

KALKASKA COUNTY CONSTRUCTION CODE

890 ISLAND LAKE RD
KALKASKA MI 49646

PHONE (231) 258-3365
FAX (231) 258-2828

REQUIREMENTS FOR PERMIT ISSUANCE:

- 1) SITE ADDRESS AND PROPERTY TAX NUMBER/ PARCEL NUMBER MUST BE ON APPLICATION CONTACT EQUALIZATION DEPARTMENT (231) 258-3340. A PERMIT WILL NOT BE ISSUED WITHOUT PROPERTY TAX NUMBER/PARCEL NUMBER.
- 2) HEALTH DEPARTMENT PERMIT (WHEN REQUIRED) EITHER HEALTH DEPT. PERMIT ISSUED OR A SIGNED WRITTEN APPROVAL FORM FROM COUNTY HEALTH DEPT. OFFICIAL (231) 258-8669.
- 3) ZONING PERMIT-ALL PERMITS REQUIRE A ZONING PERMIT BEFORE A BUILDING PERMIT CAN BE ISSUED. **SEE ZONING DIRECTORY BELOW FOR CONTACT INFORMATION.**
- 4) SOIL EROSION PERMIT- A PERMIT IS REQUIRED IF THE PROJECT IS WITHIN 500 FT. OF ANY LAKE, RIVER, STREAM, POND OR IF YOU ARE DISTURBING MORE THAN 1(ONE) ACRE OF LAND. CONTACT KAREN VAN HORN (231) 258-3367.
- 5) DRIVEWAY PERMIT-CONTACT KALKASKA COUNTY ROAD COMMISSION (231) 258-2242.
- 6) PLANS OR DRAWINGS AS REQUIRED BY CODE (COMPLETE AND ACCURATE).
Two set of plans for residential, three set of plans for commercial
- 7)
- 8) SITE PLAN – REQUIRED ON BACK OF BUILDING APPLICATION.
- 9) MICHIGAN UNIFORM ENERGY CODE (MUEC) WORK SHEET – REQUIRED FOR ALL NEW CONSTRUCTION (EX: SINGLE FAMILY HOME, ADDITIONS).

TOWNSHIP ZONING DIRECTORY & CONTACT:

BLUE LAKE TOWNSHIP	BLAIR SHEAR (231) 587-8354 (231) 587-4066
BOARDMAN TOWNSHIP	MARY ERICKSON (231) 564-2201
CLEARWATER TOWNSHIP	GUY MOLBY (231) 331-4500
GARFIELD TOWNSHIP	STEVE WILSON 231-369-2591
VILLAGE of KALKASKA	PENNY HILL (231)-258-9081
RAPID RIVER TOWNSHIP	ROGER WILLIAMS (231) 258-2943

FOR ALL TOWNSHIPS LISTED BELOW PLEASE CONTACT THE KALKASKA COUNTY ZONING OFFICE (231)-258-3367

BEAR LAKE TOWNSHIP
COLDSPRINGS TOWNSHIP
EXCELSIOR TOWNSHIP
SPRINGFIELD TOWNSHIP

OLIVER TOWNSHIP
ORANGE TOWNSHIP
KALKASKA TOWNSHIP

BIN #1 REQ. FOR ISS.