

Kalkaska County Board of Commissioners
Special Meeting/Budget Workshop
November 9, 2016
(UNAPPROVED)

Meeting called to order by Chair McKinnon at 5:08 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Michael Buchanan, Kohn Fisher, Alan Hart, Stuart McKinnon, Kevin Stein and County Clerk Deborah Hill. Absent Commissioners Patty Cox and Craig Crambell.

Public Input: None

Budget Workshop preparation for 2017:

Equalization Director Bob Englebrecht: Board reviewed liability coverage options with agreement for services, E&O (errors and omissions). Discussion regarding past errors from Equalization Department, Englebrecht noted current liability insurance he holds and would review request with his provider; contract to be addressed at the Regular meeting at 6:00 PM.

Accountant Corinna Hervey: Hervey reviewed proposed budget changes from last budget meetings and cover sheet with summary of changes (copies filed with Clerk). Hervey noted: 3rd Prosecutor position contingent upon 2 grant funds including DHS funding, discussion regarding funds directed to specific positions, budget to be amended to identify; Sheriff budget noted telephone disbursement, grant funded wages; health insurance noted proposed increase in county cost with decrease in employee portion, in addition EHIM costs were not calculated into actual county expenses which cost allocation needs to be done which increase expenses by \$54,478.00 (Hervey to contact MGT for report); noted computer needs and payments to MERS for unfunded liability is calculated but caution any additions to the budget. Discussion regarding several last minute budget requests including non-union pay scales and several personnel pay changes. Consensus Personnel to continue non-union wage review/retirees and if close to end of year budget, review for budget amendment after first of year. Hervey noted Library budget amendments were made; health insurance adjustments were made; budget assumptions were included regarding SEV, etc, noting they needed to be approved at the 11-28 meeting. Discussion regarding 2017 Budget Resolution, changes to be made for review.

Veterans Affairs, Melanie Pauch: Pauch addressed Board requesting review of budget amendment for meeting per-diem when meeting is not during work hours. Discussion. Consensus to take under advisement.

Zoning Administrator, Karen VanHorn: VanHorn addressed Board noted request for increase with Soil Erosion permit revenue, special use permits and decrease in land use development permits; expenditure projection to be increased for gas/oil. Discussion regarding pending billing for 2017 from 2016 budget. Discussion regarding BS&A and Empiric billings, Karen to review with accountant and Treasurer. Legal expense reviewed, billings from March and October to be reviewed to be for legal services that should go to Zoning budget. Hervey noted adjustments to be made.

Public Input: None

Motion by Hart to adjourn at 5:45 PM. Supported by Buchanan. 5 yeas. 0 nays. 2 absent.
Carried.

Respectfully submitted:

Deborah Hill, Kaskaska County Clerk and
Clerk of Board of Commissioners

Stuart McKinnon, Chair of
Kaskaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.