

Kalkaska County Board of Commissioners  
Regular Meeting and Annual Meeting Minutes  
September 19, 2018  
(UNAPPROVED)

Meeting called to order by Chair McKinnon at 6:00 PM, Commissioner Chambers, Administration Building, Kalkaska, MI. Present Commissioners Truman Bicum, David Comai, Patty Cox, Craig Crambell, Kohn Fisher, Stuart McKinnon, James Sweet and Deputy County Clerk Dawn Balhorn. Pledge of Allegiance by all. Invocation by Commissioner Cox.

**Call for Conflict:** None

**Approval of Agenda:**

Chair called for additions of: under #13, G, add to enter into Closed Session; under #17, add Fire Inspection of Kaliseum, Letter from Counsel, Kaliseum Engineering Inspection update and KAHA Contract Addendum and notation that this is also the Annual Meeting. Discussion.

**Motion** by Cox to approve the Agenda as amended with the addition of under #13, G, to enter into Closed Session; under #17, add Fire Inspection of Kaliseum, Letter from Counsel, Kaliseum Engineering Inspection update and KAHA Contract Addendum and noted that this meeting is also the Annual Meeting as posted. Supported by Fisher. 7 yeas. 0 nays. **Carried.**

**Approval of Minutes:**

**Motion** by Fisher to approve the Regular Meeting Minutes of 8-15-2018 with correction of spelling under Public Input, Craig Duprey, “addressed the Board”. Supported by Bicum. 7 yeas. 0 nays. **Carried.**

**Motion** by Fisher to approve Special Meeting Minutes of 8-29-2018. Supported by Cox. 7 yeas. 0 nays. **Carried.**

**Motion** by Fisher to approve Negotiating Committee Meeting Minutes of 9-5-2018. Supported by Comai. 7 yeas. 0 nays. **Carried.**

**Motion** by Fisher to approve Negotiating Committee Meeting Minutes of 9-10-2018. Supported by Comai. 7 yeas. 0 nays. **Carried.**

**Motion** by Cox to approve Finance Committee Meeting Minutes of 9-11-2018. Supported by Fisher. 7 yeas. 0 nays. **Carried.**

**Motion** by Fisher to approve Committee Meeting Minutes of 9-12-2018 with correction of language in Motion under IT Report on page 4, to read ‘Consensus to **Motion** to approve AT&T contract for Animal Control for two years and provided, or to deny payment for Animal Control bill; to coincide with other AT&T contracts. Supported by Sweet. 7 yeas. 0 nays. **Carried.**

**Motion** by Fisher to approve Special Meeting Minutes of 9-12-2018. Supported by Sweet. 7 yeas. 0 nays. **Carried.**

**Motion** by Crambell to approve Special DPW Meeting Minutes of 9-14-2018. Supported by Comai. 7 yeas. 0 nays. **Carried.**

**Motion** by Fisher to approve Negotiating Committee Meeting Minutes of 9-18-2018. Supported by Comai. 7 yeas. 0 nays. **Carried.**

**Motion** by Cox to approve Personnel Committee Meeting Minutes of 9-17-2018. Supported by Fisher. 7 yeas. 0 nays. **Carried.**

**Motion** by Fisher to approve Negotiating Committee Meeting Minutes of 9-18-2018. Supported by Comai. Discussion. 7 yeas. 0 nays. **Carried.**

**Public Input:**

Brian Williams: Williams addressed Board noting continued request for swim team at the Kaliseum and willingness to help. (Parks and Rec to address with Williams).

Anja Stoldt: Stoldt address Board noting importance of the swim team returning to the Kaliseum; noted concern for instructors and need for lessons.

Jory Jonas: Jonas addressed Board noting she is the coach for the Cruisers with location in East Jordan; noted inconvenience for residents going to East Jordan and request swim team to return to the Kaliseum.

**Appointments:**

Sheriff Patrick Whiteford: Whiteford addressed Board, copy of Report #8-2018 filed with Clerk; noted requested Budget Amendments, upcoming fund raiser and Sheriff Sale/County Auction. Discussion. Whiteford noted status of Jail feasibility study.

MSUE, Jennifer Berkey: Berkey addressed Board providing 2017-2018 Annual Report; noted community resources provided, participant statistics and new programs; noted appreciation for County financial support. (Copy filed with Clerk)

Scott Kelch, Realgy Natural Gas Services: Kelch addressed Board noting options for natural gas contracts; provided a proposed agreement and guaranteed savings analysis; noted concern for existing contract as outdated; noted if any reductions during contract he will reduce the price and County is eligible to end the agreement at any time. Discussion. **Motion** by Comai to enter into a contract with Realgy Energy Services contingent upon counsel's review and approval. Supported by Fisher. Discussion, Crambell noted request for review by counsel; request for references. Roll call vote: Comai, yes; Fisher, yes; Bicum, yes; Cox, yes; Crambell, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

**Committee Appointments:** None

**Finance Budget/Bills:**

**Motion** by Cox to approve Budget Amendments 2018-58 as amended; 0059 through 0065 and 0067 through 0072 as presented (0066 voided). Supported by Fisher. Roll call vote: Cox, yes; Fisher, yes; Bicum, yes; Comai, yes; Crambell, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

**Motion** by Cox to approve Post Approved Bills of \$1,243,448.30; General Fund Bills of \$151,088.56; Payroll #16 of \$170,353.60; Payroll #17 of \$160,734.03; and Commissioners Per-Diem (\$975.00) and Salary (\$3,248.00) of \$4,223.00. Supported by Fisher. Roll call vote: Cox, yes; Fisher, yes; Bicum, yes; Comai, yes; Crambell, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

**Unfinished Business:**

Kaliseum Upgrade-Ameresco: McKinnon noted matter remains on the agenda with no new information at this time.

Chair called for recess at 7:00 PM. Meeting reconvened at 7:10 PM.

**Committee Reports:**

Judiciary and Public Safety: Sweet reported, no action items.

Health and Welfare: Comai reported, no action items.

DPW: Bicum reported. Motion by Bicum to approve the Live Well Coalition to install the plaque on the KART Trail and place ornaments on it annually. Supported by Cox. Discussion regarding size, placement and language, to go to Parks and Rec for review. Motion and support withdrawn.

**Motion** by Bicum to extend current reduced Civic Center fee to 1-1-2019. Supported by Crambell. Discussion; initial fee reduction ended 10-1-2019. Roll call vote: Bicum, yes; Crambell, yes; Comai, yes; Cox, yes; Fisher, yes; Sweet, McKinnon, yes. 7 yeas. 0 nays. **Carried.**

Discussion regarding the ice machine request; noted reviewed by accountant, Clerk and policy.

Chair noted the status of the County approved Parks and Rec plan and strategic plan; discussion; Parks and Rec to follow up.

Personnel: Crambell reported. **Motion** by Crambell to authorize payment to Megan Daniels \$4,445.00 reimbursement for eligible vacation that was denied to the employee, from anniversary date of 2005, with a settlement and release letter prepared by counsel; to be paid from account #101-225-821.000. Supported by Fisher. Discussion, it was noted that employee Daniels was inadvertently advised that her vacation accrual did not go back to her hire date of 2005; matter was reviewed with counsel and audited. Roll call vote: Crambell, yes; Fisher, yes; Bicum, yes; Comai, yes; Cox, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

**Motion** by Crambell to increase the Commissioner on Aging Director salary to \$50,500.00 per year, based on the COA Advisory Board recommendations and Personnel Committee review of wage study of other counties in Area Agency on Aging with duties and responsibilities of Kankaska County COA Director. Supported by Cox. Discussion; noted 8% increase; noted comparison counties not being the same as other employee groups; discussion regarding number of hours worked and/or needed. McKinnon requested what recommendations are planned of the other department heads. Discussion. McKinnon noted % should be the same consideration for all; noted all budgets come under tax/millage dollars; concern for consideration when no change in job description. Cox noted COA Director is over qualified; others would not work for the current wage; noted COA Director wage has been neglected in the past. Roll call vote: Crambell, yes; Cox, yes; Bicum, yes; Comai, no; Fisher, yes; Sweet, no; McKinnon, no. 4 yeas. 3 nays. **Carried.** McKinnon requested Personnel to prepare for other Department Head wage requests.

Finance: Cox reported. No other action items.

County Affairs: Fisher reported: **Motion** by Fisher to approve AT&T contract for Animal Control for 1 year. Supported by Cox. Discussion, noted it will take 2-1 year contracts to

coincide with the other AT&T contracts. Roll call vote: Fisher, yes; Cox, yes; Bicum, yes; Comai, yes; Crambell, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

**Motion** by Fisher to cancel the Shell Fleet credit cards for the Sheriff Department, to approve State of Michigan Fleet Fuel Cards offered through WEXBANK per policy #167. Supported by Crambell. Roll call vote: Fisher, yes; Crambell, yes; Bicum, yes; Comai, yes; Cox, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

**Motion** by Fisher to approve Resolution 2018-38, as amended, and create a new fund line item (Fund 260, not to effect Retiree Health Care Account #) within the local chart of accounts for the Indigent Defense Counsel Peer Group, to add in the 3<sup>rd</sup> "WHEREAS...Act, with county accounting by line item.', and take the word 'Treasurer' out of the heading. Discussion, call to accountant to discuss Account #.

Chair called for recess at 7:54 PM. Meeting Reconvened at 8:00 PM.

Accountant Hervey in conference by telephone; discussion regarding Indigent contracts and upcoming budget meetings; noted Indigent Counsel contracts will need to be restructured.

Supported by Cox. Roll call vote: Fisher, yes; Cox, yes; Bicum, yes; Comai, yes; Crambell, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

**Motion** by Fisher to authorize the accountant to create a new account not to interfere with the current health care fund, for the purpose of the Indigent Defense Counsel fund. Supported by Cox. Roll call vote: Fisher, yes; Cox, yes; Bicum, yes; Comai, yes; Crambell, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

**Motion** by Fisher for the Clerk to put the Resolution 2018-38 in proper form and authorize the Chair to sign. Supported by Sweet. 7 yeas. 0 nays. **Carried.** **Motion** by Fisher to authorize the Chair to sign Resolution 2018-38 as amended. Supported by Sweet. Roll call vote: Fisher, yes; Sweet, yes; Bicum, yes; Comai, yes; Cox, yes; Crambell, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

Fisher noted reminder of county policies and transparency obligations; review of county Facebook interaction; to be reviewed by County Affairs and IT personnel.

Union Negotiation Committee: **Motion** by Fisher to enter into Closed Session at 8:32 PM to discuss Teamsters Union Negotiations contract re-opener per MCL. Supported by Bicum. Roll call vote: Fisher, yes; Bicum, yes; Comai, yes; Cox, yes; Crambell, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

Meeting entered into Closed Session at 8:32 PM. Meeting returned to pen Session at 9:04 PM.

**Motion** by Fisher to return to Open Session at 9:04 PM. Supported by Cox. 7 yeas. 0 nays.

**Carried.** Fisher noted the Negotiating Committee did meet to review the non-union employee wage increases, with review of recommendations, noting variance with Court non-union and other non-union staff that was increased previously, no intentions to hold any review in abeyance; to review wages if recent adjustments; noted payroll requested to define a specific date for all pending increases due to calculation process; review of reported employee list provided by Accountant; discussion regarding proposed costs; noted increased expense to budgets need to be discussed with departments before proceeding; to meet for review and set a Special Meeting 9-25-2018; to review and/or approve wages for Department Heads, elected and appointed and non-union employees. Discussion regarding elected 's wages and benefits.

**Sub-Committees:** No reports

**Correspondence, Resolutions and Documents:**

Chair noted all documents addressed during meeting.

**New Business:** None

**Other Business:**

Chair noted an organization that requested rental of meeting space for driver improvement that requires state fire inspection. Discussion. **Motion** by Bicum to authorize DPW Supervisor Bole to request the State Fire Marshall to inspect the Kaliseum. Supported by Cox. 7 yeas. 0 nays. **Carried**

Chair noted memo from County Counsel Peter Cohl thanking the Board for their well wishes following his accident.

Chair noted recent communications from engineers regarding the Kaliseum pool area inspection; pending review and continued DPW meetings as information is received.

**Motion** by Comai to approve Addendum as presented for the KAHA (Kalkaska Area Hockey Association) agreement with the Kaliseum. Supported by Crambell. Discussion. Roll call vote: Comai, yes; Crambell, yes; Bicum, yes; Cox, yes; Fisher, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. **Carried.**

**Public Input:**

Sheriff Patrick Whiteford: Whiteford addressed Board noting concern with the late Board review of non-union wages comparable to other wages and retroactive consideration; noted Board tabled the non-union due to union negotiations and the employees had no control over the Board review.

Chair called for recess of the Annual Meeting.

**Motion** by Crambell to adjourn Regular Meeting at 9:45 PM. Supported by Comai. 7 yeas. 0 nays. **Carried.**

Respectfully submitted:

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Dawn Balhorn, Kalkaska County Deputy Clerk  
and Deputy Clerk of Board of Commissioners  
(Prepared from notes and recording by Clerk Hill)

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Stuart McKinnon, Chair of  
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.