for funeral flowers or memorial contributions.

Section J Resolution 2008-28 regarding procedure for regular monthly meeting County Board of Commissioner Agenda and Packet (enclosed). Rescinded 02/10/2009.

ARTICLE III - BOARD OFFICERS

Section A **CHAIRPERSON:** The Chairperson shall be selected by secret ballot from the board at the first meeting of each year.

Section B **VICE CHAIRPERSON:** The Vice Chairperson shall be chosen by and from the board at the first meeting of each year.

Section C **CLERK:** The Clerk of the Board of Commissioners shall be the County Clerk or in their absence their deputy.

ARTICLE IV - BOARD COMMITTEES

Section A **NUMBER AND JURISDICTION:** The number and jurisdiction of committees and the number of members on each, will vary depending on the needs of the county and the size of its board.

Section B **FINANCE COMMITTEE:** A Finance Committee is required by law (7.65). Its chairperson serves on the tax allocation board.

Section C **VOTING IN COMMITTEES:** The names and votes of committee members shall be recorded on its action on an ordinance, resolution, or appointment or election of an officer, except the vote for chairperson may be by secret ballot and on other questions or motions if 1/3 of the members present so request. A record of this must be available for public inspection.

Section D TERMS OF COMMISSION APPOINTMENTS: Appointments to standing committees of the Board of Commissioners shall be for a term of one year, and may be eligible for re-appointment.
***See Resolution 2008-10 for policy regarding changes to Kalkaska County Standing Committee Structure after appointed by Chairperson at organizational meeting (enclosed).

ARTICLE V - BOARD MEETINGS

Section A ORGANIZATION: The organizational meeting shall be the first meeting of the year.

Section B ALLOCATION BOARD: The allocation board meeting shall be a regular meeting in June, and held by the second Monday in June.

Section C APPOINTMENT MEETING: Appointment meeting will be held at the Organizational Meeting held as the first meeting of January of each year.

Section D CLOSED MEETINGS: A 2/3 roll call vote of all members elected or appointed and serving is required to call a closed meeting. The roll call vote and purpose(s) must be entered in the minutes of the meeting at which the vote is taken.

Section E SPECIAL MEETINGS: Special meetings will be held at the "call of the chair, or upon written request, signed by 1/3 of the board and 18 hours notice.

Section F ADJOURN MEETINGS: The boards power to adjourn "from time to time includes the power to adjourn at the call of the chair", and that these adjourned meetings are not special meetings."

Section G PUBLIC ATTENDANCE AT BOARD MEETINGS: All board meetings shall be open to the public with six exceptions:

1. Dismissal, suspension, or disciplining, or to hear complaints or charges.
2. For strategy and negotiation sessions connected with collective bargaining.
3. Consider purchase or lease on real property.
4. Consult with its attorney in regards to pending litigation.
5. Review content of an application for employment or appointment.

6. Matter exempt from discussion or disclosure by a state or federal statute.

Section H

OPEN MEETINGS AND NOTICE THEREOF: The board must specifically designate a person to be responsible for implementing the notice provisions of the "Open Meeting" Act. Notice of the schedule of regular meetings shall be posted within 10 days after the meeting at which the schedule is adopted.

If a regular meeting is rescheduled or recessed for more than 36 hours, or if a special meeting is called, prior notice of at least 18 hours must be posted. A subcommittee should attempt to comply with the 18 hour requirement. The public notice must contain the name and address of the board or committee, the date, time and place of the meeting and the body's telephone number if one exists. If the board or committee does not have a principal office, it must in addition post the public notice in the office of the County Clerk. The following information should be on the back of the notice:

1. Name of the individuals who requested that a special meeting be called.
2. The time the notice was posted.
3. The name and signature of the person who posted the notice.
4. The time of removing the notice and placing it on file following the special meeting.

This notice provision contained in this act do not distinguish between meetings which are required to open to the public and meetings which may be conducted in closed session. Therefore all meetings, open and closed, must be provided unless the meeting falls within the very narrow exceptions provided in the act.

Section I

PUBLIC PARTICIPATION AND DISTURBANCES AT BOARD MEETINGS: A County board may not require a person "to register or otherwise provide his or her name or other information, or otherwise fulfill a condition" in order to attend a public meeting. The general rule is that anyone, whether a resident of the county or not, may attend the meeting of the county board.

Does this mean that citizens can attend a meeting and be disruptive if they want? Not quite. What it does mean, though, is that a county board may not prohibit a person from attending on the fear or suspicion that he or she might misbehave. The act says that a person shall not be excluded from a public meeting except for a breach of the peace actually committed at the meeting.

Persons engaged in indecent or obscene conduct, those who make a disturbance at a public meeting where citizens are peaceably and lawfully

assembled, or those who jostle or roughly crowd people unnecessarily in a public place may be guilty of a breach of the peace.

Any person disrupting a meeting, may be asked to be seated and remain quiet. Failing this, the Chairperson may ask the person to leave; if he or she refuses, the Chairperson will call a brief recess. Final step to order would be asking the sheriff or a deputy to remove the person.

ARTICLE VI - INDEMNIFICATION

The County shall indemnify any member or former member of the Board of Commissioners against reasonable expenses, including attorney fees, actually and necessarily incurred by them in connection with the defense of any civil, criminal or administrative action, suit or proceeding in which they are made a party or with which they are threatened by reason of being or having been, or because of, any act as such commissioner, within the course of their duties, except in relation to matters as to which they shall be adjudged in such action, suit or proceedings to be liable for gross misconduct in the performance of their duties. The County may also reimburse any commissioner for the reasonable costs of settlement of any such action, suit or proceeding, if it shall be found by a majority of the members of the Board of Commissioners not involved in the matter in controversy that it was to the interest of the County that such settlement be made and that such commissioner was not guilty of gross misconduct. The right of indemnification herein provided shall extend to the estate, executor, administrator, guardian and conservator of any deceased or former commissioner or person who himself would have been entitled to indemnification.

APPENDIX - A

WHEREAS, the Open Meeting Act confirms the right of a public body to establish rules for addressing that body (PA 267 of 1976 as amended by PA 256 of 1978, Section 15.263(5))

NOW THEREFORE BE IT RESOLVED that the following rules governing Public Input be adopted and enforced unless amended by future County Commissions:

1. Public input at any regular or special meeting of the Kankaska County Board of Commissioners shall not exceed a total of sixty minutes.
2. Prior to commencement of Public Input, the Chairperson shall ask for a show of hands of those members of the public who wish to be recognized.
3. The Clerk shall note the names of those who wish to be recognized.
4. The Chairperson shall decide the number of minutes to be allocated to each speaker according to the following formula and examples:

a. No allocation may be more than five minutes per person, unless the person has secured a place on the agenda prior to its printing.

b. No allocation can be less than two minutes.

c. In the event that more than thirty people desire to speak, the Chairperson shall recognize ONLY thirty names.

d. Examples: 5 hands - 5 minutes per person, 25 minutes total. 10 hands - 5 minutes per person, 50 minutes total. 20 hands - 3 minutes per person, 60 minutes total. 1 hand 5 minutes per person, 5 minutes total.

e. Allocated time to person recognized by the Chairperson may not be traded away to other members of the public either recognized or not.

f. Allocated time to person's recognized by the Chairperson may speak once anytime during the meeting.

Adopted: January 3 1996

AMENDED: January 2nd, 2009

AMENDED: January 4th, 2010

Chair called for appointments of Board of Commissioner Standing Committees and Boards for Kalkaska County. Chair Cox read list of appointments by Chair for Board of Commissioner Committee Appointments for 2011 as follows:

**COUNTY OF KALKASKA
BOARD OF COUNTY COMMISSIONERS
COMMITTEE APPOINTMENTS
2011**

COUNTY AFFAIRS/COMPUTER – Meets @ Main Building 1ST Tuesday of each month @ 5:00 pm

BYLAWS/RULES, RESOLUTIONS, COUNTY CLERK, REGISTER OF DEEDS, INTER-GOVERNMENTAL AFFAIRS, ABSTRACTOR, PLANNING COMMISSIONS, INDUSTRIAL DEVELOPMENT, MAC/NMAC, HOUSING

CHAIRPERSON: STUART MCKINNON
DEBRA KIMBALL
CARROLL SEXTON

BUDGET AND FINANCE – Meets @ Main Building Wednesday prior to BOC meeting @ 3:30 pm

COUNTY BUDGET: PREPARATION AND MONITORING, WAYS AND MEANS, BANKING, COUNTY TREASURER, ACCOUNTING AND CONTROL, INSURANCE, TAXATION AND EQUALIZATION, REVENUES AND APPROPRIATIONS.

CHAIRPERSON: CRAIG WOOD
STUART MCKINNON
MICHAEL COX

HEALTH AND WELFARE – Meets @ Main Building on an as needed basis

MSU EXTENSION, AGRICULTURE, PUBLIC HEALTH, LIBRARY, MENTAL HEALTH-STATE, SENIOR CITIZENS, COMMISSION ON AGING, SOCIAL SERVICES, AMBULANCE, MEDICAL CARE FACILITIES, VETERANS AFFAIRS.

CHAIRPERSON: DEBRA KIMBALL
CARROLL SEXTON
DAVID RITTER

PERSONNEL/INTERVIEW – Meets @ Main Building on 2ND Tuesday of each month @ 3:00 pm

POLICY/RULES, LABOR REGULATIONS, RETIREMENT, FRINGE BENEFITS, PERSONNEL, UNIONS

CHAIRPERSON: CARROLL SEXTON
DAVID RITTER
ANTONIO MARTINI

PUBLIC WORKS - (DPW) – Meets @ Main Building 1ST Monday of each month at 4:00 pm

AIRPORT AUTHORITY, BUILDING AUTHORITY, COUNTY BUILDINGS (MAINTENANCE AND EQUIPMENT), CONSERVATION AND SOIL EROSION, BUILDING INSPECTOR, PARKS AND RECREATION, COUNTY VEHICLES, ROAD COMMISSION (WORK WITH), SOLID WASTE-LANDFILL, SANITARY SEWERS (CLEARWATER TOWNSHIP).

CHAIRPERSON: ANTONIO MARTINI
CRAIG WOOD
STUART MCKINNON

JUDICIARY AND PUBLIC SAFETY – Meets @ Main Building on an as needed basis

ANIMAL SHELTER, PROSECUTOR, DISTRICT COURT, PROBATE COURT, COURT ADMINISTRATOR, COURT REPORTERS, FRIEND OF THE COURT, CIRCUIT COURT, JURY BOARD, PROBATION, SHERIFF: LAW ENFORCEMENT, TRAFFIC SAFETY, RADIO COMMUNICATION, FIRE SERVICE AND CIVIL DEFENSE, MEDICAL EXAMINER.

CHAIRPERSON: DAVID RITTER
ANTONIO MARTINI
MICHAEL COX

(BOC Committee Appointments) REVISED 01/03/2011

Motion by McKinnon to approve appointments by Chair for standing committees of Board of Commissioner as presented. Supported by Wood. 7 yeas. 0 nays. **Carried.** Discussion regarding

Recycling Committee/Solid Waste. Tabled. Discussion regarding Computer Committee, to combine with County Affairs.

Boards and/or Committees

<u>COMMITTEE NAME</u>	<u>APPOINTED MEMBERS</u>	<u>DATE APPOINTED</u>	<u>TERM ENDING</u>
Camp Grayling Community Council	Carroll Sexton	01-01-11	12-31-11
Canvassers Board of Elections (4 year terms)	Marilyn Beaver Lois Payntor Sally Richardson Ranae McCauley	11-01-07 11-01-07 11-01-09 11-01-09	10-31-11 10-31-11 10-31-13 10-31-13
Commission on Aging (3 year terms)	Manon Hart (Boardman) Vice Chair: Clark Kinsey (Clearwater) Chairman: Richard Lewis (Village) Ron Kea (Bear Lake) Edith Ingersoll (Springfield) John Pesek (Blue Lake) Sally Otto (Kalkaska) David Young (Cold Springs) Jerry Brandon (Kalkaska) Peggy Young (Cold Springs) Richard Otto (Village) Pauline Salenski (Excelsior) Mary LaBlanc (Boardman) Board Liaison: Not Appointed	06-01-08 06-01-09 06-01-08 06-01-08 06-01-08 06-01-09 06-01-10 06-01-10 06-01-09 06-01-10 06-01-10 06-01-08 06-01-09	06-30-11 06-30-12 06-30-11 06-30-11 06-30-11 06-30-12 06-30-13 06-30-13 06-30-12 06-30-13 06-30-13 06-30-13 06-30-11 06-30-12 12-31-11
Community Collaborative Board	Not Appointed Alternate: Not Appointed		12-31-11 12-31-11
Community Corrections Board (1 year term)	James Sweet Board Liaison: David Ritter Alternate: Carroll Sexton	01-03-11 01-03-11 01-03-11	12-31-11 12-31-11 12-31-11
Conservation District	Board Liaison: Debra Kimball	01-03-11	12-31-11
Construction Code Board of Appeals (2 year term)	Ricky Hulwick Mark Priest Marc Archambault Todd Savage Stuart McKinnon Robert Dunn Craig Crambell	01-03-11 01-01-10 01-01-10 01-03-11 01-01-10 01-03-11 01-03-11	12-31-12 12-31-11 12-31-11 12-31-12 12-31-11 12-31-12 12-31-11

Damage Assessment Team (2 year Term)	William Hiller		12-31-12
	Kathy Campbell		12-31-12
	Sharon Zakrajsek		12-31-12
	No appointments at this time		
Dangerous Building Ordinance Hearing Committee (2 year term)	William Hiller		12-31-12
	Karen VanHorn		12-31-12
	Board Liaison: Carroll Sexton		12-31-12
	No appointments at this time		
Dept of Human Services Board (2 year term)	Delores Moeser	11-09-10	10-01-13
	Dorothy Jones	10-01-08	10-01-11
	State Appointed: Donna Cribbs		
	Board Liaison: Carroll Sexton	01-03-11	12-31-11
District Health Dept. #10	Carroll Sexton	01-03-11	12-31-11
	Debra Kimball	01-03-11	12-31-11
	Alternate: Michael Cox	01-03-11	12-31-11
Economic Development Corporation (6 year term)	Michael Ascione	02-28-08	02-28-14
	Alan McCullen	01-01-08	12-31-13
	Truman Bicum	02-28-08	02-28-14
	Treas: Linda Wayne	01-01-08	12-31-13
	Aaron Bowron	01-01-08	12-31-13
	Al Dimon	02-28-08	02-28-14
	Chair: James Jesse	01-01-08	12-31-13
	Frank Pflum	01-01-07	12-31-12
	Lon Husbands	02-28-09	02-28-15
	Board Liaison: David Ritter	01-03-11	12-31-11
Student Representative: Jordan Gunderson	07-13-10	06-01-11	
Jury Board (3 year term)	Mary Lou Stuck	05-01-09	04-30-12
	Sally Richardson	05-01-08	04-30-11
	Norma Lance	01-03-11	12-31-13
Kaliseum Advisory Board (1 year term)	Helen Crawford	10-14-09	12-13-10
	Fred Piaz	08-11-09	08-10-10
	Vacant	10-14-09	10-13-10
	Judy James	10-14-09	10-13-10
	Derek Hogerheide	10-14-09	10-13-10
	Julie Naasko	10-14-09	10-13-10
	Vacant	08-11-09	08-10-10
	Board Liaison: Michael Cox	01-03-11	12-31-11
	No appointments made at this time		
Kalkaska County Central Dispatch Authority Board	Carroll Sexton	01-03-11	12-31-11
	David Ritter	01-03-11	12-31-11

	Alternate: Craig Wood	01-03-11	12-31-11
Library Board (5 year term)	Phillip Scott	01-01-07	12-31-11
	Michael Moran	01-01-10	12-31-14
	Marilyn Judge	01-01-08	12-31-12
	Lorraine Fix	01-01-09	12-31-13
	Susan Burns	01-03-11	12-31-15
	Board Liaison: Debra Kimball	01-03-11	12-31-11
M-72 "Lake to Lake" Association	Craig Wood	01-03-11	12-31-11
Manistee Lake Improvement Board	Stuart McKinnon (Brd Liaison)	01-03-11	12-31-11
MI Association of Counties	David Ritter	01-03-11	12-31-11
	Alternate: Stuart McKinnon	01-03-11	12-31-11
Michigan Northern Counties	Debra Kimball	01-03-11	12-31-11
	Alternate: Carroll Sexton	01-03-11	12-31-11
North Country Community Mental Health (3 year term)	Sr. Augusta Stratz	01-03-11	12-31-13
	George Anthony	03-11-08	03-31-11
	Board Liaison: Debra Kimball	01-03-11	12-31-11
	Alternate: Craig Wood	01-03-11	12-31-11
Natural Rivers Zoning Board	Terrence Blakely	10-25-04	
	Carroll Sexton	01-03-11	
	Alternate: Antonio Martini	01-03-11	
NW Area Agency on Aging (Northwest Senior Resources)	Debra Kimball	01-03-11	12-31-11
NW MI Council of Governments	Stuart McKinnon	01-03-11	12-31-11
	Alternate: David Ritter	01-03-11	12-31-11
NW MI Human Services Agency	Debra Kimball	01-03-11	12-31-11
Northern MI Substance Abuse (3 year term)	Rita Kirchofer	01-01-09	12-31-11
	Alternate: Debra Kimball	01-01-09	12-31-11
NW MI Work Force Development Board (2 year term)	Christine Pettibone		12-31-12
	Laura Mitchell		12-31-12
	No appointments at this time		
Parks & Recreation Committee	Debra Kimball		
	See list of members at back of this list for a complete listing	8/10/2004	
Planning Commission	Donald Cotton	01-03-11	12-31-13

(3 year term)	No appointment made at this time		12-31-13
	Eric Hendricks	01-01-09	12-31-11
	Louis Walter Jr.	01-01-09	12-31-11
	Stuart McKinnon	01-01-09	12-31-11
	Kohn Fisher	01-03-11	12-31-13
(expires w/BOC Term)	Antonio Martini	01-03-11	12-31-12
Recycling Board/Solid Waste (No Terms Set)	Sandra Ruppert		
	Diana Needham		
	Harold Eickholt		
	Francis Kelly	06-09-09	
County Commissioner:	Craig Wood	01-03-11	12-31-11
Road Commission (6 Year Term)	Louis Walter Jr.	01/03/11	12-31-16
	Hubert Elliott	04-13-07	12-31-12
	Margaret Custer	01-01-09	12-31-14
	No Appointment made at this time		12-31-16
Elected official:	Jim Green	01-01-07	12-31-12
Board Liaison:	David Ritter	01-03-11	12-31-11
Rugg Pond Steering Committee (1 Year Term)	Mary Lou Montgomery	09-15-09	09-14-10
	Sally Richardson	09-15-09	09-14-10
	Stuart Rodgers	09-15-09	09-14-10
	Ian Case	09-15-09	09-14-10
	Phyllis Senske	09-15-09	09-14-10
	Michael Moran	09-15-09	09-14-10
Rapid River Township Brd Mmbr	Randy Buyze	09-15-09	09-14-10
	Stuart McKinnon	01-03-11	12-31-11
	Board Liaison: Antonio Martini	01-03-11	12-31-11
	No reappointments made to board at this time other than BOC members		
Solid Waste Plan Amendment	Patty O'Donnell	06-10-08	
(No Terms Set)	Sandy Ruppert	06-10-08	
	Diana Needham	06-10-08	
	Alan McCullen	06-10-08	
	Louis Nemeth	06-10-08	
	Craig Wood	06-10-08	
	Robert Barr	06-10-08	
	Russ LaRowe	06-10-08	
	Laurel Durkin	06-10-08	
	Ed Ascione	06-10-08	
	Shawn Humphrey	06-10-08	
	Scott Matley	06-10-08	
	Randy Buyze	06-10-08	
	Connie Farrier	06-10-08	
Tax Allocation Board (1 year term)	Virginia Lee	01-03-11	12-31-11
	Craig Wood	01-03-11	12-31-11

(Chair of Finance Committee)

Veteran’s Affairs Administration (4 year term)	Kevin Wells	11-09-10	12-31-11
	Lona King	01-01-10	12-31-13
	William Chase	01-03-11	12-31-11
	Jim Tufts	01-01-09	12-31-12
	Board Liaison: Carroll Sexton	01-03-11	12-31-11
Zoning Board of Appeals (3 year term)	James Jesse	01-01-10	12-31-12
	Gerald Gancer	01-01-09	12-31-11
	Robert Mickevicius	01-01-10	12-31-12
	David Gonyer	01-03-11	12-31-11
	Alternate: Vacant		
Representative from P & Z Board:	Louie Walters Jr.	01-03-11	12-31-11
Alternate from P & Z Board:	Eric Hendricks	01-03-11	12-31-11

Parks & Recreation Committee Members

Mark Galea	Nicole Martin	Debbie Hill
Jerry Greve	Jerry Neuman	Jim Harper
Chuck Hill	Dean Farrier	Scott Dingman
Dawn Moses	Don Bubar	Sr. Augusta Stratz
Harold Eickholt	Bob Burgin	Tom Sheneman
Mayjor Bole	Gary Werner	Alan James
Jerry Gancer	Dunn’s Construction	Kalkaska Public Schools
Michael Slater	Wayne Seger	Charlie Dietrich
Ken Waichunas	Penny Hill	Cal Benke
Bob Fenton	Cheri Wilkinson	Christine Heonicke
Michelle Wallace	Kate Mosher	

Motion by McKinnon to approve appointments by Chair for Boards and/or Committee’s as presented, including tabled and/or vacancy appointments. Supported by Martini. 7 yeas. 0 nays. **Carried.**

Motion by McKinnon to set regular monthly board meetings on the second Wednesday of each month at 4:00 PM. Supported by Kimball. 7 yeas. 0 nays. **Carried.** Next meeting 01-12-2011.

Other Business:

Chair addressed Board regarding 2011 budget, with concern of reserves used for balancing budget rather than cuts. McKinnon addressed concerns with departments county is continuing fund that are not mandated. **Motion** by McKinnon to amend the 2011 Budget as follows: To move the revenue from account numbers 101-000-699.000, 101-731-704.000, 101-731-704.100, 101-731-704.200, 101-731-719.000, 101-731-727.000, 101-731-729.000, 101-731-850.000, 101-731-860.000,101-731-860.200,101-731-934.000, and 101-284-962.100, the amount moved to account number 101-746-965.300, to now total \$112,511.00, and to readopt

the 2011 budget as a line item budget. Support by Martini. Discussion. Kimball advised concern with some commissioners having no knowledge of intentions to review 2011 Budget at meeting. Wood expressed concern with amending 2011 budget and loss of programs that would be cut. Chair advised necessity of non-funding of unessential services and concern of report of percentage of cuts was inaccurate. Sexton expressed need for finance to review and bring recommendation back to Board. Roll call vote: McKinnon, yes; Martini, yes; Kimball, no; Ritter, yes; Sexton, no; Wood, no; Cox, yes. 4 yeas. 3 nays. **Carried.** McKinnon requested Chair to direct Finance to review entire budget and report back to Board at regular meeting on 1-12-2011. Discussion with possible meeting 1-6-2011 at 3:30 PM.

Motion by McKinnon to approve the Chair to contact a contractual attorney to review and represent our county concerning the POAM contract and to schedule a meeting with the entire Board in closed session to review with the attorney his and our recommendations before any negotiations. Supported by Ritter. Discussion. 7 yeas. 0 nays. **Carried.**

Motion by McKinnon to request Chair to direct Personnel to review the County Policies and Procedure and report back to the Board with recommendations. Supported by Sexton. 7 yeas. 0 nays. **Carried.**

Motion by McKinnon to direct Board Secretary to advertise for the vacancy for the Road Commission and Planning Commission vacancies with a deadline of 02-01-2011. Support by Martini. Discussion. Kimball advised those applicants already interviewed need to be notified. Personnel to interview. 7 yeas. 0 nays. **Carried.**

McKinnon inquired as to county attorney contract. **Motion** by McKinnon to request county to request bids for county attorney contract with deadline of 02-01-2011. Supported by Martini. Discussion. 7 yeas. 0 nays. **Carried.**

Public Input:

Robert Dryden requested if Prosecutor could be considered for legal counsel.

Jim Sweet-suggested Boards and Committees could report responsibilities to Board given concerns confusion of what purpose is of some.

Louie Walter-thanked Board for appointment to Road Commission.

Don Cotton-thanked Board for appointment to Planning Commission.

Motion by Wood to adjourn to call of the Chair at 7:15 PM. Supported by martini. 7 yeas. 0 nays. **Carried.**

Respectfully submitted:

Deborah Hill, Kalkaska County Clerk and
Kalkaska County Board of Commissioners

Michael Cox, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next regular Board of Commissioners meeting.