

Kalkaska County Board of Commissioners
Personnel Committee Special Meeting Minutes
November 30, 2016
(UNAPPROVED)

Meeting called to order by Committee Chair Cox at 6:00 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Patty Cox, Kohn Fisher and County Clerk Deborah Hill. Absent Commissioner Craig Crambell.

Public Input:

Library Representative Randy Lucyk: Lucyk addressed Committee noting review of proposed County Non-Union handbook, noted although the Library is independent of the county the Library will attempt to accommodate the county polices.

DPW Supervisor Mayor Bole: Bole provided documentation of responsibilities and requested review of DPW Supervisor position wage, noted responsibilities/wages in comparison of other departments. Discussion. Committee noted 2016 increases of 1.5% with continued review of hourly wages vs salary.

Purpose of Meeting:

Chair Cox called for continued review of proposed Personnel Policy and Non-Union Handbook, also present Clerk employee Balhorn for review of needed part-time employee consistencies. Review of recommended changes, addition of non-union wage scales (as requested by auditors due to non-existence in many departments) with consensus to prepare Draft #4, for Clerk to forward to counsel for review, with intentions to have back for Committee meetings 12-7-2016. Discussion regarding employee education re-imbusement with request for counsel to consider compensation reversal, that employee pays for expense with compensation return after employment periods.

Meeting adjourned at 9:15 PM.

Respectfully submitted:

Deborah Hill, Kalkaska County Clerk and
Clerk of Board of Commissioners

Stuart McKinnon, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.