

ACTION PROGRAM



RECREATIONAL CAPITAL IMPROVEMENTS 2010-2014

The purpose of this section is to provide a comprehensive and simple quick-reference that will guide decision making and actions steps for recreation over the next 5 years in the Township. It has been developed as a working tool to be amended periodically as opportunity or the need arises.

Recreation goals and objectives gathered from the Recreation Survey, Public Workshop, 30-day Public Comment, Township Staff, and the Township's Planning Consultant, provided the basis for the previous Section 6 – Goals and Objectives. The potential projects/objectives were then evaluated by the recreation committee. The committee was asked to prioritize each project/objective of the seven goals on a scale of 1 to 5, "1" given highest priority and "5" given lowest priority.

The planning team then reviewed the prioritizations and used it to develop the DRAFT framework for the Action Program which follows. Where necessary, objectives were reordered or sequenced to better coincide with available or targeted grant opportunities and timing. Similarly, long and short-term elements of the same objective were divided into several years as needed to best balance the future work to be conducted and/or the capital outlay needed by the Township in a respective year. It should be noted that accomplishing even the top three objectives of each of the seven goals will take a very organized, dedicated and supported parks and recreation effort. For this reason objectives prioritized as a 3, 4 or 5, were either combined with where design, funding or implementation could be accomplished together with other objectives. Others had to be deferred to future efforts beyond this 5-year action plan.

The following **Action Program** organizes the specific objectives over the next five years by date, priority level estimated cost and funding sources. The table also provides a schedule for ongoing general maintenance and operation including the estimated additional budget allocations.

Table 7.1 – Phasing and Funding 5-year Action Program

				Funding Sources*		
Year	Project Name - (Description)	Priority	Est. Cost	Township	State / Federal	Notes
2010						
April - Sept	Community Park Design & Site Plan Review - (Site Master Planning)	1	\$5400	General Fund		Ongoing
April	Community Park Topographic & Boundary Survey	1	\$4400	General Fund		Complete
Sept-Oct	Submit Recreation Plan to MDNRE	1	4-7K	General Fund		Develop cost estimates for budgeting
Sept - Dec	Community Park Phase 1 Funding – (Submit local / regional grants for Ph.1 funding) (Refer to Goal #1a-1c)	1	1-2K	General Fund	Rotary Charities; Others	Apply for grant by December 1 st
Oct-Dec	Croy Lake Park Site Master Plan – (Refer to Goal #2a, 2b)	1	4-7K	General Fund		Develop cost estimates for budgeting
Nov-Dec	Operations & Maintenance Program Development (O&M) (Refer to goal #5a-5g)	2	TBD	Staff/ Parks & Rec. Comm.		Developed by Staff / Township Board / Parks & Rec. Committee
2011						
Jan-March	Community Park Phase 1 Design, Engineering, Bidding (Prepare final design and engineering plans for chosen Ph.1 improvements identified in the Community Park Site Master Plan)	1	TBD	General Fund		TBD based on confirmation of grant funding
Jan-March	Croy Lake Park Phase 1 Funding – (Submit a grant application to the MNRTF)	1	TBD during 2010 Master Planning Process	Park Fund match to state grant	MNRTF	Apply for grant by April 1 st
April-June	Community Park Phase 1 Improvements – (Construction of Ph.1 Improvements)	1	TBD	General Fund		TBD based on confirmation of grant funding
April - Sept	Croy Lake Park Short-term Improvements – (Refer to Goal # 2c,2d,2e)	2	TBD	General Fund		
April - Sept	Signage and Wayfinding Plan and Detail Development (Refer Goal #3a and 3c)	1	TBD	General Fund		Site/budget for signage as project plans are developed

	Recreation Programs – (Begin evaluation to improve public awareness/participation programs (Refer to goal #6b-6d)	3	TBD - Consider funding for recreation programs	Staff/ Parks & Rec. Comm.		Developed by Staff / Township Board / Parks & Recreation Committee
	Refine Parks O&M program allocation (Refer to goal #5a – 5g)	2	TBD	General Fund; during CIP planning		Revisit maintenance staff needs for next Fiscal year
	Park land purchase/lease for future trail connections (Refer to Goal #7)	4	TBD			As opportunities arise periodically

2012						
Jan-March	Community Park Phase 2 Design & Engineering – (Prepare final design and engineering plans for chosen Ph.2 improvements identified in the Community Park Site Master Plan)	1	TBD	General Fund	US Soccer Fdn; USYSA and/or BFT Fund	TBD based on confirmation of grant funding (letters of interest should be developed in advance - 2011)
April-July	Community Park Phase 2 Improvements – (Construction of Ph.2 Improvements)	1	TBD	General Fund		TBD based on confirmation of grant funding
Aug-Sept	Croy Lake Park Short-term Improvements – (Refer to Goal #2c,2d,2e and 2010 Site Plan to be developed)	2	TBD	General Fund		
	Signage and Wayfinding Plan Implementation & Budgeting (Refer Goal #3e and 3d and project site plans scheduled for implementation phases)	1	TBD	General Fund		Developed by Staff / Township Board / Parks & Recreation Committee
	Recreation Programs – (Continue evaluation to improve public awareness, participation and programs) (Refer to goal #6b-6d)	3	TBD - Consider funding for recreation programs	Staff/ Parks & Rec. Comm.		Developed by Staff / Township Board / Parks & Recreation Committee
	Parks O&M program allocation (Refer to goal #5a – 5c)	2	TBD	General Fund; during CIP planning		Revisit maintenance staff needs for next Fiscal year
	Park land purchase/lease for future trail connections (Refer to Goal #7)	4	TBD			As opportunities arise periodically

2013						
April-June	Croy Lake Park Phase 1 Design & Engineering – (Prepare final design and engineering plans for Ph.1 improvements identified in the Croy Lake Park Site Plan)	1	TBD	Park Fund match to state grant	MNRTF	TBD based on confirmation of grant funding

Aug-Nov	Croy Lake Park Phase 1 Improvements – (Construction of Ph.1 Improvements)	1	TBD	General Fund	MNRTF	TBD based on confirmation of grant funding
	Signage and Wayfinding Plan Implementation & Budgeting (Refer Goal #3e and 3d and project site plans scheduled for implementation phases)	1	TBD	General Fund		Developed by Staff / Township Board / Parks & Recreation Committee
	Recreation Programs – (Continue evaluation to improve public awareness/participation programs) (Refer to goal #6)	3	TBD - Consider funding for recreation programs	Staff/ Parks & Rec. Comm.		Developed by Staff / Township Board / Parks & Recreation Committee
	Parks O&M program allocation (Refer to goal #5a – 5c)	2	TBD	General Fund; during CIP planning		Revisit maintenance staff needs for next Fiscal year
	Park land purchase/lease for future trail connections (Refer to Goal #7)	4	TBD			As opportunities arise periodically

2014						
	Multimodal Transportation Planning (Refer to Goal #4k)	2	10-15K	General Fund	Consider Local Grants	
	Community Park Phase 3 Funding – (Submit grants for Ph. 3 funding)	1	TBD	General Fund	MNRTF, other supporting grants	
	Signage and Wayfinding Plan Implementation & Budgeting (Refer Goal #3e and 3d and project site plans scheduled for implementation phases)	1	TBD	General Fund		Developed by Staff / Township Board / Parks & Recreation Committee
	Recreation Programs – (Continue evaluation to improve public awareness/participation programs) (Refer to goal #6)	3	TBD - Consider funding for recreation programs	Staff/ Parks & Rec. Comm.		Developed by Staff / Township Board / Parks & Recreation Committee
	Parks O&M program allocation (Refer to goal #5a – 5c)	2	TBD	General Fund		Revisit maintenance staff needs for next Fiscal year
	Park land purchase/lease for future trail connections (Refer to Goal #7)	4	TBD			As opportunities arise periodically



2015						
	Community Park Phase 3 Design & Engineering –	1	TBD	General Fund		TBD based on confirmation of

	(Prepare final design and engineering plans for Ph.3 improvements identified in the Community Park Site Master Plan)					grant funding
	Community Park Phase 3 Improvements – (Construction of Ph.3 Improvements)	1	TBD	General Fund		TBD based on confirmation of grant funding
April-August	5-Year Recreation Plan Update	1	3-4K	General Fund		
	Signage and Wayfinding Plan Implementation & Budgeting (Refer Goal #3e and 3d and project site plans scheduled for implementation phases)	1	TBD	General Fund		Developed by Staff / Township Board / Parks & Recreation Committee
	Recreation Programs – (Continue evaluation to improve public awareness, participation and programs)	3	TBD - Consider funding for recreation programs	Staff/ Parks & Rec. Comm.		Developed by Staff / Township Board / Parks & Recreation Committee
	Parks O&M program allocation (Refer to goal #5a – 5c)	2	TBD	General Fund		Revisit maintenance staff needs for next Fiscal year
	Park land purchase/lease for future trail connections (Refer to Goal #7)	4	TBD			As opportunities arise periodically

Table 7.2:

* Potential Funding Sources: MDOT Transportation Enhancement (MDOT-TE), Michigan Department of Natural Resources & Environment (MDNRE) small grants; Michigan Natural Resource Trust Fund (MNRTF); Waterways Preliminary Engineering and Boating Access Site Grants (Waterways BAS), USDA Community facility grants and low interest loans (USDA); MDEQ Coastal Zone Management (CZM) grants; Rotary Charities of Traverse City (RCTC); US Soccer Foundation (USSF); United States Youth Soccer Association (USYSA); Baseball for Tomorrow Fund (BFT).

Key:

	= Community Park Development Actions	(Site infrastructure, recreation and management improvements)
	= Croy Lake Park Management Actions	(Site access, resource management and support improvements)