

Kalkaska County Board of Commissioners
Committee Meeting Minutes
July 10, 2019
(UNAPPROVED)

The following minutes are held in Commissioner Chambers, Admin Building, 605 N Birch Street, Kalkaska, MI.

Judiciary and Public Safety: 9:00 AM

Meeting called to order by Committee Chair Sweet at 9:04 AM. Present Commissioners James Sweet, John West, David Comai (arrived at 9:05) and Admin Assistant/Deputy County Clerk Connie Hall.

Public Input: None

Appointments:

Sheriff Patrick Whiteford: Whiteford addressed Committee regarding emergency supplies. Noted Torch Lake sandbar public safety July 4th went well.

Emergency Services Coordinator Mike Thompson: Thompson addressed Committee with monthly report, discussed emergency drill; noted observations at Dispatch.

Court Administrator Teresa Hill: Hill addressed Committee regarding an expungement clinic, noted need for an additional court staff.

Public Input: None

Meeting adjourned at 9:30 AM.

Health and Welfare: 10:00 AM

Meeting called to order by Committee Chair Ngirarsaol at 10:02 AM. Present Commissioners Leigh Ngirarsaol, Patty Cox, James Sweet and Admin Assistant/Deputy County Clerk Connie Hall.

Public Input: None

Appointments:

COA Director Jodi Willison: Willison Addressed Committee regarding upcoming events, sponsors, noted COA attendance at Township meetings prior to August Election, informed Committee of COA repairs; status of meal grants pending; role of Advisory Board.

Library Director, John Roberts: Roberts presented and displayed plan prints for new Library.

Public Input: None

Meeting adjourned at 10:35 AM.

DPW: 11:00 AM

Meeting called to order by Committee Chair Comai at 11:02 AM. Present Commissioners David Comai, Leigh Ngirarsaol, Craig Crambell (arrived at 11:14) and Admin Assistant/Deputy County Clerk Connie Hall.

Public Input: None

Appointments:

Soil Conservation, Mark Randolph: Randolph provided report; noted Rugg Pond Sediment study, KART Trail, Reforestation Cost-share, Soil Health Field day, Household Hazardous Waste Collection, Manistee River Projects, new grants pending. (Copy filed with the Clerk). Randolph noted approximate cost of Sediment study of \$10,000, account has insufficient funds to cover study at this time. Discussion regarding funding towards Rugg Pond Sediment Study including signage for donations put up in the fall. Randolph noted no need for DPW Supervisor Mayor

Bole to clean grates at Rugg Pond any longer. Soil Conservation will take it over and offered more services at Rugg Pond if needed.

Log Lake Caretaker Kelly Ramsey: Ramsey addressed Committee noting status of Park use, noted smoking issues in the park, noted need for restroom attendant next year during July 4th Holiday. Committee suggested six hours a day approximately for three days not to exceed \$500.00 for 2020 Budget. Discussion of repairs to fence, boat launch and food trucks at Park, concern regarding food sales on County property and permits.

Kaliseum Interim Director Kijlee Goodrich: Goodrich absent; discussion of new appointment, John Starr as Kaliseum Director.

DPW Supervisor Mayjor Bole: Bole addressed Committee. Discussion on security cameras at Log Lake. Discussion regarding fence repairs, maintenance and erosion issues at Rugg Pond, Bole noted future inspection this fall. Sidewalk projects and repairs for County complex discussed; noted need for future roofing projects, mechanical roof units; need for two new doors, etc for Admin Building.

Public input: None

Meeting adjourned at 12:59.

Personnel: 1:00 PM

Meeting called to order by Committee Chair Crambell at 1:04 PM. Present Commissioners Craig Crambell, Patty Cox, James Sweet and Admin Assistant/Deputy County clerk Connie Hall.

Public Input: None

Appointments:

Sheriff Patrick Whiteford: Whiteford noted request for Resolution 2019-33 Sheriff Sgt. Vacancy, noted Wagner's previous position was not filled, no added staffing; discussion; noted promotional interviews will take place. **Consensus to Motion to approve Resolution 2019-33 to lift the hiring freeze to allow Sheriff to fill the full time Sheriff Sgt. Vacancy.**

Public Input: None

Meeting adjourned at 1:12 PM.

Finance: 2:00 PM

Meeting called to order at 2:00 PM by Committee Chair Cox. Present Commissioners Patty Cox, Kohn Fisher, John West and Admin Assistant/Deputy County Clerk Connie Hall.

Public Input: None

Appointments:

Patrick Whiteford: Whiteford noted two Budget Amendment requests; discussion regarding Vehicle repairs, need for Animal Control vehicle this year in approximate amount of \$40,000; noted possible use of donation money; noted millage review and/or increase reviewed previously without increase the Animal Control millage; noted review of Humane Society and subcontracting. Whiteford noted reimbursement for command staff overage; overage with medical bills. Discussion regarding court and civil process with Court Administrator.

Court Administrator Teresa Hill: Hill noted request since 2011 for funding for staffing increase; discussion regarding accountability of staffing, resources, options; concerns with current staffing and liability with public. Hill noted optional budget funding from Attorney funding;

noted other increase expense without probation supervision due to incarceration and lack of collections; discussion regarding judicial budget; noted revenue has improved with increased funding from the state. Discussion regarding options; Committee will review options and budget; concern with long term employment commitments with current budget.

Accountant Hervey noted a number of department requests for increased wages and/or personnel; noted negotiations upcoming and all staffing/budgets will be effected; consideration for anticipated revenue may be temporary; Hill to provide added information.

Accountant Corinna Hervey: Hervey review Budget Amendments and overage report. Consensus to Motion to continue with approval of Budget Amendments with addition of 2019-0027 and 0028 and Pre and Post Approved bills as presented. Hervey noted a number of budget items to be updated due to late wage and benefit increases from last negotiations, recommended no budget increases pending final audit and budget updates.

Public Input: None

Meeting adjourned at 3:15 PM.

County Affairs: 3:00 PM.

Meeting called to order by Committee Chair West at 3:19 PM. Present Commissioners John West, Kohn Fisher, Craig Crambell and Admin Assistant/Deputy County Clerk Connie Hall.

Public Input: None

Appointments:

IT Report: Sheriff Whiteford noted recent Commission on Aging telephone communications; upgrade of wireless link needs, to be split with COA, Dispatch and County; discussion; IT to bring back to Finance Committee with details; continued monitoring of telephone expenses by departmental expenses. Noted Kaliseum IT matters are being addressed, to connect to county system; Log Lake will remain independent. Discussion.

Sheriff Patrick Whiteford: Whiteford addressed Committee. Committee addressed concern with notification from LESO regarding Sheriff Department loss of a firearm; Whiteford noted compliance with Corrective Action Plan as noted in the suspension letter. Discussion; noted 40 hour employee suspension; Committee noted concerns.

Court Administrator Teresa Hill: Hill addressed Committee regarding MGT for FOC and Prosecutor with IT security audit; provided proposed copies. Discussion. Review of Court Appointed Counsel contract pending; Hill to present documents when returned from counsel.

Consensus to Motion to approve MGT Agreements as requested by the Court. Consensus to Motion to approve the Court Appointed Counsel contract if returned with counsels approval.

Chair West called for review of agenda items.
Review of Resolution 2019-34 for Area Agency on Aging funding. Discussion. Consensus to **Motion to approve Resolution 2019-34 Area Agency on Aging Funding (following presentation).**

Clerk Hill noted receipt of information regarding a review for a regional medical examiner/facility. Discussion, Clerk to advise Board as information provided. Discussion regarding autopsy filings.

Discussion regarding status of Point of Sale; Clerk to inquire as to status with other counties and DHD.

Discussion regarding Area Agency Plan; representative to attend the 7-17-19 Regular Meeting for presentation. **Consensus to Motion to Approve the Area Agency on Aging Multi-Year Plan Summary as presented, pending review by AAA Rep presentation and Committee.**

Review of Resolution from other Counties regarding the status of State Hospitals; Committee noted concern with closure of State facilities in year's past. **Consensus to Motion to approve a Resolution to mirror Tuscola County's in support of Caro State facility, (Clerk to prepare).**

Discussion regarding DNR Open House regarding State Forest Planning 7-11-2019.

Discussion regarding ACH Policy, MERS 457 Options and continued work on county policies.

Discussion regarding land reverter status; continued review of possible property exchange options. Discussion regarding foreclosure process/land bank; noted concern with land owner investment following payment of county taxes/expenses after foreclosure/sale; concern with county liability with unwarranted expenditures by the County; noted pending litigation against the County a concern with potential liability.

Public Input: None

Meeting adjourned at 4:55 PM.

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Respectfully submitted:

Connie Hall, Admin Assistant and
Deputy County Clerk

Kohn Fisher, Chair of
Kalkaska County Board of Commissioner

These Minutes are not official until they are approved at the next Regular Board of Commissioners meeting.