

Kalkaska County Board of Commissioners
County Affairs Committee Special Meeting Minutes
January 23, 2019
(UNAPPROVED)

Meeting called to order by Committee Chair West at 5:31 PM, Commissioner Chambers, Administration Building, 605 N. Birch St., Kalkaska, MI. Present Commissioners Kohn Fisher, John West, Patty Cox, and County Clerk Deborah Hill. Absent Commissioner Craig Cramball. Pledge of Allegiance by all.

Public Input: None

Purpose of Meeting:

Chair West called for review and discussion of County policies. Also, Present Sheriff Patrick Whiteford. Policies reviewed included Substance Abuse Policy for County Employees (revise due to Legalization usage of Marijuana). Discussion of protocol for distribution of County Keys. Discussion for IT Committee to review policies of maintenance/access of services with BS&A, Websites, Social Media; and to review the following policies: Keys #290, Badges #285, Purchasing Policy #400, Drug #202, IT #292 and Payroll #355 at next IT Committee meeting, 2-12-19 at 10:00 AM.

Discussion regarding tiered keys and quotes; RFP's for IT services; FOIA obligations with concerns for spam issues.

Discussion regarding topics for Department Head Meeting 2-21-19 at 2:00 PM.

Public Input: None

Meeting adjourned at 8:25 PM.

Respectfully Submitted:

Deborah Hill, Kalkaska County Clerk and
Clerk of the Board of Commissioners

Kohn Fisher, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.