

Kalkaska County Board of Commissioners  
Negotiating Committee Meeting Minutes  
September 5, 2018  
(UNAPPROVED)

Meeting called to order by Committee Chair Fisher at 5:10 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Kohn Fisher, Truman Bicum, David Comai and County Clerk Deborah Hill. Also present Accountant Corinna Hervey.

**Public Input:** None

**Purpose of Meeting:**

Chair called for review of salaries and wages of Non-Union employees and Department Heads, elected and appointed. Accountant Hervey provided a list of calculated options for raises of 1%, 2% and lump sums, consistent with union settlements. Discussion regarding part-time versus full-time employees' consideration, along with length of employment; noted payment to employees from several different funds. Discussion regarding recommendations for COA Director. Discussion regarding date for wage increase consideration.

DPW Supervisor Bole noted his request for review of his base wage and stipends for oversight of the COA and Kaliseum project upcoming, along with IT assistance. Discussion.

Discussion regarding past practice and recent development of non-union Employee Handbook; noted some departments have had wage reviews/duty changes.

Chair Fisher noted pending information to be provided, using the same counties that was used for union negotiations; Clerk to obtain the balance of the information and table to review next meeting.

County Treasurer Thornburg noted information for 2 of the 7 counties used for comparison; noted increase in SEV for consideration with TV increase, consistent with Equalization Director report. Discussion regarding a Negotiating Committee meeting 9-10-2018 at 5:00 PM to continue review of non-union wages and salaries.

**Public Input:** None

Meeting adjourned at 7:10 PM.

Respectfully submitted:

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Deborah Hill, Kalkaska County Clerk and  
Clerk of Board of Commissioners

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Stuart McKinnon, Chair of  
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.