

Kalkaska County Board of Commissioners  
Special Meeting Minutes  
August 28, 2019  
(UNAPPROVED)

Meeting called to order by Chair Fisher at 5:30 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI 49646. Present Commissioners Dave Comai, Patty Cox, Craig Crambell, Kohn Fisher, Leigh Ngirarsaol (Arrived at 5:32 PM.), James Sweet, John West and Deputy County Clerk/Admin Connie Hall. Pledge of Allegiance by all. Invocation by Patty Cox.

**Public Input:** None

**Motion** by Cox to amend Agenda to include budget amendments requested for Sheriff Department. Supported by Comai. 6 yeas. 0 nays. 1 absent. **Carried.**

**Purpose of Meeting:** To review, discuss and/or approval or denial of court line item budget amendment and review of county mail distribution.

Chair Fisher called for discussion regarding and/or approval or denial of Court line item amendments. Court Administrator Teresa Hill provided report (filed with clerk). Hill noted case load increase in district court to 27%, maximizing the resources in District Court; Chair Fisher questioned if percentage was taken from performance measures provided by State of Michigan; noted preparation for 2020 budget is coming up; Sweet noted need for Accountant to review. Hill noted importance of a Probation officer; duties for a Probation Officer and benefit for Offenders and Community. Fisher noted it is not statutory to have a Probation Officer, as to when the Court vacated the position. Hill noted line budgets could be moved to help towards this position. Crambell noted need for Probation Officer. **Motion** by Crambell to move Court line item of \$36,543.00 from 101-130-831.000 to 101-130-704.000. Supported by Ngirarsaol. Roll call vote: Crambell, yes; Ngirarsaol, yes; Comai, yes; Cox, no; Sweet, no; West, no; Fisher, no. 3 yeas 4 nays. **Motion failed.**

Chair Fisher called for recess at 6:43 PM. Meeting reconvened at 6:51 PM.

Chair Fisher called for discussion regarding County mail distribution; Fisher noted notifications of a new PO Box from Banks to verify address change. Treasurer Valerie Thornburg addressed Board noting her authority to change mailing address, banking documents and accounts, that she is not required to get the Boards approval. Thornburg noted laws are being followed; she is transparent; noted she provides all documentation. Thornburg advised multiple errors made by Clerks office with mail sorting causing her need for a PO Box. Discussion, Board noted concern with Treasurer's rationale for need of change of addresses including credit card statements. Thornburg noted her attendance at a conference in which she won a raffle; noted her attendance on behalf of someone who paid the fee; she advised she felt obligated to give him the money, but he will not accept it. Thornburg questioned the Board as to what to do. Fisher noted to contact council if the Treasurer does not know.

Clerk Deborah Hill addressed Board acknowledging the importance of mail distribution; noted disagreement with Treasurers accusations for her decision to obtain a PO Box; reported no other department has reported any mail issues; advised no opportunity to review the Treasurers concerns as was offered at the August 21<sup>st</sup> meeting; noted every office in the complex may have mail initially stamped by the Clerk's office; noted mail is an Administrative function, and it is very usual that incoming mail may not clarify destination. Clerk noted the County Policy Manual, and intentions for all to follow, elected and appointed. Clerk requested a copy of the Treasurer's complaints for review for response.

Chair Fisher called for discussion regarding the Sheriff's request of a reward for lost firearm and purchase of 2019 Polaris General through grant from the DNR. **Motion** by Cox to offer \$500.00 reward for lost Gun. Discussion on motion to transfer \$500.00 from 101-301-705.000 to 101-301-955.000. Supported by Sweet. Roll call vote: Cox, yes; Sweet, yes, Comai, yes; Crambell; yes, Ngirarsaol, yes; West, yes; Fisher; yes. 7 yeas 0 nays. **Carried. Motion** by Comai for Sheriff Department to purchase 2019 Polaris General for \$16,998.00 (DNR grant) from 101-334-977.000. Supported by Cox. Discussion. Roll call vote: Comai, yes; Cox, yes; Crambell, yes; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 7 yeas. 0 nays. **Carried.**

**Public Input:**

Kaliseum Director John Starr: Starr noted his visions for Kaliseum; noted need for fee schedule change and vendor agreements; noted concerns with communications between user groups. Discussion, noted need for Special meeting. Fisher noted need to follow County Policy's; consensus to set Special Meeting for September 3, 2019 at 5:30 PM. Discussion.

**Motion** by Cox to adjourn at 8:39 PM. Supported by Comai. 7 yeas. 0 nays. **Carried.**

**Respectfully submitted:**

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Connie Hall, Admin Assistance/Deputy County  
Clerk and Clerk of Board of Commissioners

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Kohn Fisher, Chair of  
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioner meeting.