

Kalkaska County Board of Commissioners
Regular Meeting Minutes
March 20, 2019
(UNAPPROVED)

Meeting called to order by Chair Fisher at 5:00 PM, Commissioner Chambers, Administration Building, Kalkaska, MI. Present Commissioners David Comai (arrived 5:06 PM), Patty Cox, Craig Crambell, Kohn Fisher, Leigh Ngirarsaol, James Sweet, John West and County Clerk Deborah Hill. Pledge of Allegiance by all. Invocation by Commissioner Cox.

Call for Conflict: None

Approval of Agenda:

Motion by Crambell to approve Agenda. Supported by Cox. 6 yeas. 0 nays. 1 absent. **Carried.**

Approval of Minutes:

Motion by Cox to approve Regular Meeting Minutes of 2-20-2019. Supported by Crambell. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Sweet to approve Special Meeting Minutes of 2-25-2019. Supported by West. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Cox to approve Special Meeting Minutes of 3-11-2019. Supported by Sweet. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Cox to approve Finance Committee Meeting Minutes of 3-12-2019. Supported by West. 6 yeas. 0 nays. 1 absent. **Carried.**

(Commissioner Comai arrived at 5:06 PM)

Motion by Cox to approve Committee Meeting Minutes of 3-13-2019 with corrections; bottom pf page 1, spelling of Craig 'Crambell' (not 'Campbell'); and under Finance, page 3, first sentence Committee "Chair" (not 'hair'). Supported by Sweet. 7 yeas. 0 nays. **Carried.**

Public Input: None

Appointments:

Undersheriff Dave Wagner: Wagner addressed Board advising of the 3 requested Budget Amendments; noted new protective vests through donations of the Eagles. Discussion. Sheriff's Report #02-2019 in packet (filed with Clerk). Discussion regarding account generator to be paid from.

Committee Appointments:

Chair Fisher advised his appointment of Mike Cox to the Zoning Board of Appeals Committee Vacancy 1-1-2019 through 12-31-2021; and Kijlee Goodrich, as temporary appointment to Interim Kaliseum Director, to the Parks and Recreation Committee. **Motion** by Comai to accept

the Chair's appointment of Mike Cox to the Zoning Board of Appeals Committee Vacancy 1-1-2019 through 12-31-2021; and Kijlee Goodrich (as temporary appointment to Interim Kaliseum Director) to the Parks and Recreation Committee. Supported by Crambell. 7 yeas. 0 nays.

Carried.

Finance, Budget and Bills:

Motion by Cox to approve Budget Amendments 2019-0004, 0005, 0006, 0007 and 0008. Supported by Crambell. Roll call vote: Cox, yes; Crambell, yes; Comai, yes; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 7 yeas. 0 nays. **Carried.**

Motion by Cox to approve Post Approved bills of \$798,453.31; General Fund Bills of \$157,276.85; Payroll #03 of \$158,829.90; Payroll #04 of \$159,592.98; and Commissioners Per-Diem (\$1,825.00) and Salary (\$3,248.00) of \$5,073.00. Supported by West. Roll call vote: Cox, yes; West, yes; Comai, yes; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 7 yeas. 0 nays. **Carried.**

Unfinished Business: None

Committee Reports:

Judiciary and Public Safety: Sweet reported; noted review of Sheriff request for RFP for Jail Study regarding jail and court house; noted concern with cost; consideration for necessary repairs rather than new buildings; Sheriff to provide information.

Health and Welfare: Ngirarsaol reported. **Motion** by Ngirarsaol to approve Resolution 2019-14 Authorizing Millage Renewal for Kalkaska County Commission on Aging. Supported by Cox. Roll call vote: Ngirarsaol, yes; Cox, yes; Comai, yes; Crambell, yes; Sweet, yes; West, yes; Fisher, yes. 7 yeas. 0 nays. **Carried.** **Motion** by Ngirarsaol to approve Resolution 2019-13 to Approve Ballot Language for a Millage Renewal Proposal for the Kalkaska County Library. Supported by Cox. Discussion, Crambell noted the language regarding the Downtown Development Authority was missing; noted comparison to prior millage language. **Motion and support withdrawn to defer to counsel for review.**

DPW: Comai reported. Comai noted proposed rental fees for Kalkaska County Sports and Recreation Complex. Discussion and review of reported current fees and proposed fees. **Motion** by Comai for a Special Meeting 3-29-2019 at 6:00 PM to review user agreements, proposed fees and In-Kind/Large Event descriptions. Supported by Cox. 7 yeas. 0 nays. **Carried.** **Motion** by Comai to approve Generator Sealed Bid from Northern Power Electric in the amount of \$22,750.00, for Sheriff Department, to be paid from account 253-000-963.000. Supported by Cox. Discussion. Roll call vote. Comai, yes; Cox, yes; Crambell, yes; Ngirarsaol, yes; Sweet, no; West, yes; Fisher, yes. 6 yeas. 1 nay. **Carried.**

Personnel: Crambell reported. **Motion** by Crambell to approve Resolution 2019-17 to lift the hiring freeze to fill the Building Official vacancy. Supported by Cox. Discussion, noted current official is retiring; consensus to prepare advertising. Roll call vote: Crambell, yes; Cox, yes; Comai, yes; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 7 yeas. 0 nays. **Carried.** **Motion** by Crambell to accept Krzysztof Oliwa's resignation from the Kaliseum Director Position.

Supported by Comai. 7 yeas. 0 nays. **Carried.** Discussion. **Motion** by Crambell to appoint Kijlee Goodrich, the Assistant Director, as the Interim Kaliseum Director, from 3-1-2019 through 5-31-2019, with compensation of \$143.00 per week. Supported by Comai. Discussion, noted the Board will then have the time to review following the Kaliseum millage and repair project. Roll call vote: Crambell, yes; Comai, yes; Cox, yes; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 7 yeas. 0 nays. **Carried.**

Finance: Cox report, no matters other than Budget Amendments and Bills previously addressed.

County Affairs: West reported. **Motion** by West to approve Resolution 2019-12 to appoint the Housing Director to the Appointment of Kalkaska County Fair Housing Officer. Supported by Crambell. Discussion, Crambell requested who this would be; Fisher noted Motion approved by full Board 2-20-2019, to appoint Jonathan Scheel, addressed in the body of the Resolution. Roll call vote: West, yes; Crambell, yes; Comai, yes; Cox, yes; Ngirarsaol, yes; Sweet, yes; Fisher, yes. 7 yeas. 0 nays. **Carried.** **Motion** by West to approve Resolution 2019-15 Authorizing Renewal Millage for Road Maintenance and Improvements. Supported by Cox. Roll call vote: West, yes; Cox, yes; Comai, yes; Crambell, yes; Ngirarsaol, yes; Sweet, yes; Fisher, yes. 7 yeas. 0 nays. **Carried.** **Motion** by West to approve Resolutions 2019-16 Notice of Intent Not to Levy 1996 and 2019 Kaliseum Millages in 2019. Supported by Crambell. Discussion. Roll call vote: West, yes; Crambell, yes; Comai, yes; Cox, yes; Ngirarsaol, yes; Sweet, yes; Fisher, yes. 7 yeas. 0 nays. **Carried.**

Chair Fisher noted revision with the initial PFM Kaliseum Schedule of Projected Millage Revenue and Estimated Debt Service report; following discussion at the 3-11-2019 meeting and communication with PFM, the first levy date of the new millage would be December 2019 taxes. Fisher advised a Tax Calculator has been requested for the website to assist voters in determining what the new millage would be on their tax bills; noted other inquires to be addressed at meeting 3-25-2019. **Motion** by Cox to accept the PFM Kaliseum Schedule of Projected Millage Revenue and Estimated Debt Service report as amended 3-19-2019. Supported by Crambell. Roll call vote: Cox, yes; Crambell, yes; Comai, yes; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 7 yeas. 0 nays. **Carried.**

Sub-Committee Reports:

Chair Fisher noted Sub-Committee meeting list on back of Agenda:

Commissioner Cox noted District Health Department set date for the Public Hearing regarding the Point of Sale on 4-26-2019 in Cadillac; information for time and location to be posted; Clerk to prepare a group email to forward any information received.

Fisher addressed status of discussion with DNR and the application for review of the reverter clause on the Fairgrounds property.

Fisher reported on EDC meeting.

Correspondence, Resolutions and Documents:

Fisher noted all agenda items addressed, noted February Zoning Administrator report in packet for review.

Comai requested approval of User Agreements; discussion regarding approved lease agreements used at the Kaliseum with attachments of user group as addendums; Fisher noted proposed rental fee review needs to verify current fees, recent reductions and new reduced fees. **Motion** by Crambell to approve the Kalkaska Youth Softball/Baseball Application with Addendum. Supported by Comai. Discussion. Roll call vote: Crambell, yes; Comai, yes; Cox, yes; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 7 yeas. 0 nays. **Carried.**

Public Input: None

Motion by Crambell to adjourn at 6:57 PM. Supported by Comai. 7 yeas. 0 nays. **Carried.**

Respectfully submitted:

Deborah Hill, Kalkaska County Clerk and
Clerk of Board of Commissioners

Kohn Fisher, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.