

Kalkaska County Board of Commissioners
Regular Meeting Minutes
June 19, 2019
(UNAPPROVED)

Meeting called to order by Chair Fisher at 5:00 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Dave Comai (arrived at 5:12 PM), Patty Cox, Craig Crambell (arrived at 5:24 PM), Kohn Fisher, Leigh Ngirarsaol, James Sweet, John West and County Clerk Deborah Hill. Pledge of Allegiance by all. Invocation by Commissioner Cox.

Call for Conflict: None

Approval of Agenda:

Motion by Cox to approve Agenda with addition of Kaliseum Resignation Letter under #16, A. Supported by Sweet. 5 yeas. 0 nays. 2 absent. **Carried.**

Approval of Minutes:

Motion by Cox to approve Regular Meeting Minutes of 5-15-2019. Supported by West. 5 yeas. 0 nays. 2 absent. **Carried.**

Motion by West to approve Closed Session Meeting Minutes of 5-15-2019 with correction in 2nd paragraph, line 6; end sentence at 'Kalkaska.', start new sentence following the period. Supported by Cox. 5 yeas. 0 nays. 2 absent. **Carried.**

Motion by Cox to approve Special Meeting Minutes of 5-17-2019. Supported by Sweet. 5 yeas. 0 nays. 2 absent. **Carried.**

Motion by Sweet to approve Special Meeting Minutes of 5-29-2019. Supported by Cox. 5 yeas. 0 nays. 2 absent. **Carried.**

Motion by West to approve Special Meeting Minutes of 6-5-2019. Supported by Ngirarsaol. 5 yeas. 0 nays. 2 absent. **Carried.**

Motion by Cox to approve Finance Committee Meeting Minutes of 6-11-2019. Supported by West. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Sweet to approve Committee Meeting Minutes of 6-12-2019. Supported by Comai. 6 yeas. 0 nays. 1 absent. **Carried.**

Public Input:

County Treasurer Valerie Thornburg: Thornburg addressed Board, provided a 'Report of Balance of Land Sale Proceeds Accounts'; noted her counsel advised her to identify funds due to pending litigation. Discussion. Board noted concern with liability/litigation.

Appointments:

Sheriff Patrick Whiteford: Whiteford addressed Board noting Budget Amendment requests, Rap Back agreements and status of food services contract review. Discussion. (Copy of monthly report #5-2019 filed with Clerk)

Community Mental Health Director Christine Gebhard: Gebhard addressed Board noting request for resolution for CMH funding consideration. **Motion** by West to approve Resolution 2019-31 Community Mental Health, to remove SEC 928 (regarding funding) with correction. Supported by Cox. Roll call vote: West, yes; Cox, yes; Comai, yes; Crambell, yes; Ngirarsaol, yes; Sweet, yes; Fisher, yes. 7 yeas. 0 nays. **Carried**.

Committee Appointments: None

Finance Budget/Bills:

Cox reported. **Motion** by Cox to approve Budget Amendments 2019-0016, 0018, 0019 and 0020. Supported by West. Roll call vote: Cox, yes; West, yes; Comai, yes; Crambell, yes; Ngirarsaol, yes; Sweet, yes; Fisher, yes. 7 yeas. 0 nays. **Carried**.

Motion by Cox to approve Post Approved Bills of \$119,095.22; General Fund Bills of \$610,426.34; Payroll #9 of \$170,447.17; Payroll #10 of \$163,940.45; Payroll #11 of \$163,188.21 and Commissioners Per-diem (\$1,925.00) and Salary (\$3,248.00) of \$5,173.00. Supported by Crambell. Roll call vote: Cox, yes; Crambell, yes; Comai, yes; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 7 yeas. 0 nays. **Carried**.

Unfinished Business: None

Committee Reports:

Judiciary and Public Safety: Sweet reported, no action items.

Health and Welfare: Ngirarsaol reported, no action items.

DPW: Comai reported. **Motion** by Comai for Kaliseum to reported directly to DPW Committee rather than Parks and Recreation. Supported by Crambell. Discussion. **Motion and Support withdrawn**. **Motion** by Comai to allow Kaliseum Interim Director to communicate with the schools regarding artwork to be painted on the inner columns in the Kaliseum. Supported by Cox. Discussion. 7 yeas. 0 nays. **Carried**. **Motion** by Comai to add \$25.00 per hour rental fee for the Kaliseum kitchen; users must be licensed or certified. Supported by Cox. Discussion, concern with Health Department requirements for licensed kitchens. **Motion and support withdrawn**.

Motion by Comai to approve membership refunds as proposed for Baggs, Roe, Clark, Loveland, Roe, Hanna and Wieozorek. Supported by Crambell. Discussion, noted same formula is used for all refund consideration. Roll call vote: Comai, yes; Crambell, yes; Cox, yes; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 7 yeas. 0 nays. **Carried**.

Motion by Comai to resubmit RFP's for the energy lighting for the county facilities, excluding the Kaliseum. Supported by Cox. Discussion. 7 yeas. 0 nays. **Carried**. **Motion** by Comai to resubmit RFP's for concrete/heated sidewalks at the Health Department. Supported by Cox. Discussion, Crambell requested an AD with the breakdown of the RFP. Roll call vote: Comai, yes; Cox, yes; Crambell, yes; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 7 yeas. 0 nays. **Carried**. **Motion** by Comai to allow Soil Conservation to replace the 5-6 dead trees on the KART

Trail. Supported by Crambell. Discussion, inquiry as to funding. **Motion and support withdrawn.**

Motion by Comai to approve proposed Kaliseum fee schedule dated 5-13-2019 with 25% reduction of membership fees and add fee for dance studio area of \$50.00 per day or \$450.00 monthly with a 3 month commitment. Supported by Cox. Discussion. Roll call vote: Comai, yes; Cox, yes; Crambell, yes; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 7 yeas. 0 nays.

Carried. Motion by Comai to approve the purchase of the dance equipment of mirrors and flooring from the Dance Center that are in the dance room for \$1,200.00, from 585-000-911.000, fitness center expense fund. Supported by Ngirarsaol. 7 yeas. 0 nays. **Carried.**

Personnel: Crambell reported. **Motion** by Crambell to approve Resolution 2091-30 (with correction) to lift the hiring freeze to allow the Sheriff to fill the PT Booking Officer vacancy. Supported by Comai. Roll call vote: Crambell, yes; Comai, yes; Cox, yes; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 7 yeas. 0 nays. **Carried.**

Motion by Crambell to approve Resolution 2091-32 to lift the hiring freeze to allow the Sheriff to fill the PT Zero Tolerance Clerk vacancy. Supported by Cox. Roll call vote: Crambell, yes; Cox, yes; Comai, yes; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 7 yeas. 0 nays. **Carried.**

Motion by Crambell to approve Resolution 2019-29 to lift the hiring freeze to allow the Commission on Aging Director to fill the PT Registered Nurse vacancy. Supported by Cox. Roll call vote: Crambell, yes; Cox, yes; Comai, yes; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 7 yeas. 0 nays. **Carried.**

Finance: Cox reported. **Motion** by Cox to approve the purchase of a work crew van not to exceed \$18,000.00, from account number provided by Sheriff. Supported by Crambell. Roll call vote: Cox, yes; Crambell, yes; Comai, yes; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 7 yeas. 0 nays. **Carried. Motion** by Cox to authorize the Clerk, Chair and Accountant to finalize the 2018 audit and file timely. Supported by Comai. 7 yeas. 0 nays. **Carried.**

County Affairs: West reported. **Motion** by West to approve the 2019 Tax Rate Request L 4029 as proposed by the Equalization Director. Supported by Cox. Roll call vote: West, yes; Cox, yes; Comai, yes; Crambell, yes; Ngirarsaol, yes; Sweet, yes; Fisher, yes. 7 yeas. 0 nays. **Carried.**

Motion by West to approve Critical Incident Training (with Thomas Mynsberge) for county employees, with sufficient attendance at \$750.00 per day (tentative 2 days) paid from account # 101-262-902.000. Supported by Cox. 7 yeas. 0 nays. **Carried.**

Sub-Committees:

Chair called for Sub-Committee/Board reports; discussion.

Correspondence, Resolutions and Documents:

Chair noted all items addressed; noted Zoning Administrator May report in Packet.

New Business:

Chair called for review of resignation letter. **Motion** by Comai to accept resignation letter of Kijlee Goodrich as Interim Kaliseum Director/Administrative Assistant. Supported by Cox. Discussion. 7 yeas. 0 nays. **Carried. Motion** by Comai to continue employment with Kijlee

Goodrich as Admin Assistant at \$20.00/hour, 5 hours a week, to work with new Director. Supported by Cox. Discussion. 7 yeas. 0 nays. **Carried.**

Other Business:

Clerk Hill provided Michigan Municipal Risk Management Authority (MMRMA) renewal information. Discussion, Clerk noted changes following audit; Clerk sending in approval.

Public Input:

County Treasurer Valerie Thornburg: Thornburg noted issues with Coldsprings and Rapid River assessor tax rolls; current tax rolls were sent out; reported on status of tax funds, to update Boards. Discussion.

Motion by Comai to adjourn at 8:41 PM. Supported by Crambell. 7 yeas. 0 nays. **Carried.**

Respectfully submitted:

Deborah Hill, Kalkaska County Clerk and
Board of Commissioners

Kohn Fisher, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.