

Kalkaska County Board of Commissioners
Finance Committee Meeting
August 7, 2018
(UNAPPROVED)

Meeting called to order by Committee Chair Cox at 5:01 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Patty Cox, Kohn Fisher, Stuart McKinnon and County Clerk Deborah Hill.

Public Input: None

Appointments:

BCB Accountant Corinna Hervey: **Review of Budget Amendments.** Hervey addressed Committee regarding Budget Amendments 2018-0048 through 0057. Discussion. **Consensus to approve all Budget Amendments with amendments to 0048, 0050, 0052 and 0057 as discussed.**

Review bill packets. Discussion; noted inquiry regarding new electric meter, to review with DPW Supervisor. Discussion regarding bill for additional keys at Log Lake; to review with Caretaker to require a deposit. Review of Budget Amendment 2018-0038 from July, Cox noted minutes from Library received; **consensus to include #0038 in approvals.**

Discussion regarding 2019 budget preparation. **Consensus to Motion for accountant to send 2019 budget request notifications to all Department Heads, to be returned to accountant by 09-07-2018; to set a Special Board meeting to review 2019 Budget preparation with Accountant 9-24-2018 at 5:00 PM. Accountant Hervey to set appointments for budget reviews with each Department Head, Board to set Board meeting Budget Workshops to review Department Budgets for 2019 10-1-2018 thru 10-4-2018, beginning at 5:00 PM each day.**

Continued review of bills; noted \$71,000 over budget for medical at jail, to be addressed with Accountant for available funds; discussion regarding 941 tax return; **Consensus to Motion to approve bills as presented with explanation of new meter billing.**

Discussion regarding annual Stipend review, to table; Clerk to send memo to Treasurer to remind her of May request for Stipend Report to Department Heads/employees in receipt of stipends from Finance Committee. **Consensus to set a Special Meeting 8-29-2018 at 5:00 PM with Accountant to review stipends for budgetary purposes.**

Public Input: None

Meeting adjourned at 7:27 PM.

Respectfully submitted:

Deborah Hill, Kalkaska County Clerk and
Clerk for Board of Commissioners

Stuart McKinnon, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.