

Kalkaska County Board of Commissioners
Finance Committee Meeting Minutes
September 10, 2019
(UNAPPROVED)

Meeting called to order by Committee Chair Cox at 5:00 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Patty Cox, John West, Kohn Fisher and County Clerk Deborah Hill.

Public Input: None

Appointments:

Accountant Corinna Hervey: Hervey addressed Committee regarding Budget Amendments, Overage report, upcoming Budget Workshops (tentative dates of 10-21 thru 10-24, 2019) and communication with Department Heads with budget worksheets; noted Audit review and recommendations, upcoming county priority projects, request to transfer and allocate general fund money, request for Budget Resolution amendment and payroll status update (review of current process ending 2019). Hervey provided Balance Sheet information with request to allocate funds to Budget Stabilization to meet GASB 54, unfunded liability and IT needs. Discussion regarding energy lighting, IT, jail, MERS and Clerk lectrieviers.

Consensus to Motion to approve Budget Amendments 2019-0033, 0034 and 0035, as reviewed by Accountant Hervey.

Consensus to Motion to transfer \$200,000.00 from the General Fund 101 to the Budget Stabilization Fund 257 to be assigned by the Board of Commissioners.

Consensus to Motion to assign Fund Balance in Budget Stabilization fund of \$150,000.00 to Building needs and \$275,000.00 to MERS unfunded Liability.

Consensus to Motion to Amend Policy #160, Budget Resolution, Page 4, 7th "Be It Further Resolved", to read, "The County Clerk and the County Treasurer will report to the Board of Commissioners *monthly* showing compliance with budgeting and balancing of all county funds".

Consensus to Motion to purchase the BS&A Timesheet Module, not to exceed \$12,000.00, from account# 101-215-802.000.

Consensus to Motion to purchase 2 replacement lectrieviers for the Clerk's vault; approximate amounts from accounts 245-000-963.000 (\$50,000.00/50%); 270-000-963.000 (\$10,000.00/10%) and 253-000-963.000 (\$40,000.00/40%).

Discussion regarding energy lighting and Kaliseum repairs; to be reviewed at DPW 9-11-19; to review 3 proposals initially received; review RFP and policy's; noted need for Kaliseum Committee to meet and commence review of Kaliseum project.

Committee reviewed monthly pre and post approved bills. **Consensus to Motion to approve monthly pre and post approved bills as presented pending clarification of inquiries.**

Meeting adjourned at 7:26 PM.

Respectfully submitted:

Deborah Hill, Kaskaska County Clerk and
Clerk of Board of Commissioners

Kohn Fisher, Chair of
Kaskaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.