

Kalkaska County Board of Commissioners
Regular Meeting Minutes
July 19, 2017
(UNAPPROVED)

Meeting called to order by Chair McKinnon at 6:08 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Dave Comai, Patty Cox, Kohn Fisher, Stuart McKinnon, James Sweet and County Clerk Deborah Hill. Absent Commissioners Michael Buchanan and Craig Crambell. Pledge of Allegiance by all. Invocation by Commissioner Cox.

Call for Conflict: None

Approval of Agenda:

Motion by Fisher to approve Agenda as amended with addition of #11.A, added Budget Amendments of 43-50 for review and #9, added appointment, Matthew McCauley with NWMCOG. Supported by Cox. 5 yeas. 0 nays. 2 absent. **Carried.**

Approval of Minutes:

Motion by Fisher to approve Special Workshop Meeting Minutes of 6-20-2017. Supported by Cox. 5 yeas. 0 nays. 2 absent. **Carried.**

Motion by Fisher to approve Regular Meeting Minutes of 6-21-2017. Supported by Cox. 5 yeas. 0 nays. 2 absent. **Carried.**

Motion by Cox to approve Special Meeting Minutes of 6-26-2017. Supported by Fisher. 5 yeas. 0 nays. 2 absent. **Carried.**

Motion by Sweet to approve Special Meeting Minutes of 6-30-2017. Supported by Cox. 5 yeas. 0 nays. 2 absent. **Carried.**

Motion by Cox to approve Finance Committee Meeting Minutes of 7-11-2017. Supported by Fisher. 5 yeas. 0 nays. 2 absent. **Carried.**

Motion by Comai to approve Committee Meeting Minutes of 7-12-2017. Supported by Sweet. 5 yeas. 0 nays. 2 absent. **Carried.**

Motion by Comai to approve Special Meeting Minutes of 7-12-2017. Supported by Fisher. 5 yeas. 0 nays. 2 absent. **Carried.**

Public Input:

Ann Kirtley: Kirtley addressed Board noting a refund request for herself and Marsha Peebles regarding their Kaliseum memberships.

Mary Stellard: Stellard addressed Board requesting return of Aqua Class pool hours 8 AM thru 10 AM for her membership through December.

Lisa Vogler: Vogler addressed the Board noting her interest in being the Owner's Representative for the upcoming Jail/Courthouse project for Kalkaska County.

Appointments:

Sheriff Pat Whiteford: Whiteford address Board noting Budget Amendments submitted for overage items, audit of account codes for payroll revealed some discrepancies; noted continued request for approval of Sheriff Personnel Policy Manual and non-union employee payout (to be reviewed at County Affairs); noted working with EMS for evacuation plans for future emergencies. (copy of Sherriff Report #6-2017 filed with Clerk)

North County Community Mental Health CEO Christine Gephard: Gephard addressed Board with 2016 Annual Report (Copy filed with Clerk); noted resources provided; lack of facilities for housing; financial statement; noted a Resolution will be requested in 1-2 months. Discussion regarding concerns with misuse of medical services leading to significant additional medical expenses.

Area Agency on Aging of NW MI, Bob Schlueter: Schlueter addressed Board with Annual & Multi 2017-2019 Implementation Plan and 2016 Annual Report (copies filed with Clerk); noted appreciation for Commissioner Cox and new COA Director Willison's participation, matching funds from Kalkaska County (\$3,318), needed financial resources with increase in aging population; preference to keep people at home with transition services when needed.

Networks Northwest (Michigan Council of Governments), Matt McCauley: McCauley addressed Board regarding 2016 Annual Report (copy filed with Clerk) noting funding, multiple resources and goals, performance measures, increased service to Veterans; global trade alliances.

Chair called for recess at 7:00 PM. Meeting reconvened at 7:07 PM.

Committee Appointments: None

Budget and Bills:

Motion by Cox to approve Budget Amendments #0038 with changes, 0040, 0041 with changes, (discussion regarding 43 & 44, tabled) 0045, 0046, 0047, 0048, 0049 and 0050. Supported by Comai. Discussion. Roll call vote: Cox, yes; Comai, yes; Buchanan, absent; Crambell, absent; Fisher, yes; Sweet, yes; McKinnon, yes. 5 yeas. 0 nays. 2 absent. **Carried.**

Motion by Cox to approve Post Approved Bills of \$764,561.64, General Fund Bills of \$58,750.34, Payroll #11 of \$179,087.32, Payroll #12 of \$178,850.74, Payroll #13 of 175,934.87, and Commissioners Per-Diem (\$1,275.00) and Salary (\$3,248.00) of \$4,523.00. Supported by Fisher. Roll call vote: Cox, yes; Fisher, yes; Buchanan, absent; Crambell, absent; Comai, yes; Sweet, yes; McKinnon, yes. 5 yeas. 0 nays. 2 absent. **Carried.**

Unfinished Business: None

Committee Reports:

Judiciary and Public Safety: Sweet reported no appointments/meeting.

Health and Welfare: Comai reported no action items.

DPW & Public Works: McKinnon reported. **Motion** by McKinnon to waive sealed bid/purchasing policy #400 for purchase for specialized gym equipment for Kaliseum and

purchase for \$99,240.00 from BAMPSCO International with 5 year agreement not to exceed \$2,000.00 per month payment. Supported by Cox. Discussion, noted review of 3 quotes with detailed equipment list at Committee meeting with recommendation for BAMPSCO quote with minimal interest rate and governmental rate; quote from Chemical bank for loan at 2.69% interest. Discussion, review of options including direct purchase without loan. Director noted continued research for donations for flooring for gym and/or options within current budget.

Motion and support withdrawn. **Motion** by McKinnon to waive the sealed bid/purchase policy #400 for the purchase of specialized gym equipment for the Kaliseum. Supported by Cox. Roll call vote: McKinnon, yes; Cox, yes; Buchanan, absent; Comai, yes; Crambell, absent; Fisher, yes; Sweet, yes. 5 yeas. 0 nays. 2 absent. **Carried.** (Motion passes with a 2/3 vote.) **Motion** by McKinnon to purchase the new gym equipment package as proposed by BAMPSCO International, dated 7-2017 in the amount of \$99,240.00, not to exceed monthly payments of \$2,000.00, and authorize Kaliseum Director to place order after procurement of funds for the purchase per recommendation by accountant, and the purchase contract is reviewed and approved by counsel. Supported by Comai. Roll call vote: McKinnon, yes; Comai, yes; Buchanan, absent; Cox, yes; Crambell, absent; Fisher, yes; Sweet, yes. 5 yeas. 0 nays. 2 absent. **Carried.** Discussion regarding proposed fee schedules for new classes at Kaliseum, tabled to Special DPW Committee for review and add to Special Meeting next week. Director was advised he can advertise the approval of purchase of gym equipment.

Personnel: Cox reported. **Motion** by Cox to approve Resolution 2017-35 to lift the hiring freeze to allow Constructions Codes to fill the Electrical Inspector vacancy. Supported by Fisher. Roll call vote: Cox, yes; Fisher, yes; Buchanan, absent; Comai, yes; Crambell, absent; Sweet, yes; McKinnon, yes. 5 yeas. 0 nays 2 absent. **Carried.** **Motion** by Cox to approve Resolution 2017-34 to lift the hiring freeze to allow Commission on Aging to fill the In-Town Driver vacancy. Supported by Fisher. Roll call vote: Cox, yes; Fisher, yes; Buchanan, absent; Comai, yes; Crambell, absent; Sweet, yes; McKinnon, yes. 5 yeas. 0 nays. 2 absent. **Carried.**

Finance: Cox reported. **Motion** by Cox to approve bills from Sheriff (not presented to Finance for review) of \$4,389.99 for body cameras and \$114.51 for food reimbursement for employees. Supported by Fisher. Discussion, concern noted regarding the payment of food for employees. Review of correspondence provided by Sheriff/County Treasurer addressing "during extended working hours for emergency services"; noted members of the public were also present. Roll call vote: Cox, yes; Fisher, yes; Buchanan, absent; Comai, yes; Crambell, absent; Sweet, yes; McKinnon, yes. 5 yeas. 0 nays. 2 absent. **Carried.**

County Affairs: Fisher reported. **Motion** by Fisher to entertain a concept of an Energy Savings Performance contract for the Kaliseum in the amount of approximately \$4,000,000 cost funded over a 20 year period, funded through the energy and operational savings. Supported by Cox. Discussion, noted review of structural and mechanical issues, inadequacies and continued deterioration of the Kaliseum (including the prior failure of the general day to day operations and oversight), DPW Supervisor prompted an evaluation of the Kaliseum facility. Fisher noted that entering into the Energy Savings concept would allow the payments to be made by the cost savings each month; if any month the payment exceeds the agreement, Honeywell reimburses the county the difference. Discussion, poor maintenance and management of

the facility requires the Board to address long term needs; report annual expense currently \$416,000, of which will become half with the Energy Concept if adopted; if the Board moves to review this process, a public forum will be scheduled to allow for public input; Board noted if repairs are not made the facility will become dysfunctional; discussion regarding options including further millages. Discussion regarding Honeywell evaluation and references. Call for vote: 5 yeas. 0 nays. 2 absent. **Carried.** **Motion** to authorize the Clerk to advertise a meeting for Public Forum on August 15, 2017 at 6:00 PM at the multi-function room at the Kaliseum, for Honeywell to present Energy Performance Savings proposal for Kaliseum repairs; to advertise in 2 papers for 2 weeks and post on the website (other date if Honeywell is not available). Supported by Cox. 5 yeas. 0 nays. 2 absent. **Carried.**

Motion by Fisher to approve Resolution 2017-33 to Amend Kalkaska County Zoning Ordinance, Sec. 21.15. Supported by Cox. Discussion noting review and recommendation for approval at Planning and Zoning Committee. Roll call vote: Fisher, yes; Cox, yes; Buchanan, absent; Comai, yes; Crambell, absent; Sweet, yes; McKinnon, yes. 5 yeas. 0 nays. 2 absent. **Carried.**

Motion by Comai to rescind the Motion of Regular Meeting 6-21-2017 to approve the Special Meeting Minutes of 5-19-2017 with the striking of “to be effective immediately” from the minutes regarding the hiring of the Kaliseum Director Oliwa. Supported by Cox. Discussion regarding the transcription of the recording provided for Board review. Discussion, noted 2/3 vote necessary. Roll call vote: Comai, yes; Cox, yes; Buchanan, absent; Crambell, absent Fisher, yes; Sweet, yes; McKinnon, yes. 5 yeas. 0 nays. 2 absent. **Carried.** **Motion** by Comai to restore and approve the original language from the minutes of 5-19-2017 Special Meeting Minutes to include “to be effective immediately”. Supported by Cox. Discussion. Roll call vote: Comai, yes; Cox, yes; Buchanan, absent; Crambell, absent; Fisher, yes; Sweet, yes; McKinnon, yes. 5 yeas. 0 nays. 2 absent. **Carried.**

Sub-Committee Reports: None

Correspondence and Resolutions:

Chair noted all items addressed during meeting; Zoning Administrators report in packet.

New Business:

Chair called for review of refund request for Kaliseum memberships. Discussion. **Motion** by Fisher to waive the Board policy of “no refunds” as stated on the Kaliseum fee policy and membership form, from only those memberships paid by the Aqua Fitness Class participants, to be prorated from 6-26-2017 accordingly, if requested by the member, per the audit provided by the Kaliseum, from the paid membership list, due to the verbal agreement that the member reported there were able to use the membership for the Aqua Fitness Class. Supported by Cox. Discussion, Board noted concern with the undocumented verbal agreement with the prior Director reported by members, inconsistent with the Board policies. Discussion. **Motion** by Fisher to amend the pending Motion to add the date of 6-26-2017 for proration, to the Motion on the floor. Supported by Cox. 5 yeas. 0 nays. 2 absent. **Carried.** Roll call vote: Fisher, yes; Cox,

yes; Buchanan, absent; Comai, yes; Crambell, absent; Sweet, absent; McKinnon, yes. 5 yeas. 0 nays. 2 absent. **Carried.**

Other Business:

Chair McKinnon noted receipt of audit of 911 Authority Board, request to send to Finance Committee for review.

Public Input:

Ann Kirtley: Kirtley addressed Board requesting the Board to communicate with the two Aqua Class instructors to return to the Kaliseum, noted majority of the Aqua Class would return to the Kaliseum as the hotel pool is not conducive to the aqua fitness space needed.

Mary Stellard: Stellard addressed the Board regarding the Kaliseum Aqua classes.

Motion to adjourn by Fisher at 9:10 PM. Supported by Cox. 5 yeas. 0 nays. 2 absent. **Carried.**

Respectfully submitted:

Deborah Hill, Kalkaska County Clerk and
Clerk of Board of Commissioners

Stuart McKinnon, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.