

**MINUTES OF THE ECONOMIC DEVELOPMENT CORPORATION  
OF THE COUNTY OF KALKASKA – BOARD OF DIRECTORS  
TUESDAY, JULY 12, 2011– 9:00 A.M.  
KALKASKA COUNTY GOVERNMENT CENTER  
BOARD OF COMMISSIONERS CHAMBERS**

**ATTENDANCE**

<u>Directors Present</u>	<u>Directors Absent</u>	<u>TBEDC Staff</u>	<u>BOC County</u>	<u>Public Present</u>
Jim Jesse	Mike Ascione	<u>Present</u>	<u>Liaison</u>	Penny Hill
Truman Bicum	Aaron Bowron	Tino Breithaupt	Commissioner	
Al Dimon			Dave Ritter	
Lon Husbands				
Al McCullen				
Linda Wayne				

**CALL TO ORDER and ROLL CALL**

Meeting was called to order at 9:05 a.m. by Chairman Jim Jesse. Roll was called. All directors were present with the exception of Mike Ascione and Aaron Bowron. Kalkaska County Commissioner Dave Ritter and Village Manager Penny Hill were also present.

**APPROVAL OF AGENDA**

Chairman Jesse requested a motion for the approval of the agenda. Chairman Jesse requested that “My Father’s Love Foundation” report be added to the agenda under Old Business. Linda Wayne made the motion to approve the agenda with the additional agenda item, supported by Al Dimon. All yeas, motion carried.

**PUBLIC INPUT**

Chairman Jesse asked if there was anyone wishing to comment under Public Input. There was no public input.

**APPROVAL OF MINUTES**

Chairman Jesse asked if all Board members reviewed the May 3, 2011 meeting minutes. Truman Bicum made the motion to approve the minutes from May 3, 2011. The motion was supported by Al Dimon. All yeas, motion carried.

**TREASURERS REPORT AND APPROVAL OF BILLS**

Linda Wayne presented the Treasurer’s report from April 1 – June 30, 2011.

Linda reported that the General Checking Account beginning balance was \$4,710.23. There were deposits of \$750.00 from Kalkaska Township; \$2,000 from Kalkaska County and Certificate of Deposit (CD) interest of \$103.39, for total deposits of \$2,853.39, resulting in and ending balance of \$6,322.50.

Linda further reported that the USDA Savings Account had a beginning balance of \$28,745.37 with total deposits of \$404.63 in interest, leaving an ending balance of \$29,150.00.

Additionally, Linda reported that the Loan Savings Account had a beginning balance of

\$30,712.89 with deposit interest of \$7.66, resulting in and ending balance of \$30,720.55.

Linda further reported that CD #450035338 in the amount of \$56,045.65 matured on June 21 and that she was able to renew the CD for a period of two years at an interest rate of 1%. The Certificate of Deposit #07-154479179 in the amount of \$29,529.37 has an interest rate of 1.39% and matures on September 21, 2012. Current interest earned on this CD is \$328.13.

Linda requested approval for a \$750.00 deposit from Kalkaska Township for 2<sup>nd</sup> Quarter, 2011. She also requested per diem approvals from the Board to be paid from the general checking account.

Linda Wayne mad a motion to approve the Treasurer's report as presented. The motion was supported by Lon Husbands. . Roll call vote was taken: Linda Wayne-yes; Lon Husbands-yes; Al Dimon-yes; Truman Bicum-yes; Jim Jesse-yes. All yeas, motion carried.

Linda also made a request that the Board approve the 2<sup>nd</sup> Quarter payment to the Traverse Bay EDC in the amount of \$1,000. . Roll call vote was taken: Linda Wayne-yes; Truman Bicum-yes; Al Dimon-yes; Lon Husbands-yes; Jim Jesse-yes. All yeas, motion carried.

Chairman Jesse announced that the Michigan Economic Developers Association (MEDA) was holding its annual meeting at Shanty Creek Resort and asked if any Board members wanted to attend. Tino Breithaupt indicated that he is a member of MEDA and currently serves as the Treasurer on the MEDA Board. Breithaupt indicated that he is planning to attend the annual conference and further stated that he would be happy to report back to the Board on the activities and outcomes of the MEDA annual meeting the Kalkaska County EDC September Board meeting.

## **COMMITTEE REPORTS**

**Brownfield Taskforce Report** – Chairman Jesse requested that the Brownfield taskforce be removed from committee reports.

**Consortium Committee** – Al Dimon: No Report

**Executive Committee** – Jim Jesse: Chairman Jesse reported that action needs to be taken with regards to Aaron Bowron's resignation letter from the Kalkaska County EDC Board of Directors. Aaron has submitted a letter of resignation to the Kalkaska County EDC Board effective immediately. Mr. Bowron further requested that his picture and biography be removed from the Kalkaska County EDC web-page.

A motion was made by Linda Wayne to accept the resignation of Aaron Bowron. Motion was supported by Al Dimon. Motion passed unanimously.

As a result of this action, Chairman Jesse appointed Al Dimon as the Vice Chair and Secretary for the remainder of 2011 until the next election of officers.

**Funding Committee** – Mike Ascione: No Report. Chairman Jesse requested that the Funding Committee be omitted from future reports and that this item will be addressed by the Executive

Committee.

**Loan Committee** – Linda Wayne: Chairman Jesse reported that there is a possible loan in the works for a potential future review by the loan committee.

**Personnel Committee** – Al Dimon: No Report. Chairman Jesse reiterated that the Personnel Committee consists of Board members Dimon, McCullen and Bicum. Chairman Jesse further requested that the Board consider replacement candidates for Frank Pflum whose term expires on December 31, 2012 and Aaron Bowron whose term expires December 31, 2013.

Al Dimon reported that he has had conversations with several potential Board candidates to replace Aaron Bowron's seat.

A motion was made by Al Dimon, with support from Truman Bicum to fill Frank Pflum's Board seat by County Commissioner, David Ritter. Motion passed unanimously.

It was further discussed that the KC EDC Board would endorse the replacement Board members to join the KC EDC Board and then send these recommendations to the Kalkaska County Board of Commission for approval.

**Public Relations Committee** – Aaron Bowron: No Report.

### **OLD BUSINESS**

#### **Current Status of Chamber Building:**

Chairman Jesse reported that the KC EDC stands ready to move on the Chamber of Commerce building.

Board member McCullen joined the meeting at 9:40 am.

Commissioner Ritter stated that he would bring the Chamber building issue to the County Board of Commissioners for further discussion. Commissioner Ritter indicated that there was reluctance by the County Board to take ownership of this property and some reluctance by the Board of Commissioners to have the KC EDC own the building. Chairman Jesse indicated that the Village of Kalkaska Downtown Development Authority is reluctant to take ownership of the building and that the Village of Kalkaska is reluctant to take ownership of the building as well.

Chairman Jesse reported that the former Industrial Development Council (IDC) falls under the Village of Kalkaska and that the IDC is in an idle state. Chairman Jesse stated that he would like to understand more about this entity and the existing funds associate to this entity.

Chairman Jesse indicated that he fears we are in jeopardy of losing the opportunity for the \$14,500 grant from Rotary Charities, as funds must be spent on building improvements by December 31, 2011. Chairman Jesse further stated that if the \$14,500 goes away for building improvements, the KC EDC interest in owning the property goes away.

#### **My Father's Love Foundation:**

Chairman Jesse read the KC EDC letter addressed to My Father's Love Foundation requesting that the wood mosaic collection of Ed Lancer be returned to Kalkaska. The letter was written on

May 5, 2011.

Lon Husbands is a Board member of My Father's Love Foundation. Lon reported that the Board was concerned that the panels would not be able to fit into the Chamber of Commerce building. Lon indicated that the Traverse City Area Chamber of Commerce would advertise and publicize the fact that the move of this art was being made to Kalkaska. He further stated that several attempts to contact Chamber president, Doug Luciani and is concerned and over the next steps for My Father's Love Foundation on what how to proceed with this opportunity.

Chairman Jesse stated that the Holding Company of the Chamber Building created a list of needed repairs for the building. KC EDC would like to have a list of repairs required to improve the building.

Chairman Jesse requested that Penny Hill submit a list of improvements to the KC EDC and identify the estimated costs associated to the estimated repairs. Chairman Jesse then appointed a Chamber Building Committee consisting of Lon Husbands (Chair); Truman Bicum; Al McCullen; and Al Dimon, with the instructions that the committee is to meet as needed.

Penny Hill indicated that she is attempting to contact Becky Ewing at Rotary Charities to get an indication that they would be inclined to transfer the grant to another organization, provided that the proposed use of the building remains the same.

**Appointment to Traverse Bay EDC Board of Directors:**

Chairman Jesse officially appointed Truman Bicum to be the KC EDC liaison to the Traverse Bay EDC Board of Directors.

**NEW BUSINESS**

**Chalker Park—Village of Kalkaska**

Penny Hill presented to the KC EDC Board the opportunity to improve Chalker Park safety and security by purchasing a security camera system which would be monitored remotely at an estimated cost of \$6,000. Penny requested that the KC EDC Board consider a financial contribution of \$500 - \$1,000 to assist in the purchase of a security camera system. To date, \$3,500 - \$4,000 in committed donations have been received from area businesses and local units of government.

Lon Husbands indicated that this is an excellent price for the value and that the security system is a professional grade type of security system.

Al McCullen stated that he supports the request, but wonders what vandals will target next if they are deterred from Chalker Park.

Al Dimon made a motion approve a \$500 donation for the Chalker Park security system. The motion was supported by Linda Wayne. . Roll call vote was taken: Al Dimon-yes; Linda Wayne-yes; Truman Bicum-yes; Lon Husbands-yes; Al McCullen-yes; Jim Jesse-yes. All yeas, motion carried.

**OTHER BUSINESS /ANNOUNCEMENTS**

Chairman Jesse announced that Senator Darwin Booher was holding office hours in Kalkaska on

July 22.

**ADJOURNMENT**

Al Dimon made a motion to adjourn the meeting. The motion was supported by Linda Wayne. The meeting adjourned at 10:47 am.

Respectfully Submitted,  
Tino Breithaupt

DRAFT