

Kalkaska County Board of Commissioners
Special Meeting Minutes
January 23, 2019
(UNAPPROVED)

Meeting called to order by Chair Fisher at 5:00 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Patty Cox, Kohn Fisher, Leigh Ngirarsaol, James Sweet, John West and County Clerk Deborah Hill. Absent Commissioners David Comai and Craig Crambell. Pledge of Allegiance by all. Also present Equalization Director Robert Englebrecht, Assistant Equalization Director Megan Daniels and Administrative Assistant Connie Hall.

Approval of Agenda:

Motion by Cox to approve Agenda. Supported by West. 5 yeas. 0 nays. 2 absent. **Carried.**

Public Input: None

Purpose of Meeting:

Chair Fisher called for Equalization Director Englebrecht to address the Board regarding review and/or approval of county GIS mapping and 911 numbering services. Englebrecht addressed Board noting a recent death in the family of the current company business required him to search for other mapping services, while TopComp, the current company, agreed to assist in the interim. Englebrecht noted he research options and provided a recommendation of Coleman Engineering Company who is willing to continue the same services as TopComp at the same rate till the end of 2019, and ability to transition without service interruption to customers.

Motion by Cox to enter into 911 addressing services with Coleman Engineering as presented, Work order #190093-02. Supported by West. Discussion, Englebrecht noted no overlapping of payment between TopComp and Coleman. Roll call vote: Cox, yes; West, yes; Comai, absent; Crambell, absent; Ngirarsaol, yes; Sweet, yes; Fisher, yes. 5 yeas. 0 nays. 2 yeas. **Carried.**

Motion by Cox to waive Purchasing Policy #400 to allow the Board to entertain GIS mapping services. Supported by Sweet. Discussion, consensus transition of services without interruption/advertising necessary for uninterrupted customer service. Roll call vote: Cox, yes; Sweet, yes; Comai, absent; Crambell, absent; Ngirarsaol, yes; West, yes; Fisher, yes. 5 yeas. 0 nays. 2 absent. **Carried.**

Motion by Cox to enter into GIS Mapping 2019 Geofile Maintenance Services with Coleman Engineering Company, work order #190093, as proposed, to include attorney approval as to form. Supported by Ngirarsaol. Discussion, motion and support amended with addition of year and review by counsel. Roll call vote: Cox, yes; Ngirarsaol, yes; Comai, absent; Crambell, absent; Sweet, yes; West, yes; Fisher, yes. 5 yeas. 0 nays. 2 absent. **Carried.**

Chair Fisher requested Clerk to send current agreements to counsel for review and to calendar for review of services in November 2019.

Public Input: None

Motion by Cox to adjourn at 5:22 PM. Supported by West. 5 yeas. 0 nays. 2 absent. **Carried.**

Respectfully submitted:

Deborah Hill, Kalkaska County Clerk and
Clerk of Board of Commissioners

Kohn Fisher, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.