

Kalkaska County Board of Commissioners
Special Meeting Minutes
(Budget Workshop)
September 22, 2016
(UNAPPROVED)

Meeting called to order at 5:01 PM by Vice-Chair Fisher, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Michael Buchanan, Patty Cox, Craig Crambell, Kohn Fisher, Alan Hart, Kevin Stein, Accountant Corinna Hervey and County Clerk Deborah Hill. Pledge of Allegiance by all. Absent Commissioner McKinnon. Invocation by Commissioner Cox.

Call for Conflict: None

Approval of Agenda:

Motion by Hart to approve Agenda. Supported by Buchanan. 6 yeas. 0 nays. 1 absent. **Carried.**

Public Input: None

Purpose of Meeting:

Vice-Chair called for 2017 Workshop Appointments.

Zoning Administrator Karen VanHorn: Board reviewed 2017 budget with VanHorn, Hervey noted changes, including request for staff to be returned to regular hours.

(Commissioner McKinnon arrived at 5:28 PM.)

Recycle Manager Josh Hoppe: Board reviewed 2017 budget with Hoppe, Hervey noted changes.

Drain Commissioner Seth Phillips: Board reviewed 2017 budget with Phillips, Hervey noted changes.

Chair McKinnon called for recess at 5:50 PM; reconvened at 6:00 PM.

Library, Director Bradley Chaplin and Mike Moran: Board reviewed 2017 budget with Chaplin, Hervey noted changes.

Accountant Hervey noted review of previous discussed changes, discussion regarding MERS funding, consensus to put necessary funds in MERS before 10-5-16 Finance Committee Meeting; reviewed COA changes; projected Soil Conservation appropriations/revenue. Discussion regarding office space rental fees.

Equalization Director, Bill Kerr (in absence of Bob Englebrecht): Board discussed Equalization budget with Kerr, Board noted contractual services and intent to maintain current budget. Kerr to discuss with Englebrecht.

Prosecutor Mike Perreault: Board reviewed 2017 budget with Perreault, Hervey noted changes.

Chair McKinnon called for recess at 7:35 PM; reconvened at 7:45 PM.

County Clerk/BOC/Accounting, Deb Hill: Board reviewed 2017 budget with Hill, Hervey noted changes.

Discussion regarding auditor contract, Clerk Hill to notify Rehmann.

Discussion regarding Tax Allocation Board, Clerk to prepare vouchers for 2016 meetings. Accountant Hervey requested to attend DPW meeting 10-5-2016 to review purchasing policy, bids, etc. Discussion regarding 2016 wage increases to be consistent with other employees. Discussion regarding Log Lake liability insurance and other expense, to use fund balance. Discussion regarding IT vendor, Clerk to request Empiric to attend 10-5 Committee meeting.

Motion by Hart to adjourn at 9:02 PM. Supported by Crambell. 7 yeas.0 nays. **Carried.**

Respectfully submitted:

Deborah Hill, Kalkaska County Clerk and
Clerk of Board of Commissioners

Stuart McKinnon, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.