

Kalkaska County Board of Commissioners
Regular Meeting Minutes
August 21, 2019
(UNAPPROVED)

Meeting called to order by Chair Fisher at 5:00 PM, Commissioner Chambers, Administration Building, 605 N. Birch Street, Kalkaska, MI. Present Commissioners Patty Cox, Craig Crambell, Kohn Fisher, Leigh Ngirarsaol, James Sweet, John West and County Clerk Deborah Hill. Absent Commissioner David Comai. Pledge of Allegiance by all. Invocation by Commissioner Cox.

Call for Conflict: None

Approval of Agenda:

Motion by Cox to approve Agenda. Supported by Sweet. 6 yeas. 0 nays. 1 absent. **Carried.**

Approval of Minutes:

Motion by Cox to approve Regular Meeting Minutes of 7-17-19. Supported by West. 6 yeas. 0 nays. 1 absent. **Carried**

Motion by Sweet to approve Special Meeting Minutes of 7-31-19. Supported by Cox. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Cox to approve Finance Committee Meeting Minutes of 8-13-2019 as amended. Supported by West. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Cox to approve Committee Meeting Minutes of 8-14-19. Supported by Sweet. 6 yeas. 0 nays. 1 absent. **Carried.**

Public Input:

Kaliseum Director John Starr: Starr introduced himself to full Board; noted positive support from public and excited for challenge; inquired as to when Steering Committee will meet; noted willingness to review all at Kaliseum; addressed communications with past rental of Dance Studio room. Chair Fisher advised Starr to review upcoming activities with Accountant and Clerk regarding Kaliseum. Discussion.

Seth Phillips: Phillips noted his disappointment of the Board for inability to make a decision regarding the Point of Sale; noted concern of influence of relationship with local realtors and Board, availability of POS Inspectors and need to move forward in a timely manner.

Appointments:

Sheriff Patrick Whiteford: Whiteford noted three grants due; SRP Grant, Correctional Recovery Grant and Extension to the Women's Resource Agreement; Noted need for Vehicle sales; explained new "Stopped" program; noted need for new or used Animal Control Vehicle. (Copy of Report #7-2019 filed with Clerk)

Networks Northwest, Matt McCauley: McCauley CEO of Networks Northwest; presented 2018 Annual Report, 10 county public agency (copy filed with the Clerk); noted resources and statistics regarding Kalkaska County.

DHD# 10, Kevin Hughes: Hughes addressed Board regarding the 2018 Annual Report (copy filed with the Clerk); addressed public health review and importance. Discussion regarding Point of Sale and status of review; process/options within the 10 county region.

Chair Fisher called for recess at 6:05 PM. Meeting reconvened at 6:15 PM.

Appointments Con't:

Rehmann, Steve Peacock: Steve Peacock, Rehmann, went over the 12/31/18 audit report for Kankaska County. The opinion was unmodified and noted the implementation of GASB Statement No 75. The Statement of Net Position shows a total net position of \$12,452,374 and a deficit of unrestricted net position of \$2,882,658 (page 18) due to the Net pension and OPEB (Other Post Employment Benefit) liabilities. The overall change in net position for the year was \$546,027 which consisted of (\$75,186) in governmental activities and \$621,213 in business-type activities as shown on page 20. The footnotes cover the pension and OPEB information.

Although the County is contributing more than the minimum required contributions the net pension liability has increased. The net pension liability is \$7,313,616 which is 66.3% funded. If possible the County should contribute more to the liability. The OPEB liability is \$979,270 or 18.5% funded. Steve Peacock thanked the departments for accumulating the information needed for the audit. Discussion.

Public Input Continued:

Lynette Cervone: Cervone noted she was appointed to Dick Malott's vacancy on the Coldsprings Township Board; noted concerns with exemptions & statistics on reports for Point of Sale; noted Coldsprings Township requests the need to continue the POS and noted keeping it at County level would be best; requested Board to continue with POS.

Pat Lacroix: Deferred time to Carol Phillips.

Tim Ashman: Requested Point of Order, noting time should not be conceded to exceed time limit for Public Input.

Norm Lacroix: Deferred time to Carol Phillips.

Randy Jonker: Jonker noted the importance of keeping POS; noted failed septic systems are increasing on Manistee Lake; Jonker offered pictures of failed septic's; noted issue includes no enforcement of failed systems with Health Department.

Charles Zinner: Zinner noted concern with properties exempt or grandfathered in the POS.

Kathy Zinner: Declined.

Fred Von Dyke: Von Dyke, Executive Director of Ausable Institute; noted the County's POS is to protect watersheds & lakes, noted concern with environmental safety, the need to keep in place with review of revisions or alternatives.

Matt McCauley: (noted McCauley was on the agenda as a prior Appointment)

Harvey Brow: Deferred time to Carol Phillips.

Gerald Gancer: Deferred time to Carol Phillips.

Barb Vella: Deferred time to Carol Phillips.

Carol Kaminski: Deferred time to Carol Phillips.

Thomas Kaminski: Deferred time to Carol Phillips.

Glenn Duncun: Duncan noted the importance of POS; noted Kalkaska has the #1 911 system in the State of Michigan and the POS assists the community and people's safety.

Shug Brandel: Noted homeowner in Kalkaska County; her support of millages to make the community a better place; concern with Board's reluctance to improve or revise and maintain the POS.

Tim Ashman: Ashman noted his objection to the POS; noted Health Department is also responsible; noted Townships can address individually.

Sam Rahaim: Rahaim, President of Bear Lake Association, noted continued POS failures due to many exemptions; noted POS need to be replaced with modifications; noted need to use all resources & Volunteers offered to rescind and improve the POS.

Sue Vowels: Vowels, realtor, noted POS delays buyers and sellers: noted need of timely answers.

Carol Phillips: Phillips noted frustration with Boards delay with the POS; noted quick sales causing lack of septic inspections; noted social media reports and data; noted need to make decision in a timely matter; noted poor leadership by Board and relationship with realtors.

Shawn Reiley: Reiley, Coldwell Banker; noted inspections are costly and timely; need for timely process.

Marion Russell: Russell, noted Bear Lake Township; noted issues and concerns with Health Department with lack of enforcement.

Chair called for recess at 7:46 PM. Meeting reconvened at 7:55 PM.

Committee Appointments:

Motion by West to accept resignation of Denny Corrado from the Kalkaska County Planning Commission. Supported by Cox. 6 yeas. 0 nays. 1 absent. **Carried.**

Finance Budget/Bills:

Motion by Cox to approve Budget Amendments 2019-#0029 thru #0032, with the approval and correction of #0030 by Accountant Hervey. Supported by West. Roll call vote: Cox, yes; West, yes; Comai, absent; Crambell, yes; Ngirarsaol, yes; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried**

Motion by Cox to approve Pre & Post bills in the amount of \$606,536.48; General Fund Bills of \$191,383.18; Payroll #14 of \$172,237.97; Payroll #15 of \$161,072.91; Commissioners Per-Diem (\$1,275.00) and Salary (\$3,248.00) of \$4,523.00. Supported by West. Roll call vote: Cox, yes; West, yes; Comai, absent; Crambell, yes; Ngirarsaol, yes; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.**

Unfinished Business: None

Committee Reports:

Judiciary & Public Safety: Sweet reported. Fisher noted discussion of County keys, to be addressed at DPW.

Health & Welfare: Ngirarsaol report. **Motion** by Ngirarsaol to approve Chair's appointments for Veterans Affairs Committee as recommended by VA Committee; Thomas H. Tucker Jr. to fill mid-term vacancy of Brad Fields, term through December 31, 2019; Margaret Andersen to fill the mid-term vacancy of Jim Tuffs, term through December 31, 2020; Lisa M. Anderson to fill the mid-term vacancy of Ronald D. Wilson, term through December 31, 2021. Supported by Sweet. 6 yeas. 0 nays. 1 absent. **Carried**

DPW: Crambell reported in absence of Comai. **Motion** by Crambell to approve proposed daily fee schedule of Kaliseum Conference room from \$75.00 to \$100.00; small meeting room (dance studio area) (no prior daily fee) to \$70.00 per day; ice fee schedule to change to \$165.00 per hour (except for KAHA to stay as agreement states). Supported by Cox. Roll call vote: Crambell, yes; Cox, yes; Comai, absent; Sweet, yes; Ngirarsaol, yes; West, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.** Crambell noted Sunshine Carpet to return to try and fix soap/carpet cleaning issues; if resolved correctly, to be paid with approval of Housekeeping Supervisor. Crambell noted no response to subsequent RFP for lighting; discussing regarding energy savings; to review prior RFP's received and need to move forward.

Personnel: Crambell reported. Fisher noted policy inquiry by Treasurer regarding employee's social security numbers already exists as advised by the Clerk. Committee noted minute reflecting insurance company should read "MMRMA"; request to Clerk to correct spelling.

Finance: Cox reported, no further Committee action other than bills. Fisher noted inquiry of Treasure Thornburg about recent acquisition of a PO Box for County in her name. Thornburg noted need due to Clerks Office causing a delay to forward mail in a timely matter, noted she has proof of mail issues. Fisher noted concern with County mail diverted to that PO Box; Thornburg noted she would forward other mail should she inadvertently receive any that is not hers. Cox requested copies of reported errors, discussion. Chair Fisher inquired as to the Court request for added staff. Discussion; Court Administrator noted request is to shift funding within the budget, no additional expense. Fisher noted concern with MIDC funds that may or may not continue from the State of Michigan. Discussion regarding contractual services to assist with collections to support reported revenue collections. Consensus to set a Special Meeting 8-26-2019 at 5:30 PM to address Court budget request and mail distribution.

County Affairs: West reported. **Motion** by West to extend Women's Resource Center Agreement. Supported by Crambell. Roll call vote: West, yes; Crambell, yes; Comai, absent; Cox, yes; Ngirarsaol, yes; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried. Motion** by West to approve Asset Recovery Services Agreement. Supported by Crambell. Roll call vote: West, yes; Crambell yes; Comai, absent; Cox, yes; Ngirarsaol, yes; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried. Motion** by West to approve SRP (Secondary Road Patrol) Grant. Supported by Cox. Roll call vote: West, yes; Cox, yes; Comai, absent; Crambell, yes; Ngirarsaol, yes; Sweet, yes; Fisher, yes; 6 yeas 0 nays. 1 absent **Carried. Motion** by West to approve proposed Agreement for Law Enforcement with Forest Area Board of Education. Supported by Crambell. Roll call vote: West, yes; Crambell, yes; Comai, absent; Cox, yes; Ngirarsaol, yes; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried. Motion** by West to authorize the

Sheriff to sell 4 used County vehicles per bid policy. Supported by Cox. West, yes; Cox, yes; Comai, absent; Crambell, yes; Ngirarsaol, yes; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried. Motion** by West to approve payment of proposed bill to Krzysztof Oliwa for website maintenance. Supported by Cox. Discussion. Roll call vote: West, yes; Cox, yes; Comai, absent; Crambell, no; Ngirarsaol, yes; Sweet, yes; Fisher, yes. 5 yeas. 1 nay. 1 absent. **Carried.**

Sub-Committee/Board Reports:

Chair called for Board Liaison reports; Cox noted sign change at COA. Sweet Conservation District, Ngirarsaol reported Anonymous Donation for Rugg Pond sediment study. Housing Commission, Fisher noted John Scheel remains Housing Director for Kalkaska County. Manistee Lake Improvement Board, Ngirarsaol advised no further need to treat for milfoil; noted collecting list of names for special assessment tax for public hearing. MI Association of Counties, Fisher noted to add Tunnel. Parks and Recreation Committee, Crambell noted parking lot at Kaliseum to be painted. Road Commission, Sweet noted late report due to roads being repaved. Fisher noted Union Negotiations Committee to commence. Veterans Affairs, Sweet noted requested reappointments.

Correspondence, Resolutions & Documents:

Chair Fisher noted Agenda items addressed with copy of Zoning Administrator report in packet.

New Business: Sweet noted Kaliseum Committee vacancies to be addressed and meet.

Other Business: Treasurer provided a list of Foreclosures. (None filed with Clerk)

Public Input:

Teresa Hill: Hill noted recent purchase of new home which involved a septic inspection that happened in a timely matter.

Carol Phillips: Inquired of the Board to make a decision; concerned no reaction from the Board with the statistics provided; requested a decision to be made.

Tim Ashmann: Commended Board for consideration for all constituents in County.

Laura Grezner: Noted from Coldwell Banker; addressed problems with how inspections are done and added expense that may be repeated if property is not sold; noted concern for her customers and she is willing to work with all to improve the process.

County Clerk Deborah Hill: Hill noted concern with Treasurer's report and rationale for her obtaining a PO Box faulting the Clerk's office handling of mail; Hill noted the mail process is taken seriously and performed consistently; additional PO Box added expense for County; offered to discuss any mail issue with Treasure or Board members; noted no complaints from any other department other than the Treasurer and underlying issues why the Treasurer wants her mail separated.

Fred Von Dyke: Von Dyke noted concern with Commissioners reaction to comments of others; noted Commissioners commitment is to protect ground water; point of sale is important to protect ground water.

Treasurer Valerie Thornburg: Thornburg noted two conversations with the Clerk regarding mail distribution; noted she did change address with bank institutions; her office did the mail, before the Board changed it to the Clerk; noted the importance of getting mail in a timely manner.

Motion by Crambell to adjourn at 10:05 PM. Supported by Cox. 6 yeas. 0 nays. 1 absent.
Carried.

Respectfully submitted:

Deborah Hill, Kalkaska County Clerk and
Clerk of the Board of Commissioners

Kohn Fisher, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.