

Kalkaska County Board of Commissioners
Special Meeting Minutes
March 29, 2019
(UNAPPROVED)

Meeting called to order by Chair Fisher at 6:03 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners David Comai, Patty Cox, Craig Crambell, Kohn Fisher, Leigh Ngirarsaol, James Sweet and County Clerk Deborah Hill. Absent Commissioner John West. Pledge of Allegiance by all. Invocation by Commissioner Cox.

Motion by Crambell to amend Agenda to include review and or approval of the Library Millage Renewal Resolution 2019-13 and Letter from the Board to Krzysztof Oliwa. Supported by Cox. 6 yeas. 0 nays. 1 absent. **Carried.**

Public Input: None

Chair Fisher called for review of Resolution 2019-13, Library Millage Renewal language, noting it was tabled only due to the DDA language clarification; Fisher noted information from counsel confirmed that the Library is exempt from a portion of the millage going to the Downtown Development Association unless they have a written agreement to do so. Discussion. **Motion** by Cox to approve Resolution 2019-13 Millage Renewal for Operation and Maintenance of the Kalkaska County Library. Supported by Ngirarsaol. Roll call vote: Cox, yes; Ngirarsaol, yes; Comai, yes; Crambell, yes; Sweet, yes; West, Absent; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.**

Chair called for review of proposed letter to send to Krzysztof Oliwa, regarding his past employment with Kalkaska County. **Motion** by Crambell to approve proposed letter to send to Mr. Oliwa and allow the Chair to sign. Supported by Comai. 6 yeas. 0 nays. 1 Absent. **Carried.**

Chair called for review of proposed user group agreements. Discussion and review of Letter of Agreement with FAIR. **Motion** by Crambell to approve the proposed FAIR Letter of Agreement as an addendum to the Kalkaska County Kaliseum Lease Agreement. Supported by Comai. Discussion. Roll call vote: Crambell, yes; Comai, yes; Cox, yes; Ngirarsaol, yes; Sweet, yes; West, absent; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.**

Chair Fisher called for review of proposed 4-H Letter of Agreement. Discussion; noted the same information was vetted by counsel in 2018; review of minutes from 1-18-2019 and 6-20-18 where agreement was previously discussed. **Motion** by Crambell to approve the proposed Letter of Agreement 2019 between Kalkaska County Board of Commissioners, Parks and Recreation and Kalkaska County 4-H Leaders Association. Supported by Cox. Roll call vote: Crambell, yes; Cox, yes; Comai, yes; Ngirarsaol, yes; Sweet, yes; West, absent; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.**

Discussion and review of proposed In-Kind Service document, necessary description of Stakeholder, in-kind service process and approval. Discussion regarding the need for following

county polices, fee schedules; need for the Kaliseum Director to contact the groups that normally use the grounds with sufficient notice to afford them an opportunity to schedule and reserve facilities with the necessary paperwork required along with payment of fees, etc.

Discussion regarding the user groups presentation of their projected projects with sufficient time for the necessary approval by the Board and appropriate committees. Discussion.

Motion by Crambell to table the In-Kind service form for approval to the 4-8-2019 Special Meeting. Supported by Cox. 6 yeas. 0 nays. 1 absent. **Carried.**

Discussion regarding the proposed fee schedule for the fairgrounds area; noted concerns with damages of facilities with restrooms when unattended; noted needed repairs of facilities at fairgrounds area. Consensus for Parks and Recreation Committee to walk the grounds with DPW Supervisor Bole and prepare a list of needed repairs for user group projects. Discussion regarding proposed changes on fee schedule. **Motion** by Crambell to approve Fairgrounds proposed fee schedule as amended. Supported by Cox. Roll call vote: Crambell, yes; Cox, yes; Ngirarsaol, yes; Sweet, yes; Comai, yes; West, absent; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.**

Commissioner Cox noted request for roll call votes to be done randomly rather than same order.

Commissioner Crambell noted a request from Rotary for use of pavilions and restrooms at fairgrounds; discussion. Consensus all user groups need to follow agreement procedures; not favorable for lengthy agreements; to send forms and letter prepared by Crambell to Rotary explaining process.

Deb Ball-Odeh noted need for use of restrooms with Pavilion fees; discussion. Discussion regarding concerns with key issuance and return; reminded an inspection is necessary after each use before any refunds; noted Pickelball returned to the Kaliseum from the Civic Center.

Public Input: None

Motion by Cox to adjourn at 8:02 PM. Supported by Crambell. 6 yeas. 0 nays. 1 absent. **Carried.**

Respectfully submitted:

Deborah Hill, Kalkaska County Clerk and
Clerk of Board of Commissioners

Kohn Fisher, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.