

Kalkaska County Board of Commissioners
Regular Meeting Minutes
January 16, 2019
(UNAPPROVED)

Meeting called to order by Chair Fisher at 6:00 PM, Commissioner Chambers, Administration Building, Kalkaska, MI. Present Commissioners David Comai, Patty Cox, Kohn Fisher, Leigh Ngirarsaol, James Sweet, John West and County Clerk Deborah Hill. Absent Commissioner Craig Crambell. Pledge of Allegiance by all. Invocation by Commissioner Cox.

Call for Conflict: None

Approval of Agenda:

Motion by Sweet to approve Agenda. Supported by Cox. 6 yeas. 0 nays. 1 absent. **Carried.**

Approval of Minutes:

Motion by Cox to approve Regular Meeting Minutes of 12-19-2018. Supported by Sweet. 6 yeas. 0 nays. 1 Absent. **Carried.**

Motion by Cox to approve Special Meeting Minutes of 12-28-2018. Supported by Sweet. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Cox to approve Organizational Meeting Minutes of 1-2-2019. Supported by West. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Cox to approve Finance Committee Meeting Minutes of 1-8-2019. Supported by Ngirarsaol. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by West to approve Committee Meeting Minutes of 1-9-2019 with correction on page 3, Finance meeting time of call to order to be 2:02 PM, not 1:02 PM. Supported by Cox. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Sweet to approve Indigent Defense Counsel Committee Meeting Minutes of 1-14-2019 with addition of "Meeting adjourned at 7:37 PM" following 2nd Public Input. Supported by Ngirarsaol. 6 yeas. 0 nays. 1 absent. **Carried.**

Public Input:

Winterfest representative Jim Collins: Collins addressed Board advising that the Winterfest area on the fairgrounds had been double booked by the Kaliseum. (Chair Fisher noted matter to be referred to Parks and Rec Committee and DPW Committee.)

Sue McCraven: McCraven addressed Board noting request for Resolution to support the Mergensers Control on Skeegmog Lake and concerns leading to swimmers itch. (Chair noted a Resolution will be considered at the meeting.)

Gerald Gancer: Reserved time.

Seth Phillips: Phillips noted concern with the Board's intentions to re-consider the Point of Sale requirements in the County and advised of statistics supporting the requirement. Discussion. (Chair noted concerns to be referred to committee for review.)

Gerald Gancer: Gancer noted he objects to any changes if the County is re-considering the Point of Sale and that minutes should reflect the Boards actions with this process. Discussion; Board noted all 10 counties approved but only 2 counties (Kalkaska and Manistee implemented).

Appointments:

Accountant Corinna Hervey: Hervey address the Board with introduction to the new Commissioners, advised of her accountant/controller responsibilities to the Board, 5th year of working with the County and welcomed the Commissioners to meet with her if any questions or concerns.

Sheriff Patrick Whiteford: Whiteford addressed Board noting request for the approval for filling 2 employee vacancies, approval of the Women's Resource Center Grant. (Copy of Report #12-2018 filed with Clerk)

Committee Appointments:

Chair Fisher noted Kaliseum Construction Committee was not on prior list for appointments, recently implemented, noted positions stated in prior Board motion; Fisher requested appointments of the two Commissioners Fisher (BOC Chair) and Comai (DPW Chair) with Stuart McKinnon as the public at large. **Motion** by Comai to accept the Chair's appointments of Board Chair Kohn Fisher, DPW Chair David Comai and public at large member Stuart McKinnon. Supported by Cox. 6 yeas. 0 nays. 1 absent. **Carried.**

Chair Fisher noted appointments of:

COA: Michael Cox and Walter Dow; term 1-1-19 thru 12-31-21.

Bonnie Avery King to Temple; partial term 1-16-19 to 12-31-19.

Construction Codes: Ricky Hulwick; 1-1-19 thru 12-31-20

Mark Priest; 1-1-19 thru 12-31-20.

Marc Archambault; 1-1-19 thru 12-31-20.

Robert Dunn; 1-1-19 thru 12-31-20.

DHS: Noted correction of term by State apt of Carol Karas of 11-1-2018 thru 10-31-21.

EDC: Timothy Ellis; 1-1-19 thru 12-31-24.

Cash Cook; 1-1-19 thru 12-31-24.

Housing Commission: James Garrow; 1-1-19 thru 12-31-21.

Indigent Defense: BOC Chair Fisher; 1-1-19 thru 12-31-19.

Chair of Cty Aff John West; 1-1-19 thru 12-31-19.

County Counsel; 1-1-19 thru 12-31-19.

Chief Judge; 1-1-19 thru 12-31-19.

Sheriff; 1-1-19 thru 12-31-19.

Prosecutor; 1-1-19 thru 12-31-19.

IT Committee: Deb Hill; 1-1-19 thru 12-31-19.

Mayor Bole; 1-1-19 thru 12-31-19.

Patrick Whiteford; 1-1-19 thru 12-31-19.

Jail Steering Committee: Sheriff Pat Whiteford; 1-1-19 thru 12-31-19.

BOC Member John West; 1-1-19 thru 12-31-19.
DPW Supervisor Mayjor Bole; 1-1-19 thru 12-31-19.
Jail Sergeant Rich Gillissee; 1-1-19 thru 12-31-19.
Dispatch Sgt Scott Griffith; 1-1-9 thru 12-31-19.

Kaliseum Construction Committee: BOC Chair Kohn Fisher; 1-1-19 thru 12-31-19.
DPW Chair David Comai; 1-1-19 thru 12-31-19.
Kaliseum Director Oliwa; 1-1-19 thru 12-31-19.
DPW Supervisor Mayjor Bole; 1-1-19 thru 12-31-19.
Public at Large: Stuart McKinnon; 1-1-19 thru 12-31-19.

Library Board: Kenneth Peress; 1-1-19 thru 12-31-23.

Natural Rivers Zoning Board: Sally Voorhees; 1-1-19 thru 12-31-19
Alt Seth Phillips, 1-1-9 thru 12-31 19.

Parks and Recreation: Jodi Willison (Rogers vacancy); 1-1-19 thru 12-31-21.
Megan Daniels; 1-1-19 thru 12-31-21
Charles Ardingo; 1-1-19 thru 12-31-21.

Planning Commission: Stuart McKinnon to partial term; 1-1-19 thru 12-31-19.

Recycling/Solid Waste: Jodi Willison (Durkin vacancy); 1-1-19 thru 12-31-19.
(Charles Malott, vacancy)
Gerald McKee; 1-1-19 thru 12-31-19.
William Diekman; 1-1-19 thru 12-31-19.

Road Commission: Warren Allen; 1-1-9 thru 12-31-24.
Michael Cox; 1-1-9 thru 12-31-24.

Rugg Pond Steering Committee: Stuart McKinnon to partial/vacancy; 1-1-19 thru 12-31-20.

Tax Allocation Board: Wayne Golden (Tanner vacancy) Public at Large; 1-1-19 thru 12-31-19.

Veterans Affairs: Russel Hart; 1-1-9 thru 12-31-22.

Zoning Board of Appeals: Rep for Planning Comm Robert Mickevicius; 1-1-91 thru 12-31 19.
Alt PC Rep Denny Corrado; 1-1-19 thru 12-31-19.

Discussion regarding Kaliseum Construction Committee appointments.

Motion by Cox to accept the Chair's appointments as requested. Supported by Sweet. 6 yeas. 0 nays. 1 absent. **Carried**.

Finance Budget/Bills:

Committee Chair Cox reported, no budget amendments. **Motion** by Cox to approve Post Approved bills of \$1,522,137.98; General Fund Bills of \$49,413.54; Payroll #25 of \$182,862.37; Payroll #26 of \$175,208.06; and Commissioners Per-Diem (\$1,175.00) and Salary (\$3,248.00) of \$4,423.00. Supported by Comai. Roll call vote: Cox, yes; Comai, yes; Crambell, absent; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried**.

Unfinished Business: None

Committee Reports:

Judiciary & Public Safety: Sweet reported.

Health & Welfare: Ngirarsaol reported.

DPW: Comai reported. **Motion** by Comai to approve Kaliseum refunds to Zingg and Wright as proposed. Supported by Cox. 6 yeas. 0 nays. **Carried.** **Motion** by Comai to authorize the Kaliseum Director to freeze memberships if requested. Supported by Cox. Discussion, Fisher noted Board had previously authorized membership extensions. **Motion and support withdrawn; refer to DPW Committee.** **Motion** by Comai to approve Resolution 2019-7 to lift the hiring freeze to allow the Kalsieum Director to fill a Part-Time Front Desk vacancy. Supported by Cox. Roll call vote: Comai, yes; Cox, yes; Crambell, absent; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.** Comai provided copies of financial information and proposed user agreements for the Board to review. Discussion, consensus to review at a County Affairs Committee Meeting of the Whole 1-18-2019 at 5:30 PM.

Personnel: Cox reported. **Motion** by Cox to waive the advertising to fill the Log Lake Caretaker position for 2019. Supported by Comai. 6 yeas. 0 nays. 1 absent. **Carried.** **Motion** by Cox to approve employment services with Kelly Ramsey for the Contract for Seasonal Employment as Log Lake Caretaker as proposed for 2019. Supported by Comai. Discussion. Roll call vote: Cox, yes; Comai, yes; Crambell, absent; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.** **Motion** by Cox to approve Resolution 2019-2 to lift the hiring freeze to allow the COA Director to fill a PT In-Home Worker vacancy. Supported by Comai. Roll call vote: Cox, yes; Comai, yes; Crambell, absent; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.** **Motion** by Cox to approve Resolution 2019-3 to lift the hiring freeze to allow the Sheriff to fill a FT Corrections vacancy. Supported by Comai. Roll call vote: Cox, yes; Comai, yes; Crambell, absent; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.** **Motion** by Cox to approve Resolution 2019-4 to lift the hiring freeze to allow the Sheriff to fill a FT Dispatcher vacancy. Supported by Comai. Roll call vote: Cox, yes; Comai, yes; Crambell, absent; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.** **Motion** by Cox to approve Resolution 2019-1 to lift the hiring freeze to allow the Recycle Manager to fill a PT Worker vacancy. Supported by Comai. 6 yeas. 0 nays. 1 absent. **Carried.**

Finance: Cox reported. **Motion** by Cox to approve Resolution 2019-5 to adopt the Financial Institutions for the County as recommended by the County Treasurer. Supported by Sweet. Roll call vote: Cox, yes; Sweet, yes; Comai, yes; Crambell, absent; Ngirarsaol, yes; West, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.**

County Affairs: West reported. **Motion** by West to approve Empiric Solution, Inc. Technology Management Agreement with \$6,303/month rate. Supported by Comai. Roll call vote: West, yes; Comai, yes; Cox, yes; Crambell, absent; Ngirarsaol, yes; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.** **Motion** by West to approve the Women's Resource Center Agreement 10-1-2018 thru 9-30-19 as proposed. Supported by Comai. Roll call vote: West, yes; Comai, yes; Cox, yes; Crambell, absent; Ngirarsaol, yes; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.** **Motion** by West to adopt Resolution 2019-6 Support of MI DNR Common Merganser Control Program. Supported by Comai. Roll call vote: West, yes; Comai, yes; Cox, yes;

Crambell, absent; Ngirarsaol, yes; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.**
Motion by West to approve the proposed County Treasurer Office Fee schedule as proposed with exception of fees set by statute. Supported by Comai. Roll call vote: West, yes; Comai, yes; Cox, yes; Crambell, absent; Ngirarsaol, yes; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.**

Union Negotiating Committee: No report.

Sub-Committee/Board Reports:

Chair Fisher called for reports from Commissioners appointed to list referenced on back of Agenda. Cox reported COA is busy on days of school closures (noting policy of closing in the past). Fisher noted Indigent Defense Committee 1st Quarter Reports recently filed. Comai reported he will be following up on reverter clause with the DNR in Parks and Recreation. Discussion, noted many meetings had not yet met for the year.

Correspondence, Resolutions & Documents:

Chair noted all agenda items addressed during meeting and Zoning Administrator December 2018 report in packet.

New Business: None.

Other Business:

Chair Fisher requested clarification of meeting dates discussed at the 12-28-18 Special Meeting. Discussion. Consensus to review further meetings regarding Kalsieum Survey at the 1-31-19 Special Meeting. **Motion** by Comai to move the Board of Commissioner Regular Meeting time from 6:00 PM to 5:00 PM for 2019. Supported by Cox. Discussion, Motion and Support amended to include 2019; may review going forward. Roll call vote: Comai, yes; Cox, yes; Crambell, absent; Ngirarsaol, yes; Sweet, yes; West, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.**

Commissioner Comai provided other agreements for the Board to review prior to the County Affairs Special Meeting.

Clerk Hill noted the Point of Sale was discussed at the 11-12-18 BOC Meeting.

Public Input: None

Motion by Comai to adjourn at 7:56 PM. Supported by Cox. 6 yeas. 0 nays. 1 absent. **Carried.**

Respectfully submitted:

Deborah Hill, Kalkaska County Clerk and
Clerk of Board of Commissioners

Kohn Fisher, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.