

Kalkaska County Board of Commissioners
Regular Meeting Minutes
November 15, 2017
(UNAPPROVED)

Meeting called to order by Vice-Chairperson Fisher at 6:00 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Michael Buchanan, Patty Cox, James Sweet, Kohn Fisher and County Clerk Deborah Hill. Absent Commissioners Craig Crambell, David Comai and Stuart McKinnon. Pledge of Allegiance by all. Invocation by Commissioner Cox.

Call for Conflict: None

Approval of Agenda:

Motion by Buchanan to approve Agenda as presented. Supported by Cox. 4 yeas. 0 nays. 3 absent. **Carried.**

Approval of Minutes:

Motion by Cox to approve Special Meeting Minutes of 10-11-2017. Supported by Sweet. 4 yeas. 0 nays. 3 absent. **Carried.**

Motion by Cox to approve Regular and Annual Meeting Minutes of 10-11-2017. Supported by Buchanan. 4 yeas. 0 nays. 3 absent. **Carried.**

Motion by Sweet to approve Annual Meeting Minutes of 10-11-2017. Supported by Cox. 4 yeas. 0 nays. 3 absent. **Carried.**

Motion by Buchanan to approve Special Meeting and Budget Workshop Minutes of 10-16-2017. Supported by Cox. 4 yeas. 0 nays. 3 absent. **Carried.**

Motion by Sweet to approve Special Meeting and Budget Workshop Meeting Minutes of 10-17-2017. Supported by Buchanan. 4 yeas. 0 nays. 3 absent. **Carried.**

Motion by Sweet to approve Special Meeting Minutes of 10-31-2017 as amended. Supported by Cox. 4 yeas. 0 nays. 3 absent. **Carried.**

Motion by Buchanan to approve Closed Session Meeting Minutes of 10-31-2017. Supported by Sweet. 4 yeas. 0 nays. 3 absent. **Carried.**

Motion by Cox to approve Finance Committee Meeting Minutes of 11-7-2017. Supported by Buchanan. 4 yeas. 0 nays. 3 absent. **Carried.**

Motion by Buchanan to approve Committee Meeting Minutes of 11-8-2017. Supported by Cox. 4 yeas. 0 nays. 3 absent. **Carried.**

Motion by Sweet to approve Indigent Defense Counsel Peer Group Committee Meeting Minutes of 11-9-2017. Supported by Cox. 4 yeas. 0 nays. 3 absent. **Carried.**

Public Input:

Ryan Williams: Williams addressed Board noting concerns with communication at the Kaliseum, presented copy of scheduling and concern school has not returned to swimming and skating; noted concern with discussion regarding sale of facility.

Appointments:

Sheriff Patrick Whiteford: Whiteford addressed Board (Report #10 filed with Clerk) regarding request for filling vacancies; Animal Control budget shortfall 2017 and 2018; discussion, consensus to continue shelter services status-quo until further review at December meetings; discussion regarding possible options and future millage; discussion regarding potential 2018 budget changes. Sheriff to provide further information for review with 2018 budget.

County Treasurer Valerie Thornburg: Thornburg addressed Board: provided copies of bank reconciliations (not filed with Clerk); requested approval of Munetrix subscription agreement and payment of \$2660.89; discussion (not reviewed at Committee), consensus to table to Special meeting 11-20-2017 and Thornburg to provide original agreement for review.

Court Administrator Teresa Hill: Hill addressed Board regarding the Indigent Defense Counsel Compliance Plan required by the State; noted review at Peer Group Committee meeting 11-9-2017. Hill noted cost analysis was prepared from all information requested at Committee meeting and provided a proposed document for review. Discussion, Hill to add dollars for staff already employed that would be involved. (Matter tabled for Hill to return to meeting for review yet tonight, noting Plan due 11-20-2017.)

Committee Appointments: None

(Chair called for recess at 7:15 PM. Meeting reconvened at 7:27 PM.)

Budget/Bills:

Motion by Cox to approve Budget Amendments 2017- 0106, 0107, 0111 through 0129, with changes as noted on 0116. Supported by Buchanan. Roll call vote: Cox, yes; Buchanan, yes; Comai, absent; Crambell, absent; McKinnon, absent; Sweet, yes; Fisher, yes. 4 yeas. 0 nays. 3 absent. **Carried.**

Motion by Cox to approve Post Approved Bills of \$7,044,609.40; General Fund Bills of \$390,411.58 (*less Matt's Underground bill of \$812.50*); Payroll #20 of \$175,372.65; Special Payroll of \$21,767.05; Payroll #21 of \$171,272.68 and Commissioners Per-Diem (\$1,950.00) and Salary (\$3,248.00) of \$5,198.00. Supported by Buchanan. Discussion, consensus to send Matt's Underground bill to DPW for review with Recycle Manager and DPW Supervisor; Board noted concern with communication error to contractor after the BOC approved the driveway work. Roll call vote: Cox, yes; Buchanan, yes; Comai, absent; Crambell, absent; McKinnon, absent; Sweet, yes; Fisher, yes. 4 yeas. 0 nays. 3 absent. **Carried.**

Unfinished Business: None

Committee Reports:

Judiciary/Public Safety: Sweet reported, no action items.

Health and Welfare: Cox reported, no action items.

DPW: Buchanan reported. **Motion** by Buchanan to approve Soil Conservation District to apply for grants for tree planting for the Rapid River flats area; county property and KART Trail area as long as no cost to the county. Supported by Cox. Discussion; Mark Randolph present from Soil Conservation. 4 yeas. 0 nays. 3 absent. **Carried**.

Motion by Buchanan to approve Parks and Recreation proposed Organizational structure Option #2 as presented. Supported by Cox. Roll call vote: Buchanan, yes; Cox, yes; Comai, absent; Crambell, absent; McKinnon, yes; Sweet, yes; Fisher, yes. 4 yeas. 0 nays. 3 absent. **Carried**.

Motion by Buchanan to approve \$100.00 for the Kaliseum Concession cash drawer. Supported by Cox. Roll call vote: Buchanan, yes; Cox, yes; Comai, absent; Crambell, absent; McKinnon, absent; Sweet, yes; Fisher, yes. 4 yeas; 0 nays; 3 absent. **Carried**.

Motion by Buchanan to approve additional Kaliseum Ice Arena fees as proposed 10-31-2017. Supported by Cox. Discussion regarding fees, membership and open times. **Motion and support withdrawn**. Table to Special Meeting 11-20-2017 for review, Clerk to request clarification.

Motion by Cox to approve Concession and beverage fees as proposed 10-31-2017 with elimination of alcohol prices; notice of fee changes filed with Clerk for BOC when changes in concession prices are made. Supported by Buchanan. Roll call vote: Cox, yes; Buchanan, yes; Comai, absent; Crambell, absent; McKinnon, absent; Sweet, yes; Fisher, yes. 4 yeas. 0 nays. 3 absent. **Carried**.

Motion by Buchanan to approve purchase of chemical auto-feeds for the Kaliseum pool not to exceed \$7,000.00. Supported by Cox. Discussion, noted need was by the Health Department and DPW. Roll call vote: Buchanan, yes; Cox, yes; Comai, absent; Crambell, absent; McKinnon, absent; Sweet, yes; Fisher, yes. 4 yeas. 0 nays. 3 absent. **Carried**.

Motion by Buchanan to lift the hiring freeze to approve Resolution 2017-52 Kaliseum Maintenance position. Supported by Cox. Discussion, consensus to repeal #2017-01 and 43. Roll call vote: Buchanan, yes; Cox, yes; Comai, absent; Crambell, absent; McKinnon, absent; Sweet, yes; Fisher, yes. 4 yeas. 0 nays. 3 absent. **Carried**.

Motion by Buchanan to repeal Resolutions 2017-01 and 2017-43. Supported by Cox. Roll call vote: Buchanan, yes; Cox, yes; Comai, absent; Crambell, absent; McKinnon, absent; Sweet, yes; Fisher, yes. 4 yeas. 0 nays. 3 absent. **Carried**.

Motion by Buchanan to extend janitorial hours for Supervisor Daniels for 10 hours of overtime to be used by the end of 2017, for continued training of cleaning at Kaliseum. Supported by Cox. 4 yeas. 0 nays. 3 absent. **Carried**.

Motion by Buchanan to take Be-Energy proposal for lighting to the full Board for review. Supported by Cox. Discussion, to add to Special meeting 11-20-2017. 4 yeas. 0 nays. 3 absent. **Carried**.

Indigent Defense Counsel Compliance Plan:

Vice-Chair Fisher called for Court Administrator Teresa Hill and continued review of the Indigent Defense Compliance Plan approval. Hill noted she had made the changes as agreed on

from review prior in meeting. **Motion** by Cox to approve proposed Compliance Plan for Indigent Defense Counsel for Kalkaska County, to submit to the State of Michigan and allow the Chair to sign. Supported by Buchanan. Roll call vote: Cox, yes; Buchanan, yes; Comai, absent; Crambell, absent; McKinnon, absent; Sweet, yes; Fisher, yes. 4 yeas. 0 nays 3 absent. **Carried.**

Personnel:

Motion by Cox to approve Resolution 2017-48 to lift the hiring freeze to allow the Sheriff to fill the Zero Tolerance Clerk vacancy. Supported by Buchanan. Roll call vote: Cox, yes; Buchanan, yes; Comai, absent; Crambell, absent; McKinnon, absent; Sweet, yes; Fisher, yes. 4 yeas. 0 nays. 3 absent. **Carried.**

Motion by Cox to approve Resolution 2017-49 to lift the hiring freeze to allow the Sheriff to fill the Full-time Dispatcher vacancy. Supported by Buchanan. Roll call vote: Cox, yes; Buchanan, yes; Comai, absent; Crambell, absent; McKinnon, absent; Sweet, yes; Fisher, yes. 4 yeas. 0 nays. 3 absent. **Carried.**

Motion by Cox to allow Sheriff to continue part-time Marvin Walter in dispatch until 5-1-2018 to allow for training. Supported by Buchanan. 4 yeas. 0 nays. 3 absent. **Carried.**

Motion by Cox to approve 90 day extension of vacation hours for DPW Supervisor Bole. Supported by Buchanan. 4 yeas. 0 nays. 3 absent. **Carried.**

Finance:

Motion by Cox to approve Kaliseum membership refund requests for Marguerite Spires and Jackie Paulosky consistent with motion regarding Aqua Fitness group. Discussion. Supported by Buchanan. 4 yeas. 0 nays. 3 absent. **Carried.**

Motion by Cox to approve Resolution 2017-50 to lift the hiring freeze to allow the Commission on Aging Director to fill the Janitor vacancy. Supported by Buchanan. Roll call vote: Cox, yes; Buchanan, yes; Comai, absent; Crambell, absent; McKinnon, absent; Sweet, yes; Fisher, yes. 4 yeas. 0 nays. 3 absent. **Carried.**

County Affairs:

Motion by Cox to approve Resolution 2017-51 to Oppose the Reduction in Federal Funding for the Great Lakes Restoration Initiative. Supported by Buchanan. Roll call vote: Cox, yes; Buchanan, yes; Comai, absent; Crambell, absent; McKinnon, absent; Sweet, yes; Fisher, yes. 4 yeas. 0 nays. 3 absent. **Carried.**

Cox noted discussion regarding information presented regarding Opioid Litigation, requesting Kalkaska County to join a statewide coalition due to expense and addiction issues; review of documents provided by Smith and Johnson Attorneys, county legal counsel and auditors. Consensus to review at December Committee meeting.

Motion by Cox to waive the standard rental fee for the use of the Civic Center area for Winterfest to ½, \$400.00, for the weekend of 2018 Winterfest; Winterfest to provide their financial information. Supported by Buchanan. Discussion, DPW to prepare new fee schedule. Roll call vote: Cox, yes; Buchanan, yes; Comai, absent; Crambell, absent; McKinnon, absent; Sweet, yes; Fisher, yes. 4 yeas. 0 nays. 3 absent. **Carried.**

Motion by Cox to waive Policy of refer to Committee to review and/or approve the 2016 Cost Allocation Plan. Supported by Buchanan. Discussion, noted review at prior meeting and approved by accountant. 4 yeas. 0 nays. 3 absent. **Carried.** **Motion** by Cox to approve the

2016 Cost Allocation Plan as presented by MGT and allow the Chair to sign. Supported by Buchanan. Roll call vote: Cox, yes; Buchanan, yes; Comai, absent; Crambell, absent; McKinnon, absent; Sweet, yes; Fisher, yes. 4 yeas. 0 nays. 3 absent. **Carried.**

Sub-Committee Reports:

Correspondence and Resolutions:

Vice-Chair Fisher noted items listed addressed during meeting with exception of Be-Energy Solutions and Animal Control to be tabled to Special Meeting 11-20-2017.

Vice-Chair Fisher noted Zoning Administrators October Report in packet.

New Business:

Indigent Defense Counsel Compliance Plan, Fisher noted addressed during meeting during Committee meeting reports.

Other Business: None

Public Input:

Ryan Williams: Addressed Board noting the papers he provided to the Board earlier regarding the Kaliseum scheduling were outdated as he reviewed the web-site during the meeting, that they were given to him by a parent of the swimmers; stressed his continued concern to have the swim team back at the Kaliseum. (Discussion; Board noted the Director was advised by the Board to follow the fee schedule, that reduced and waiver of fees and policies were used for years leading to downfall of facility; Board noted the facility is not for sale as rumored (noted debt of \$2 million and repairs needed of \$4 million); Williams advised many donated items taken by prior users and employees. Discussion regarding reverter clause removal, Board noted this process commenced years ago due to the violation of the cell tower placement inhibiting available grants; Board noted they continue with this process.

Motion by Buchanan to adjourn at 9:15 PM. Supported by Cox. 4 yeas. 0 nays. 3 absent. **Carried.**

Respectfully submitted:

Deborah Hill, Kalkaska County Clerk and
Clerk of Board of Commissioners

Kohn Fisher, Vice-Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.

